



2024 OLPA MEMBER CONTRACT

OLD LINE PERFORMING ARTS, INC
7196 ALLEGHENY DR, FREDERICK, MD 21702

Congratulations, Nathan Ketterlinus! You have been chosen to be a 2024 OLPA Ensemble Member with Old Line Independent Percussion!

To accept this position, the member (and their guardian), must submit the signed contract, performer release form, and WGI Photo Release, to OLPA, Inc NO LATER THAN 04 November 2023. Non-refundable deposit of \$300 is due NO LATER THAN 15 November 2023. Payment can be made in Cash or Check. Please make checks out to OLD LINE PERFORMING ARTS, Inc and place the members name on the memo line.

WELCOME

The first step to becoming a successful ensemble member is respect for the educational and design staff. Listen to each comment given, whether it's directed to you or another performer. A comment, good or bad, is reinforcement that the faculty cares about your progress as a performer. Take these opportunities to reflect and improve. Nothing can stop members who apply themselves every rep and employ the collective knowledge and experience of the education team.

All members are expected to make a solid commitment to being present in rehearsals, complete video assignments, and fulfill performance responsibilities. Strong technique is key, and rehearsal and video assignments are where we develop that technique. Come to each rehearsal prepared to learn and without personal distractions. Rehearsal is your chance to focus on yourself, so try to leave your concerns or worries at home. True progress is made when you look at each rehearsal and performance as an opportunity to become better than the day before.

All rehearsals are dedicated to "cleaning" the designed program. A member who misses a rehearsal holds back the progress of the entire ensemble. Reteaching program elements as a result of member absences takes up valuable rehearsal time and holds up the success of your peers. When a program is being cleaned, we may also find the need to make major or minor changes to the design to ensure long term success. Performers who miss rehearsals are not properly prepared to continue the learning and refining process. Most importantly, ill-prepared performers can be a danger to themselves as well as their peers on the floor.



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RESPECT

Participation in either ensemble is a privilege, not a right.

It is a conscious decision to be part of either ensemble. This year more than most requires an even higher level of organization and volunteerism to ensure the success and continuity of multiple educational programs. Members who fail to adhere to the standards of excellence and personal integrity requisite of this endeavor will be immediately dismissed from the participating ensemble.

Members and parents involved in the OLPA Ensemble Programs participate in many outside activities, each of which becomes a reflection of OLPA's philosophies. Please keep in mind that we at OLPA never speak negatively about our peers, faculty, or other programs and their inner workings. We have a responsibility to be stewards of the activity and that includes our interactions, even in times of difficulty.

DISCIPLINE PROTOCOL

1st time - warning

2nd time - asked to leave rehearsal

Members will not participate in rehearsal until the director can talk to them one on one and decide if they are ready to come back to rehearsal.

If poor behavior persists, the director will call home to discuss behavior with parents (if minor). If necessary, a meeting will be set up with the Director, Staff, Member and Parents (if minor).

If the unwanted behavior continues after a conference with the education team, parents, and member, the member will be asked to leave the program.

Examples of why a student would receive a warning:

- Being disrespectful to staff (talking back, not listening in rehearsal, bad attitude)
- Constant issues with dress code or masking protocols
- Lack of focus in class (100% effort expected at all times)
- Constant issues with lateness.
- Failure to email or call the director when sick/injured/late/absent.
- Talking negatively about each other, staff, other members/parents, or the program



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REHEARSALS AND ABSENCES

OLPA Ensembles are based on member skills and the rehearsal and preparation showcased rep to rep. All members are expected to attend their regularly scheduled rehearsals and performances. Rehearsals are an important part of the commitment to their respective ensemble. All members are expected to work hard and arrive early enough to give themselves time to set up and start rehearsal on time.

OLPA members are not allowed to miss more than 2 unexcused absences over the season. If a member misses 2 rehearsals without contacting the educational faculty, their position within an OLPA Ensemble will be up for review and may result in termination of their performer contract.

All members must have absences approved by the director via email at info@oldlineindependent.org. An Absence Request email must be received and approved at least one week in advance in order to be excused from rehearsals. Planned absences from performances are unapproved and will not be accepted. All members are expected to be at all performances. Any member excused from a rehearsal is responsible for learning any missed instruction prior to arriving for the next rehearsal. This can be accomplished in a video assignment between rehearsals.

- Injury/Illness :

- If a member is sick or injured and will miss rehearsal or performance, they must notify the office ASAP by email. Members are required to stay home if they are truly sick and contagious.
- If a member is injured or sick for more than 2 weeks (6 rehearsals) they will be excused from the ensemble to properly heal. A doctor's note is required for tuition payments to be canceled. Competition, Uniform, Show Design, and Equipment Fees are nonrefundable depending on the time of year as accounts are paid at a per member rate.

PERFORMANCES AND COMPETITIONS

Performances and competitions are your opportunity to show the public the outcome of your dedication and hard work. To make the most of this opportunity:

- Be timely and follow published rehearsal and show day schedules to the best of your abilities.
- Be sure you are properly warmed up and rested.



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- Present yourself in a professional manner, uniforms complete, shoes cleaned, and all accessories accounted for.
- Perform how you practice and believe in the product you've helped to produce!

HOME SHOW RESPONSIBILITIES

ALL MEMBERS AND PARENTS ARE NEEDED TO SUPPORT THE OPERATION OF THE HOME SHOW!!!

Members and their parents are required to assist in the operation of the TJ High School Indoor show. We need to staff upwards of 50 positions to include but not limited to: Concessions, Bus Lot Attendants, Show Runners, Setup and Teardown, Ticket Sales, Old Line Booth, Show Coordination / Judge Coordinator, etc.

VOLUNTEERING

It takes a village to make ensembles like this run. We need assistance in a number of areas:

- Drivers to pull trailers
- Load and unload trailers
- Equipment moving on and off floor
- Prop building and repair
- Uniform fittings
- Chaperones
- Fundraising
- Home Show Help

Guardians and family members are essential in helping to make ensembles like these successful. Invest in your members and both your performer and the organization will thrive.



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TUITION

Tuition for Veteran OLIP members for the 2024 season is: \$1200

FCPS students will remit a cash or check payment to TJ Band Boosters. All checks must be made out to "TJBB" and include the members name on the memo line. Payments can be delivered to the TJ Band Boosters box in the bandroom. If paying in cash, please ensure that the member's name is on the sealed envelope.

All external FCPS students will remit cash or check payment to Old Line Performing Arts, Inc. Checks must be made out to "OLD LINE PERFORMING ARTS, INC" with members name on the memo line. If paying in cash, please ensure that the member's name is on the envelope.

Tuition payment schedule is as follows:

15 November 2023 - **\$300**

15 December 2023 - **\$300**

15 January 2024 - **\$300**

15 February 2024 - **\$300**

ALL TUITION PAYMENTS ARE NON-REFUNDABLE (EXCEPT AS PREVIOUSLY NOTED) AND REPRESENT YOUR CONTINUED PARTICIPATION WITHIN YOUR SPECIFIC OLPA ENSEMBLE. TUITION IS IMMEDIATELY APPLIED TO THE MEMBERS SHOW SPECIFIC NEEDS TO INCLUDE DESIGN, UNIFORM, INSTRUCTION, EQUIPMENT, AND TRANSPORTATION. FAILURE TO MAKE PAYMENTS WILL RESULT IN MEMBERS REMOVAL FROM THE PROGRAM.



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FINAL REMINDERS:

1. OLPA ensembles come before other extracurricular activities. School, work, other commitments are not acceptable excuses to miss OLPA activities.
2. You are only allowed 6 sick days over the entire season (Nov – Apr) and parents (if minor) are required to send an absence request email with a reason for absence. If a member misses 2 rehearsals without contacting the director, their position with their OLPA Ensemble will be up for review.
3. By signing this contract you are agreeing to be respectful to all ensemble members and faculty.
4. Members and their guardians will complete the WGI performer release form contained within this correspondence.
5. Some positions require member specific performance items that are not included in the cost of their tuition. These items are listed in the attached accessory form.
6. Rehearsal and performance calendar can be found at <https://www.oldlineindependent.org/calendar>. On the page is a syncable link so members can add the calendar directly to their phone or device. All schedules listed are current as of the day of viewing. Show day specific schedules will be updated and released once provided by the hosting organization.



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CERTIFICATION

By signing this contract, the member (and their guardian) agree and accept their position in their respective OLPA Ensemble and understand they are being offered a contract solely for this position. They further agree to the contents of this document to include our policies regarding RESPECT, DISCIPLINE AND PROTOCOL, REHEARSAL AND ABSENCES, PERFORMANCES AND COMPETITIONS, AND TUITION. The member (and their guardian) understand that their membership is a privilege and not a right and they may be removed if they do not adhere to the policies explained therein. As the season evolves and the member abilities grow, they may be offered expanded ensemble responsibilities based on their skills and the needs of the organization. If such a time comes, the member (and their guardian) would be offered in writing their new ensemble position/responsibilities.

Signed contract, performer release form, and WGI Photo Release, to OLPA, Inc NO LATER THAN 04 November 2023. Contract, Performer Release Form, and WGI Performer Release Form can be completed and emailed to info@oldlineindependent.org. Non-refundable deposit of \$300 is due NO LATER THAN 15 November 2023. Payment can be made in Cash or Check. **Payments can be made as listed above under the TUITION paragraph.**

MEMBER SIGNATURE: _____ Date: _____

GUARDIAN SIGNATURE (for minors): _____ Date: _____