Platform User Roles and Features

1. Candidate (Professional)

Profile Management
• Create Profile
  - Upload banner
  - Upload CV/resume
  - Add media (limited)
  - Add social media links
  - Dashboard access

• Manage Profile (Organize, Create, Edit, Add, and Delete – with Drag-and-Drop support)

Job Search & Application
• Skills & Profession Setup
• Schedule
  - Apply for jobs manually
  - Auto-apply feature
  - Track application status

Search & Filter Options
• Filter by:
  - Keywords
  - Location (nearby)
  - Industry (all)
 More qualification

Account & Communication
• Request profile verification
• Messaging system
• Notifications
• Request profile boost (promotion)

Account Setup
• Register using email
• Create password
• Set professional title
• Enable Google Authentication
• Assigned Unique ID: #1234555

2. **Organization (NGO / Government Office)**

Account Setup
• Register using email
• Create password
• Enter TIN (Tax Identification Number)
• Select industry
• Enable Google Authentication
• Assigned Unique ID: #1234555

Profile Management
• Create Profile
  - Upload banner
  - Add background and current activities
  - Add media (limited)
  - Create posts
  - Add social media links

• Manage Profile (Create, Edit, Delete, Add – with Drag-and-Drop support)

Job & Tender Management
• Create job and tender postings
• Job and Tender Listings:
  - Job listing
  - Tender listing
  - Use pre-built templates

Applicant Management
• View applicant information
• Select professionals or companies for job/tender listings (based on profile)
• Accept or decline applicants (with record tracking)
• Filter applicants
• Each job/tender assigned a unique ID

Search & Filter Options
• Filter by:
  - Keywords
  - Location (nearby)
  - Industry (all)

Account & Communication
• Request profile verification
• Messaging system
• Notifications

• Request profile boost

3. **Artist / Freelancer / Talent**

Account Setup
• Register using email
• Create password
• Specify talent type
• Enable Google Authentication
• Assigned Unique ID: #1234555

Profile Management
• Create Profile
  - Upload banner
  - Add background and current activities
  - Add media
  - Create posts
  - Add social media links

• Manage Profile (Create, Edit, Delete, Add – with Drag-and-Drop support)
• Product/Portfolio template

Activity & Applications
• Apply for jobs or tenders
• Check application status
• Activity tracking

Search & Filter Options
• Filter by:
  - Keywords
  - Location (nearby)
  - Industry (all)

Account & Communication
• Request profile verification
• Messaging system
• Notifications
• Request profile boost

4. Company

Account Setup
• Register using email
• Create password
• Enter TIN
• Select industry
• Enable Google Authentication
• Assigned Unique ID: #1234555

Profile Management
• Create Profile
  - Upload banner
  - Add background and current activities
  - Add media (limited)
  - Create posts
  - Add social media links

• Manage Profile (Create, Edit, Delete, Add – with Drag-and-Drop support)

Job & Tender Management
• Create job and tender postings
• Job and Tender Listings:
  - Job listing
  - Tender listing
  - **Product/Portfolio template**

Applicant Management
• View applicant information
• Select professionals or companies for job/tender listings (based on profile)
• Accept or decline applicants (with record tracking)
• Filter applicants
• Each job or tender assigned a unique ID

Company Activities
• Tender bidding
• Track application and job status

Search & Filter Options
• Filter by:
  - Keywords
  - Location (nearby)
  - Industry (all)

Account & Communication
• Request profile verification
• Messaging system
• Notifications
• Request profile boost

5. Admin (Administrator)

System Privileges
• Full access to all user accounts and content
• Ability to delete, block, or terminate user accounts and posts

Content & Features
• Create subscription/packages
• Post news and information (unlimited posts)
• Support multiple simultaneous posts using username and password
• Multilingual support:
  - Amharic
  - English
  - Oromifa
  - Other local and international languages

Geolocation & Data Management
• Provide information based on geolocation (e.g., "nearby" results)
• Clustering / Grouping by:
  - Industry
  - Location

Monitoring & Communication
• Track job and tender listing status
• Create and send notifications
• Messaging system
• Boost profiles (promotion tools)
• Ad (promotion tools)
• Package

Search & Filter Options
• Filter by:
  - Keywords
  - Location (nearby)
  - Industry (all)

Menu bar aviator language logo search

Side bar
Save job and tender
Dashboard
Dark mode

Company name
Job listed
View More
Save report location listed date

Endless job list

AD
Notification

Message