



VENDOR EMANELMENT FOR RECRUITMENT SERVICES

This Communication is made on this **30th** day of **September, 2025** at **Kalyan, Maharashtra**.

Hello Hiring team at: Anshika Manpower Services

From: M/s. Trivanta Edge, having its registered office at Kalyan, Maharashtra (hereinafter referred to as the "Client").

We are Trivanta Edge currently hiring for Multiple roles at our company those are as follows:

CURRENT HIRING REQUIREMENTS

| Position | Number of Openings | Employment Type | Category |
|-------------------------|--------------------|-----------------|--------------------|
| Fitter | 75 Nos. | Full Time | Blue Collar |
| Helper | 100 Nos. | Full Time | Blue Collar |
| Site Supervisor | 50 Nos. | Full Time | Blue Collar |
| Parking System Operator | 25 Nos. | Full Time | Blue Collar |
| Total Workers Required: | | | 250 Workers |

1. Vendor Payment Terms

Commercial: ₹ 2,250 per candidate with 30 Days payment terms and 30 Days replacement guarantee.

Note: Payment made post completion of **30 Days** from the joining of the candidate. All payments are **including GST** - GST is included in the quoted rates.

3. Vendor Responsibilities

- Source and screen candidates as per job requirements and company standards.
- Conduct preliminary interviews and skill assessments before forwarding candidates.
- Ensure all candidates have valid documentation and meet legal employment requirements.
- Provide replacement candidates if selected candidates leave within the guarantee period.

5. Replacement Policy

- Free replacement shall be provided if any candidate leaves within the 30-day guarantee period.
- Replacement candidates must be provided within 10 days of notification.
- No additional charges for replacement candidates during the 30-day guarantee period.

7. Compliance Requirements

- All statutory compliances including Labor Law, ESI, PF registration to be maintained.
- Valid GST registration and other business licenses required.
- Maintain confidentiality of company information and candidate details.

2. Job Requirements

Note: All positions are **Blue Collar** workers. We are specifically hiring for **250 workers** across various operational roles.

Position Details:

- Fitter:** Machine maintenance & repair 75 positions
Helper: General assistance & support 100 positions
Site Supervisor: On-site coordination 50 positions
Parking System Operator: System operations 25 positions

4. Candidate Selection Process

The selection process shall include:

- Initial screening by vendor based on job requirements.
- Document verification and background checks.
- Skill assessment and technical evaluation (if applicable).
- Final interview and selection by Trivanta Edge team.
- Medical fitness and joining formalities completion.

6. Payment Terms & Conditions

- Payment shall be released only after candidate completes 30 days of continuous employment.
- GST is included in the per candidate fee of ₹2,250. Proper GST invoice required for payment processing.
- Payment processing time 2-5 working days from completion of 30 days employment.

6.4 All payments shall be made through RTGS/NEFT only.

8. Next Steps

8.1 Kindly confirm your interest and acceptance of the payment terms.

8.2 Share your company profile and recruitment capabilities.

8.3 Upon mutual agreement, formal vendor empanelment process shall be initiated.

CONTACT INFORMATION

For immediate response: sales@trivantaedge.com

HR Queries: info@trivantaedge.com

Phone: +91 9373015503

Address: Kalyan, Maharashtra

FOR TRIVANTA EDGE

Authorized Signatory

Name: _____

Designation: _____

Date: _____

Company Seal

FOR ANSHIKA MANPOWER SERVICES

Authorized Signatory

Name: _____

Designation: _____

Date: _____

Company Seal