



# Trivanta Edge

Parking, Perfected

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## VENDOR EMpanelment FOR RECRUITMENT SERVICES

This Communication is made on this **27th** day of **September, 2025** at **Kalyan, Maharashtra**.

Hello Hiring team at: Nexusedge

From: M/s. Trivanta Edge, having its registered office at **Kalyan, Maharashtra** (hereinafter referred to as the "Client"),

We are Trivanta Edge currently hiring for Multiple roles at our company those are as follows:

### CURRENT HIRING REQUIREMENTS

| Position                | Number of Openings | Employment Type | Category    |
|-------------------------|--------------------|-----------------|-------------|
| Fitter                  | 75 Nos.            | Full Time       | Blue Collar |
| Helper                  | 100 Nos.           | Full Time       | Blue Collar |
| Site Supervisor         | 50 Nos.            | Full Time       | Blue Collar |
| Parking System Operator | 25 Nos.            | Full Time       | Blue Collar |
| Total Workers Required: |                    |                 | 250 Workers |

### 1. Vendor Payment Terms

**Commercial:** ₹ 4,000 per candidate with 60 Days payment terms and 60 Days replacement guarantee.

**Note:** Payment made post completion of **60 Days** from the joining of the candidate. All payments are **excluding GST** - GST will be provided as per applicable rates.

### 3. Vendor Responsibilities

- Source and screen candidates as per job requirements and company standards.
- Conduct preliminary interviews and skill assessments before forwarding candidates.
- Ensure all candidates have valid documentation and meet legal employment requirements.
- Provide replacement candidates if selected candidates leave within the guarantee period.

### 5. Replacement Policy

- Free replacement shall be provided if any candidate leaves within the specified guarantee period.
- Replacement candidates must be provided within 15 days of notification.
- No additional charges for replacement candidates during the guarantee period.

### 7. Compliance Requirements

- All statutory compliances including Labor Law, ESI, PF registration to be maintained.
- Valid GST registration and other business licenses required.
- Maintain confidentiality of company information and candidate details.

### 2. Job Requirements

**Note:** All positions are **Blue Collar** workers. We are specifically hiring for **250 workers** across various operational roles.

#### Position Details:

|   |               |
|---|---------------|
| <b>Fitter:</b> Machine maintenance & repair       | 75 positions  |
| <b>Helper:</b> General assistance & support       | 100 positions |
| <b>Site Supervisor:</b> On-site coordination      | 50 positions  |
| <b>Parking System Operator:</b> System operations | 25 positions  |

### 4. Candidate Selection Process

The selection process shall include:

- Initial screening by vendor based on job requirements.
- Document verification and background checks.
- Skill assessment and technical evaluation (if applicable).
- Final interview and selection by Trivanta Edge team.
- Medical fitness and joining formalities completion.

## 6. Payment Terms & Conditions

- 6.1** Payment shall be released only after candidate completes 60 days of continuous employment.
- 6.2** GST shall be charged extra as per applicable rates and proper GST invoice required.
- 6.3** Payment processing time: 15-20 working days from completion of 60 days employment.
- 6.4** All payments shall be made through RTGS/NEFT only.

## 8. Next Steps

- 8.1** Kindly confirm your interest and acceptance of the payment terms.
- 8.2** Share your company profile and recruitment capabilities.
- 8.3** Upon mutual agreement, formal vendor empanelment process shall be initiated.

### CONTACT INFORMATION

**For immediate response:** sales@trivantaedge.com

**HR Queries:** info@trivantaedge.com

**Phone:** +91 9373015503

**Address:** Kalyan, Maharashtra

### FOR TRIVANTA EDGE

#### Authorized Signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Company Seal

### FOR NEXUSEDGE

#### Authorized Signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Company Seal