

VENDOR EMpanelment FOR RECRUITMENT SERVICES

This Communication is made on this 26th day of September, 2025 at Kalyan, Maharashtra.

Hello Hiring team at: Market HR Solutions

From: M/s. Trivanta Edge, having its registered office at Kalyan, Maharashtra (hereinafter referred to as the "Client").

We are Trivanta Edge currently hiring for Multiple roles at our company those are as follows:

CURRENT HIRING REQUIREMENTS

Position	Number of Openings	Employment Type	Category
Fitter		75 Nos. Full Time	Blue Collar
Helper		100 Nos. Full Time	Blue Collar
Site Supervisor		50 Nos. Full Time	Blue Collar
Parking System Operator		25 Nos. Full Time	Blue Collar
		Total Workers Required:	250 Workers

1. Vendor Payment Terms

Commercial: ₹ 4,000 per candidate with 60 Days payment terms and 60 Days replacement guarantee.

Note: Payment made post completion of **60 Days** from the joining of the candidate. All payments are **excluding GST** - GST will be provided as per applicable rates.

3. Vendor Responsibilities

- 3.1 Source and screen candidates as per job requirements and company standards.
- 3.2 Conduct preliminary interviews and skill assessments before forwarding candidates.
- 3.3 Ensure all candidates have valid documentation and meet legal employment requirements.
- 3.4 Provide replacement candidates if selected candidates leave within the guarantee period.

5. Replacement Policy

- 5.1 Free replacement shall be provided if any candidate leaves within the specified guarantee period.
- 5.2 Replacement candidates must be provided within 15 days of notification.
- 5.3 No additional charges for replacement candidates during the guarantee period.

7. Compliance Requirements

- 7.1 All statutory compliances including Labor Law, ESI, PF registration to be maintained.
- 7.2 Valid GST registration and other business licenses required.
- 7.3 Maintain confidentiality of company information and candidate details.

Additional Important Terms

- **Background Verification:** All candidates must undergo basic background verification before final selection.
- **Medical Fitness:** Selected candidates may be required to undergo medical fitness tests as per company policy.
- **Training Period:** A probation period of 90 days may apply to all new joiners during which performance will be evaluated.
- **Documentation:** All necessary employment documents including Aadhar, PAN, Educational certificates must be verified.
- **Insurance Coverage:** Candidates will be covered under company's group insurance policy as per terms.
- **Performance Standards:** Regular performance reviews will be conducted to ensure quality standards are maintained.

FOR TRIVANTA EDGE

Authorized Signatory

Name: _____
 Designation: _____
 Date: _____

FOR VENDOR

Market HR Solutions

Name: _____
 Designation: _____
 Date: _____
 Company Seal: _____

*This document is digitally prepared by Trivanta Edge for vendor empanelment purposes.
For any queries, please contact us at sales@trivantaedge.com or +91 9373015503*