



VENDOR EMPANELMENT FOR RECRUITMENT SERVICES

This Communication is made on this 27th day of September, 2025 at Kalyan, Maharashtra.

Hello Hiring team at: AHA&A Pvt Ltd
From: M/s. **Trivanta Edge**, having its registered office at **Kalyan, Maharashtra** (hereinafter referred to as the "**Client**"),
We are Trivanta Edge currently hiring for Multiple roles at our company those are as follows:

| CURRENT HIRING REQUIREMENTS | | | |
|-----------------------------|--------------------|-----------------|-------------|
| Position | Number of Openings | Employment Type | Category |
| Fitter | 75 Nos. | Full Time | Blue Collar |
| Helper | 100 Nos. | Full Time | Blue Collar |
| Site Supervisor | 50 Nos. | Full Time | Blue Collar |
| Parking System Operator | 25 Nos. | Full Time | Blue Collar |
| Total Workers Required: | | | 250 Workers |

1. Vendor Payment Terms

Commercial: ₹ 4,000 per candidate with 60 Days payment terms and 60 Days replacement guarantee.
Note: Payment made post completion of **60 Days** from the joining of the candidate. All payments are **excluding GST** - GST will be provided as per applicable rates.

3. Vendor Responsibilities

- 3.1 Source and screen candidates as per job requirements and company standards.
- 3.2 Conduct preliminary interviews and skill assessments before forwarding candidates.
- 3.3 Ensure all candidates have valid documentation and meet legal employment requirements.
- 3.4 Provide replacement candidates if selected candidates leave within the guarantee period.

5. Replacement Policy

- 5.1 Free replacement shall be provided if any candidate leaves within the specified guarantee period.
- 5.2 Replacement candidates must be provided within 15 days of notification.
- 5.3 No additional charges for replacement candidates during the guarantee period.

7. Compliance Requirements

- 7.1 All statutory compliances including Labor Law, ESI, PF registration to be maintained.
- 7.2 Valid GST registration and other business licenses required.
- 7.3 Maintain confidentiality of company information and candidate details.

2. Job Requirements

Note: All positions are **Blue Collar** workers. We are specifically hiring for **250 workers** across various operational roles.

| | |
|---|---------------|
| Position Details: | |
| Fitter: Machine maintenance & repair | 75 positions |
| Helper: General assistance & support | 100 positions |
| Site Supervisor: On-site coordination | 50 positions |
| Parking System Operator: System operations | 25 positions |

4. Candidate Selection Process

The selection process shall include:

- Initial screening by vendor based on job requirements.
- Document verification and background checks.
- Skill assessment and technical evaluation (if applicable).
- Final interview and selection by Trivanta Edge team.
- Medical fitness and joining formalities completion.

6. Payment Terms & Conditions

- 6.1 Payment shall be released only after candidate completes 60 days of continuous employment.
- 6.2 GST shall be charged extra as per applicable rates and proper GST invoice required.
- 6.3 Payment processing time: 15-20 working days from completion of 60 days employment.
- 6.4 All payments shall be made through RTGS/NEFT only.

8. Next Steps

- 8.1 Kindly confirm your interest and acceptance of the payment terms.
- 8.2 Share your company profile and recruitment capabilities.
- 8.3 Upon mutual agreement, formal vendor empanelment process shall be initiated.

CONTACT INFORMATION

For immediate response: sales@trivantaedge.com

HR Queries: info@trivantaedge.com

Phone: +91 9373015503

Address: Kalyan, Maharashtra

FOR TRIVANTA EDGE

Authorized Signatory

Name: _____

Designation: _____

Date: _____

Company Seal

FOR AHA&A PVT LTD

Authorized Signatory

Name: _____

Designation: _____

Date: _____

Company Seal