



## Jhabakh Auto Pvt Ltd

**Employee ID** : JB1815

**Date** : 04/12/2025

**Employee Name** : Chadalawada Venkata Gowri Sankar

**DocNo:** CUG/25-26/334

**Emp Designation:** Sales Executive

**Location** : Vijayawada

### Subject: Acknowledgment of SIM Card

Dear Employee,

We are writing to confirm that you have collected your assigned SIM card from the **Jhabakh Auto Pvt Ltd** on Date **04/12/2025**

#### SIM Card Details

**ICCID/SIM NO** : 9160333004

**Used For** : Mobile

**CUG Number** : 9160333004

**Sim Network** : Airtel

Please ensure that you adhere to the company's communication and usage policies when using this SIM card.

It is your responsibility to protect and secure this SIM card to prevent unauthorized usage or loss.

Resigned employees must hand over their SIM cards to respective representatives/HR on their last working day; failure to submit the SIM card will result in the corresponding amount being deducted from your full and final settlement.

In the event of any issues or questions related to the SIM card, connectivity, or associated services, please reach out to the respective HR SPOC.

By signing below, you acknowledge the receipt of the aforementioned SIM card and agree to comply with the company's policies regarding its usage.

**Employee Signature**

IT HOD Signature