	EMVCo ASRPD ID **Registration Request**
	New, Contact Information Change

Introduction

An Application Selection Registered Proprietary Data (ASRPD) Identifier (ID) is an ID assigned to a defined entity and maintained by EMVCo.

For further details and definitions, please refer to the document "EMV® Specification Bulletin No. 175" and related EMVCo bulletins as may be updated and supplement from time to time by EMVCo.

Submission Process

This form should be completed in full and submitted to EMVCo via email at IDRegistration@emvco.com.

Prerequisites

The request for obtaining an ID allocated by EMVCo shall meet the following criteria:

Registrant is a company or governmental entity that is engaged in, or demonstrating intent to be engaged in, contact and/or contactless EMV® payment transactions and has a legitimate need to use an ID consistent with EMV® Specification Bulletin No. 175.

Publication

The ID will be maintained by EMVCo and published on its website – www.emvco.com (unless Registrant has selected in the registration request form not to have it published). Information will be published in two separate ways: an HTML-based table and a downloadable Letter of Registration. A sample table is below, and a sample Letter of Registration can be found in Appendix A of this document.

Sample HTML based Table Publication Sample

Company A			
Company Address, City, Country			
Contact: Company_contact@Company.com, **Telephone:** +123 45 67856			
ID	**Registration Number**	**Renewal Date**	**Letter of Registration**
NNN	NNNNN	22-Oct-2016	
NNN	NNNNN	05-Jul-2017	

This sample table is for illustration only. The actual table and/or content, format and methods of publishing the ID are subject to change.

Fee Structure

The Registration Fee charged by EMVCo is intended to cover the administrative expense incurred by EMVCo in managing the ID registration process. This process includes, but is not limited to:

- Review of registration and ID Registrant criteria;
- Updates to the ID registration process;
- Maintenance of the ID list; and
- Publication of the current ID list.

The following one-time registration fee shall be paid to EMVCo by the ID Registrant:

- $2,850 (Two Thousand Eight Hundred Fifty USD) for issuing the ID, payable to EMVCo prior to review of the application. An ID will not be provided until the registration fee has been paid. The fee is non-refundable except in limited circumstances

Note: Payers are responsible for any bank charges associated with remittance. Each registrant must work with its bank to ensure that EMVCo receives the full amount of the fee.
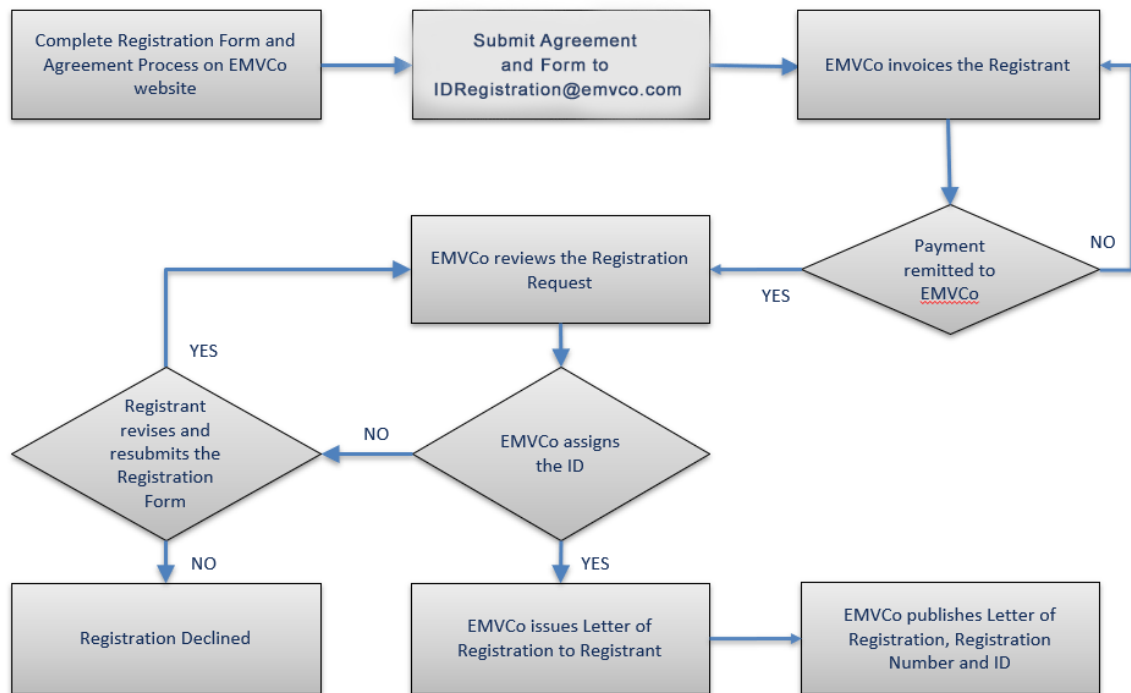
Change in Contact Information

EMVCo may reissue an existing Letter of Registration on explicit request as a result of company name change, address change or contact information change.

Disclaimer

Issuance of an ID alone is not sufficient for a Registrant to provide its Service. Note that EMVCo does not accredit, approve, endorse or evaluate the Service provided by the registrant, but rather, merely maintains this listing service.

Registration Process

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A.1   To be Completed by Registrant

Please return the completed and signed form via DocuSign. Submit questions to IDRegistration@emvco.com.

Date:_____

We hereby request registration of _____
("Organisation") with EMVCo, in order to obtain an ASRPD ID. For all correspondence between EMVCo and our Organisation please utilise the contact name and information below.

Sincerely,

Name: _____

Title: _____

Date: _____

All yellow fields are mandatory and must be completed.

I.   Contact Information

Organisation Information			
Organisation Name[1]			
Address[1]			
Postal Code[1]		City[1]	
Country[1]			
Main Contact			
First Name		Last Name	
Email[1] [2]			
Phone[1]		Fax	
Invoicing Details			
☐	Invoicing contact is the same as the main contact		
☐	All invoices shall be sent to the following contact:		
First Name		Last Name	
Email			
Phone		Fax	
☐	Invoicing address is the same as above		
☐	All invoices shall be issued using the following details:		

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[1] This information may be included in future EMVCo publications and on the EMVCo website.

[2] Many important communications with EMVCo will be done by email. Please make sure that you provide correct email addresses and that your firewall does not block emails coming from EMVCo. All email notifications sent from EMVCo will be sent to the 'main contact' email address, copying the concerned 'additional contact' email addresses. Invoices will be sent to the 'main contact' email address.

Organisation Name			
Address			
Postal Code		City	
Country			
Additional Contact			
First Name		Last Name	
Email			
Phone		Fax	

Business Information

This form is for a:

☐ New Registration ☐

☐ Contact Information Change

Is your organisation a[3]:

- Financial Institution ☐ Yes ☐ No

- Payment System ☐ Yes ☐ No

- Other _____(please specify)

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[3] This information may be included in future EMVCo publications and on the EMVCo website.

ASRPD ID usage	
How will the ID be used? (Please briefly explain your use case)	
In which country(s) would this be implemented in?	
Please select "Yes" if you want EMVCo to publish your ID in the EMVCo website?	Yes / No If you select 'No', your assigned ID will not be publicly shown on the EMVCo website.

Signature	
Name (please print)	
Date (please print)	

A.2   To be completed by EMVCo

Registration Number	
Assigned ASRPD ID	
Date	Signature

(End of the form)