

Module 9: Power BI Mobile

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Lesson 1: Power BI mobile apps

Demo 1: Creating reports and dashboards for mobile apps

1. Ensure that you have copied all folders from `Desktop/power-bi-quickstart` folder into `*D:*` drive before starting the lab.
2. In the `D:\Demofiles\Mod09` folder, run **Setup.cmd** as Administrator.
3. In the **User Account Control** dialog box, click **Yes**.
4. If prompted to continue this operation, type **Y**, and then press Enter.
5. When the script completes, press any key to close the window.
6. On the Taskbar, click **Power BI Desktop**.
7. To close the getting started window, at the top-right of the window, click **X**.
8. In the **Power BI Desktop** window, click **Open other reports**.
9. In the **Open** dialog box, browse to `D:\Demofiles\Mod09\Demo`, click **AdventureWorks Sales.pbix**, and then click **Open**.
10. If the **Introducing Q&A** dialog box appears, click **Got it**.
11. On the **View** tab, click **Phone Layout**.
12. In the **VISUALIZATIONS** pane, drag the donut chart to the phone layout and resize it to use the whole width of the phone.
13. In the **VISUALIZATIONS** pane, drag the pie chart to below the donut chart on the phone layout.
14. In the **VISUALIZATIONS** pane, drag the Annual Sales bar chart to next to the pie chart on the phone layout.
15. On the **View** tab, click **Desktop Layout**.
16. On the **File** menu click **Save**.
17. On the **Home** tab, click **Publish**.
18. In the **Publish to Power BI** dialog box, click **My workspace**, and then click **Select**.
19. In the **Publishing to Power BI** dialog box, click **Open 'AdventureWorks Sales.pbix' in Power BI**.
20. If you have a phone running the Power BI mobile app available, sign in to your Power BI account, and then show students the report on the phone. Show the phone optimized view in portrait mode and the default report view in landscape mode.
21. On **20778C-MIA-SQL**, in Internet Explorer, click **SIGN IN**, enter your email address and password, click **Sign in**, and wait for the report to open.
22. Click the pie chart visual, and then click **Pin visual**.

23. In the **Pin to dashboard** dialog box, click **New dashboard**, and then in the **Dashboard name** box, type **Sales**, and then click **Pin**.
24. Click the donut chart visual, and then click **Pin visual**.
25. In the **Pin to dashboard** dialog box, click **Existing dashboard**, in the **Select existing dashboard** box, click **Sales**, and then click **Pin**.
26. In the navigation pane, expand **My Workspace**, and then under **DASHBOARDS**, click **Sales**.
27. Click **Switch to phone view to optimize the layout for phones**, and then click **Phone version**.
28. In the **Phone Version** message box, click **Continue**.
29. Click and drag the donut chart above the pie chart.
30. If you have a phone running the Power BI mobile app available, sign in to your Power BI account, and then show students the dashboard on the phone. Show the phone optimized view in portrait mode and the default dashboard view in landscape mode.
31. On **20778C-MIA-SQL**, close Internet Explorer.
32. In the **Publishing to Power BI** dialog box, click **Got it**.
33. Close Power BI Desktop.