## **Module 6: Interactive Data Visualizations**

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# **Lesson 1: Creating Power BI Reports**

### **Demo 1: Adding Visualizations to a Report**

#### Connect to a Database in SQL Database and Import Data

- 1. Ensure that you have copied all folders from <code>Desktop/power-bi-quickstart</code> folder into \*D:\\* drive before starting the lab.
- 2. In the **D:\Demofiles\Mod06** folder, run **Setup.cmd** as Administrator.
- 3. In the User Account Control dialog box, click Yes.
- 4. If prompted to continue this operation, type Y, and then press Enter.
- 5. When the script completes, press any key to close the window.
- Start Microsoft SQL Server Management Studio 18, and then connect to the localhost database engine instance by using Windows® authentication.
- 7. In the D:\Demofiles\Mod06\Demo folder, open the Demo.ssmssIn solution.
- 8. In Solution Explorer, expand Queries, and then open the 1 Charts.sql script file.
- 9. On the Taskbar, click **Power BI Desktop**.
- 10. To close the getting started window, at the top-right of the window, click X.
- 11. In the Power BI Desktop window, click Get data.
- 12. In the Get Data dialog box, click SQL Server, and then click Connect.
- 13. In the SQL Server database dialog box, in the Server box, type the URL of the server localhost .
- 14. In the Database (optional) box, type AdventureWorksLT.
- 15. Expand the Advanced options box.
- 16. In SQL Server Management Studio, in the **1 Charts.sql** query, copy the query under **Customer Address** to the clipboard.
- In Power BI Desktop, in the SQL statement (optional, requires database) box, paste the query, and then click OK.
- 18. In the data preview window, click Load.
- 19. On the Home tab, click Get Data.
- 20. In the Get Data dialog box, click SQL Server, and then click Connect.

- 21. In the SQL Server database dialog box, in the Server box, type the URL of the server localhost .
- 22. In the Database (optional) box, type AdventureWorksLT.
- 23. Expand the Advanced options box.
- 24. In SQL Server Management Studio, in the 1 Charts.sql query, copy the query under Sales to the clipboard.
- In Power BI Desktop, in the SQL statement (optional, requires database) box, paste the query, and then click OK.
- 26. In the data preview window, click Load.
- 27. The window will close and return to the report.

#### Add Visualizations to a Report

- 1. In the FIELDS pane, right-click Query1, click Rename, type Customers, and then press Enter.
- 2. Right-click **Query2**, click **Rename**, type **Sales**, and then press Enter. Expand the two tables to display all the fields
- 3. In the **FIELDS** pane, under **Sales**, select the **SubCategory**, and **OrderQty** check boxes. Power BI creates a table.
- 4. In the VISUALIZATIONS pane, click Stacked column chart.
- 5. Grab the expander on the right edge of the chart, and then widen the chart so that all category labels are visible
- 6. Ensure that the chart is still selected, and then in the VISUALIZATIONS pane, click Analytics.
- 7. Expand Constant Line, and click Add.
- 8. In the Value box, type 100.
- 9. Change the color to red.
- 10. Toggle Data label to On.
- 11. Change the color to red to match the reference line.
- 12. Click **Format**, and expand **Title**, in the **Title text** box, type **Orders by Sub Category**, and then click **Center** to align to the center.
- 13. In the FIELDS pane, right-click Sales, and then click New column.
- 14. In the formula bar, highlight **Column =**, type the following script, and then press Enter:

```
LineTotal = Sales[OrderQty] * Sales[ListPrice]
```

- 15. On the Modeling tab, click Format: General, point to Currency, and then click \$ English (United States).
- 16. Click a blank area of the page.
- 17. In the **FIELDS** pane, under **Sales**, select the **Product** check box, which adds a table, and then select the **LineTotal** check box.
- 18. In the VISUALIZATIONS pane, click Fields, under Filters, expand LineTotal is (All).
- 19. In the list, click is greater than, and in the box, type 25000.

- 20. Click **Apply filter**, and then note that the number of products in the table is reduced.
- 21. In the VISUALIZATIONS pane, click Format, click Title, and change the Title slider to On.
- 22. Under Title, in the Title text box, type Product Sales Over \$25k, and then click Center.
- 23. Select the table, and then click **Stacked bar chart**.
- 24. Use the expander to widen the chart to the same width as the column chart.
- 25. On the chart, click More options, point to Sort by, and then click LineTotal.
- 26. At the bottom of the window, click the + icon to add a new report.
- 27. On the **Home** tab, click **Manage Relationships**, and then point out that Power BI has auto-detected the relationship on the **CustomerID** columns, and then click **Close**.
- 28. In the **FIELDS** pane, expand **Customers**, and then select the **City** check box. Power BI automatically adds a map chart.
- 29. In the **FIELDS** pane, under **Sales**, select the **LineTotal** check box to add it to the map. Grab the right corner of the map, and then drag it to fill the whole of the report page.
- 30. Zoom in on the map to focus on the **UK**. Point out that the bubbles now represent the sales for each customer, and are proportionately sized. Position the cursor over some of the bubbles to display the data labels.
- 31. Save the file as Customer Sales, in the D:\Demofiles\Mod06\Demo folder.
- 32. Leave Power BI open for the next demonstration.