

Tresura AWS migration

Updating client-side add-ins

Installation guide

Version 1.0

All Tresura customers

RELEASE

August 2020

Client Confidential



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Overview

The Treasury software-as-a-service (SaaS) is being migrated to Amazon Web Services (AWS). This move will improve the reliability and scalability of Treasury as well as offer better and more sophisticated security tools.

As part of this migration, customers will have to update the following client-side add-ins:

- Treasury Spreadsheet Link
- Treasury Report Manager
- Bureau Connect

Please continue reading **if you have already installed and are using any of these add-ins**. All three add-ins install to your Windows program files folder.

The switchover to AWS is scheduled for Labor Day weekend, September 5-7th. This document describes how to update each of these add-ins. Customers should carry out these updates on or after September 5th, 2020.

This change is required because internal URLs used for authentication have been updated as part of the AWS migration.

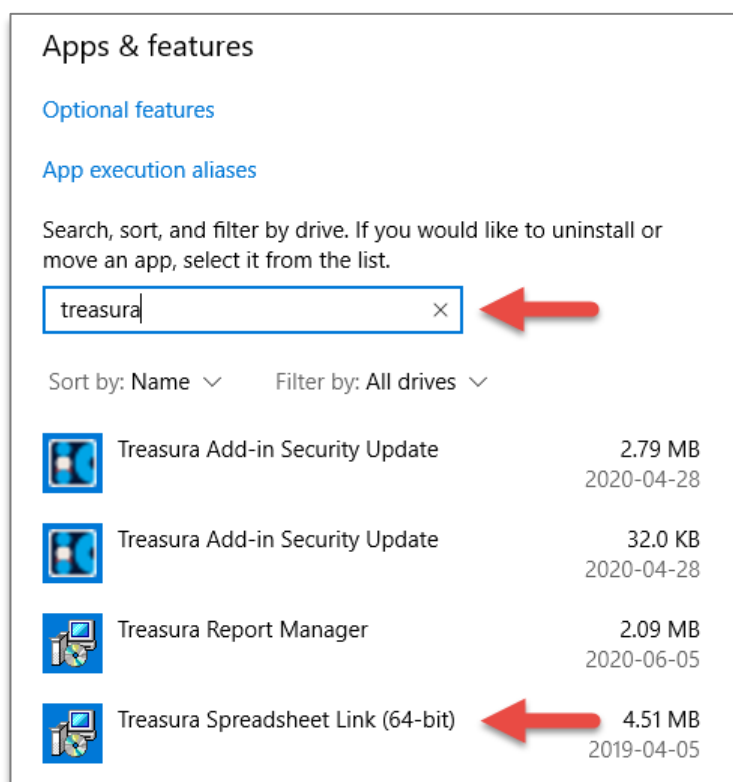
If you authenticate to Treasury using your corporate credentials (federated identity) then separate instructions have been emailed out to you.

Treasury Spreadsheet Link

Treasury Spreadsheet Link installs as an Excel add-in and allows you to upload/download data to/from Treasury. Once you install TSL, every time you open Excel, it will automatically check for updates.

Is Spreadsheet Link installed on my computer?

In Windows, click the Windows button then Settings. Type in “add” then select Add or Remove Programs. In the list of installed programs, search for “Treasury” and then look for **Treasury Spreadsheet Link** in the list. If you see it in the list, it is installed on your computer. If you do not see it in the list, it is not installed on your computer.



Automatically update

If Spreadsheet Link is already installed on your computer, you need to update it. **On or after Saturday, September 5th, 2020**, please open Excel on your machine on which Spreadsheet Link is installed. In the bottom right of Excel a small window will pop-up indicating an update is available. Click it and follow instructions to update Spreadsheet Link.



Manually update

Follow this procedure if Spreadsheet Link is installed on your computer and the automatic update does not work per above, or you want to install the latest version fresh on a computer. **On or after Saturday, September 5th, 2020**, sign in as an administrator on your Windows computer then download and install the latest version from our Client Connection site. If you are reading this document online, please click the link below and then login using your Client Connection credentials.

Note: Login to Client Connection uses the same email address username but a separate password. If you are unsure about your Client Connection credentials, please contact Support at treasura-support@iongroup.com.

Access the Spreadsheet Link downloads page directly by clicking this link or typing it into your browser: <https://client-connect.iongroup.com/library/content/treasury-management/treasura/downloads/spreadsheet-link/>.

Treasury manag... > Treasura > Downloads > Spreadsheet Link

Spreadsheet Link

Spreadsheet Link is an Microsoft Excel COM add-in that you install locally on a running Microsoft Office. A Treasura tab is added to Microsoft Excel's ribbon. The following features are enabled:

- **Retrieve data:** query treasury data for analysis or reporting in Excel.
- **Insert, update delete:** bulk insert new records, bulk update existing records, or mark items for deletion.
- **Function library:** a diverse set of Excel VB commands are available for advanced analysis or reporting scripts.

[Requirements](#)
[Installation](#)
[Import templates](#)
[Help resources](#)

Requirements

- 1 GB available hard disk space
- 1 GB RAM
- Windows 10 or 7 (32 or 64-bit, with Internet Explorer 11 installed)
- Microsoft .NET Framework 4.0 or higher
- Microsoft Excel via Office 365*, 2016 or 2013 (32 or 64-bit)

*Install Excel locally on your computer. Your Office 365 subscription allows this.

Installation

- [Install 32-bit version](#) (for Office 32-bit)
- [Install 64-bit version](#) (for Office 64-bit)



Under Installation, click the install file that matches the bit size of your Office installation.

Note: To check whether your Office installation is 32-bit or 64-bit, from any Office application, click File > Account then click the About tile. The pop-up window will contain that information.

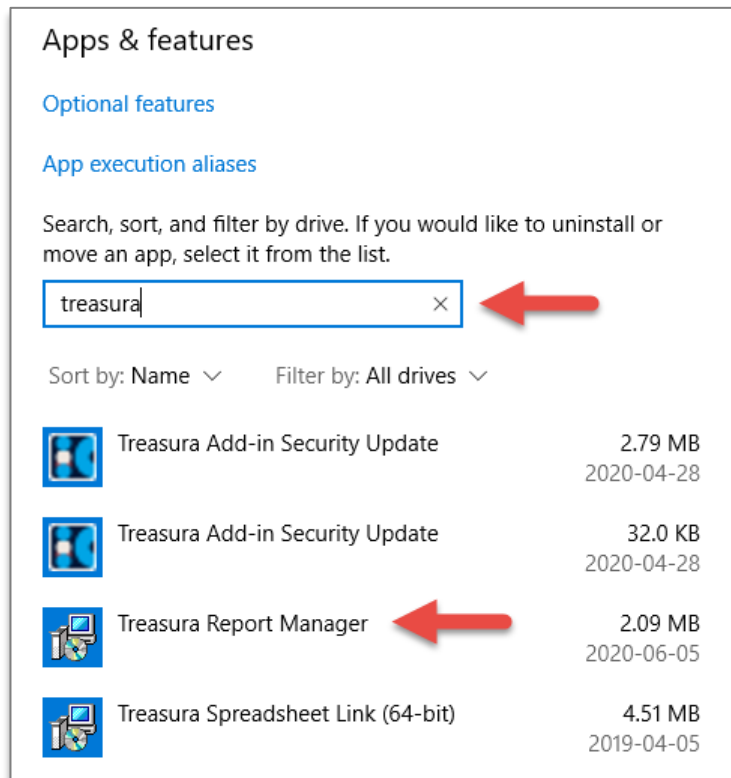
The MSI install package will download to your computer. Run it once it completes downloading and follow the instructions in the install wizard to install Spreadsheet Link.

Treasury Report Manager

Treasury Report Manager is an add-in that works with SAP Crystal Reports to allow you to create custom reports in Treasury. Report Manager does not automatically update; you need to manually update this application by installing new configuration files.

Is Report Manager installed on my computer?

In Windows, click the Windows button then Settings. Type in “add” then select Add or Remove Programs. In the list of installed programs, search “Treasury” then look for **Treasury Report Manager** in the list of apps. If you see it in the list, it is installed on your computer. If you do not see it in the list, it is not installed on your computer.



Manually update config files

ION is not releasing a new version of Report Manager. Instead we are making available updated configuration files as a downloadable zip file. You can copy and paste these config files into the Report Manager program files folder to update Report Manager.

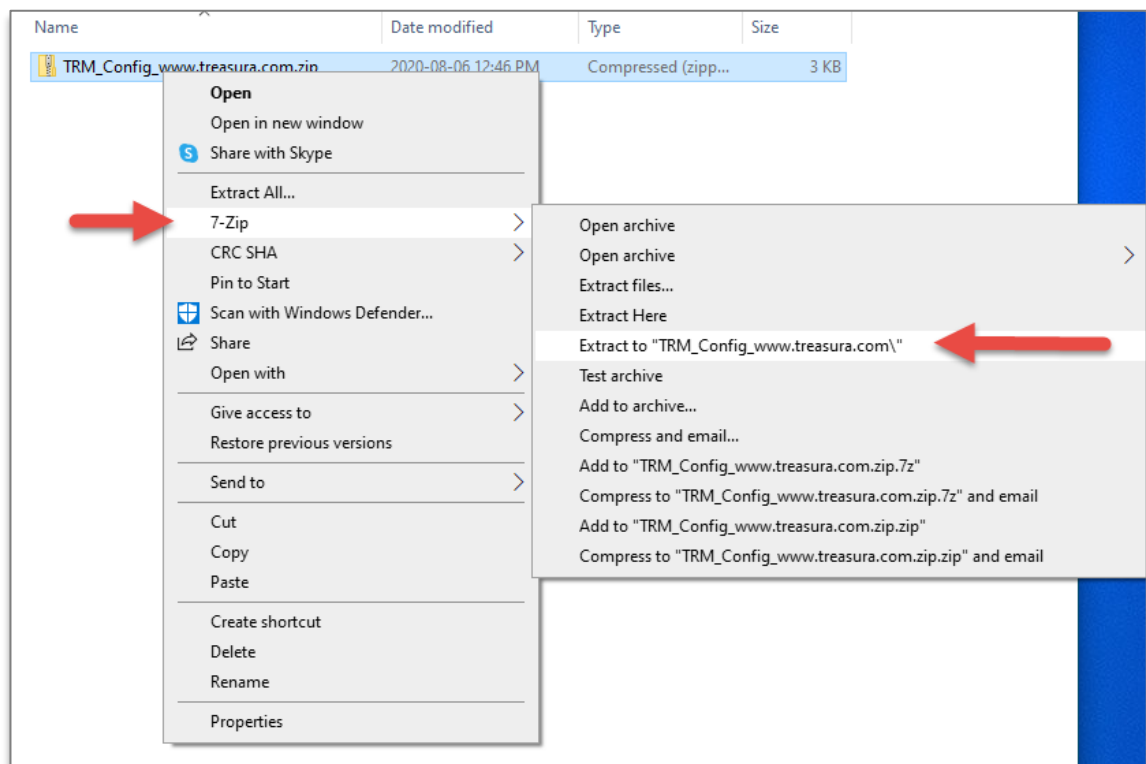
On or after Saturday, September 5th, 2020, download the config files from our Client Connection site. If you are reading this document online, please click the link below and then login using your Client Connection credentials.

Note: Login to Client Connection uses the same email address username as Treasura but a separate password. If you are unsure about your Client Connection credentials, please contact Support at treasura-support@iongroup.com.

Access the Report Manager downloads page directly by clicking this link or typing it into your browser: <https://client-connect.iongroup.com/library/content/treasury-management/treasury/downloads/report-manager/>

On or after Saturday, September 5th, 2020, sign in as an administrator on your Windows computer. then use the above link to navigate to the Report Manager downloads page. Under Installation, right-click on the **TRM_Config_www.treasura.com.zip** file and save to your computer.

On your computer, open File Explorer by right-clicking on the Windows Start button and choosing File Explorer. Navigate to your Windows Downloads folder. Locate the downloaded zip file on your computer. Right-click on it and choose to extract it to a folder.



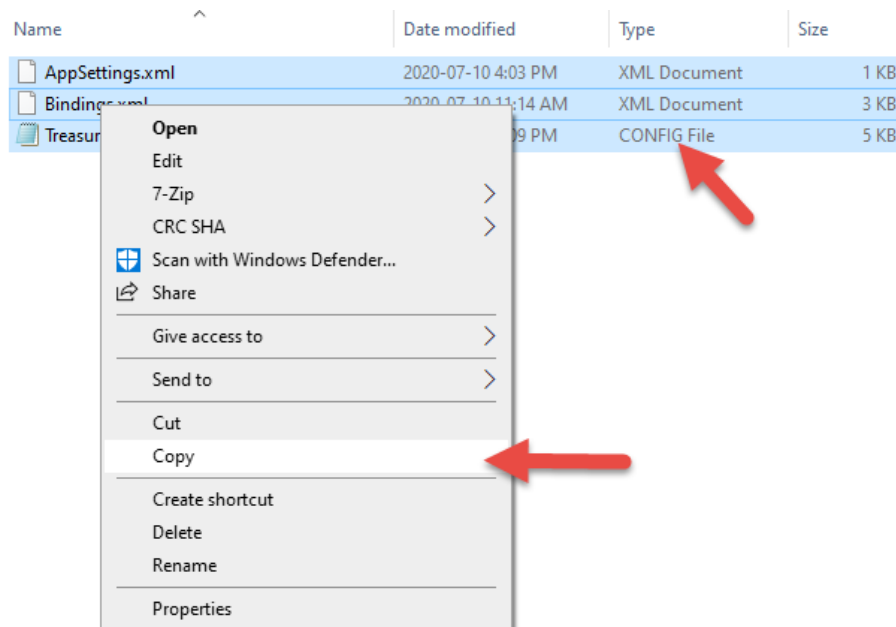
Navigate to the extracted folder and open it. There should be three files:

- AppSettings.xml

- Bindings.xml
- TreasuraReportingManager.exe.config

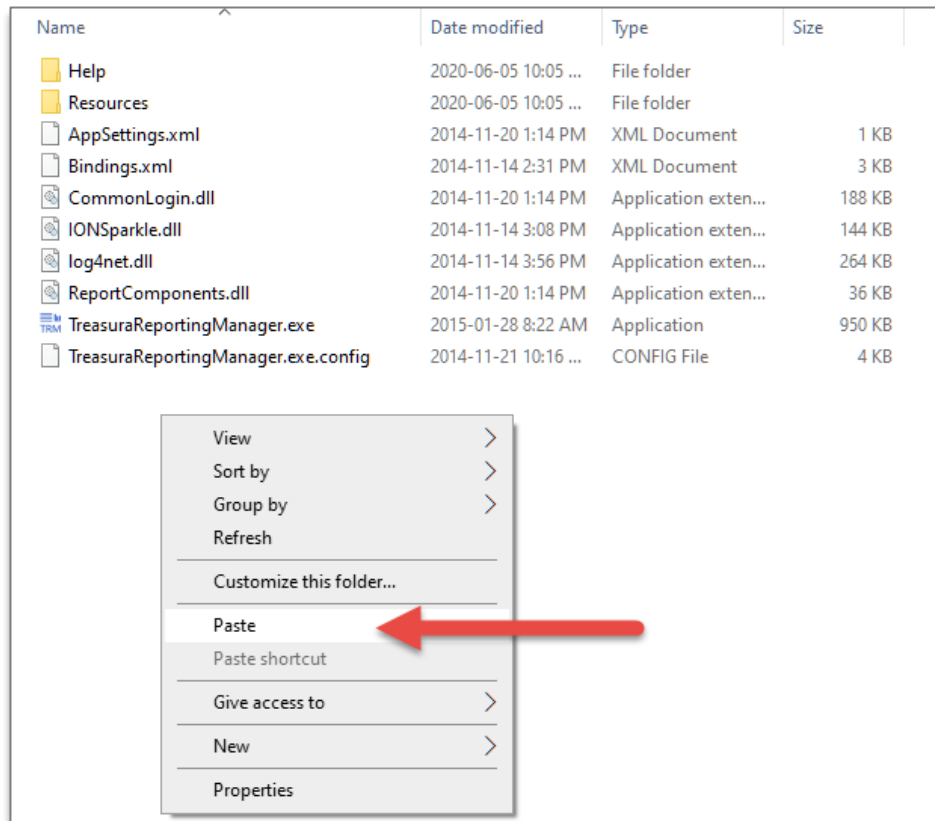
Name	Date modified	Type	Size
AppSettings.xml	2020-07-10 4:03 PM	XML Document	1 KB
Bindings.xml	2020-07-10 11:14 AM	XML Document	3 KB
TreasuraReportingManager.exe.config	2020-07-10 4:09 PM	CONFIG File	5 KB

Select all three files, then right-click and choose Copy (or you can press Ctrl-C on your keyboard).

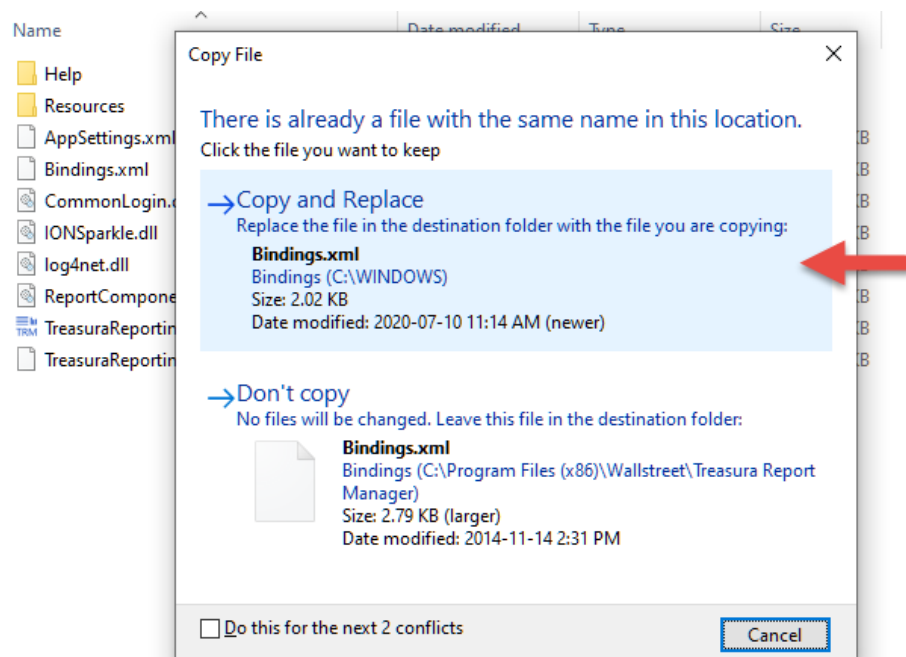


Still in File Explorer, expand **This PC**, then click C: drive and navigate to this folder:
C:\Program Files (x86)\Wallstreet\Treasura Report Manager.

Right-click anywhere in the folder window and choose Paste (or you can press Ctrl-V on your keyboard).



You will be prompted to overwrite for each file. Choose Yes. When done, the new configuration files are copied into the folder, replacing the old ones.





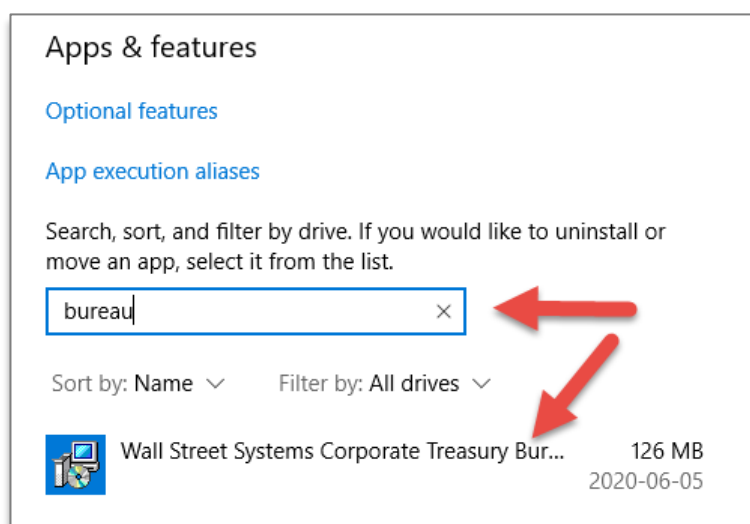
Open Treasura Report Manager from the Windows Start menu and confirm correct operation. Report any issues to Support at treasura-support@iongroup.com.

Bureau Connect

Bureau Connect connects to the ION Communications Bureau to allow you to upload or download bank reports. Bureau Connect does not automatically update; you need to download and install the latest version.

Is Bureau Connect installed on my computer?

In Windows, click the Windows button then Settings. Type in “add” then select Add or Remove Programs. In the list of installed programs, search for “bureau” and then look for **Wall Street Systems Corporate Treasury Bureau Connect** in the app list. If you see it in the list, it is installed on your computer. If you do not see it in the list, it is not installed on your computer.



Manually update

Follow this procedure if Bureau Connect is installed on your computer. **On or after Saturday, September 5th, 2020**, sign in as an administrator on your Windows computer then download and install the latest version from our Client Connection site. If you are reading this document online, please click the link below and then login using your Client Connection credentials.

Note: Login to Client Connection uses the same email address username but a separate password. If you are unsure about your Client Connection credentials, please contact Support at treasury-support@iongroup.com.

Access the Bureau Connect downloads page directly by clicking this link or typing it into your browser: <https://client-connect.iongroup.com/library/content/treasury-management/treasury/downloads/bureau-connect/>

Under Installation, click the install file and follow the instructions in the install wizard to install Bureau Connect. Report any issues to Support at treasura-support@iongroup.com.

Treasury manag... > Treasura > Downloads > Bureau Connect

Bureau Connect

Bureau Connect is an application that you install locally on your computer. It lets you share bank reports or payment instructions to/from Treasura. Features include:

- **Secure interface:** Bureau Connect establishes a secure, encrypted SFTP connection to ION's Communications Bureau to allow for the exchange of bank files.
- **Upload workflow:** Upload files to Comms Bureau for sharing to Treasura. This ensures that all your systems are using the same data, avoids additional fees from multiple transmission setups with your bank, and simplifies bank integration.
- **Download workflow:** download files from Comms Bureau in their original format (BAI2, SWIFT MT-940) to share with other systems

Requirements

Install on a workstation running a 64-bit version of the following operating systems:

- Windows 10 or 7
- Windows Server 2012 or 2008
- .NET Framework 3.5 SP1

Installation

[Install Bureau Connect](#)



