# **ARCHANA.K**

NO: 1377 perumal kovil street Sirupakkam (post), veppur (Tk), Cuddalore(Dist), Tamilnadu(St) E-Mail:archanasurya64@gmail.com Mobile: 8610703168

## **CAREER OBJECTIVE**

Intend to build a career with leading corporate of hi-tech environment with committed & dedicated people, which will help me to exploremyself and realize my potential. Willing to work as a key player in challenging and creative environment. I intend to contribute positively towards the growth and prosperity of the company.

## **EDUCATIONAL CREDENTIALS**

COURSE	INSTITUTION/UNIVERSITY	PERCENTAGE	YEAR OF PASSING
B.Ed	Nehru Memorial College Of Education Abimangalam (Teacher Education University)	83%	2019
B.S.C (Maths)	Nehru Memorial College Of Education Puthaampatti (Bharathidhasan University)	72%	2017

# **SKILLS AND ABILITIES**

**▶ Programming Language:** C,C++

**➤ Software Development:** MS OFFICE

#### WORK EXPRIENCE

- ➤ Working as BT Asst(Maths) at Dr.A.K.P Matric Higher Sec School(1Year)
- ➤ Working as Office Asst at Jeyachandran textiles (sep2020 to feb2020)

# AREA OF INTEREST

- **≻** C, C++
- > TALLY

## **HOBBIES**

- ➤ Listening Music
- Reading Books
- Cooking

# PERSONAL PROFILE

**DATE OF BIRTH** : 01 st June 1997

GENDER : Female
NATIONALITY : Indian

FATHER'SNAME : N.Karuppan

**LANGUAGES KNOWN** : English (read, write, speak)

Tamil (read, write, speak)

**PERMANENT ADDRESS**: NO: 1377, Perumal Kovil Street,

Sirupakkam(Post), Veppur(Tk),

Pin: 605751 Cuddalore (Dist).

#### **DECLARATION**

I hereby declare that all the information mentioned above is true to the best of my Knowledge. I will make it my earnest endeavor to discharge competently and carefully the duties you may be pleased to entrust with me.

Date:

Place: Chennai (Archana.K)