

Reference No: 444/Offer letter/V-2

Dated: 01 – August – 2019

Name: Neha Soni

Address: Shiv Vihar Colony near Damdama Kothi, Moradabad U.P

Subject: Offer Letter

Offer Letter

Dear Neha,

With reference to your application and subsequent interview you had with us, we are pleased to inform you the position of **“Software Test Engineer”** in our organization on the following terms and conditions:

Terms and Conditions:

1. You are requested to join us on **05 August, 2019** in the event of you not joining with us on or before the said date, this offer will automatically stand withdrawn.
2. You will be pay remuneration on **Rs. 4, 00,000 (Four Lakhs Rupees only)** per annum.
3. This offer is subject to your completing joining formalities as specified in Annexure || and you are confidential report being found satisfactory from there fervencies provided to us.

If the offer is acceptable to you and you meet the above terms and conditions as specified, you are requested to contact **Mrs. Parul** at the below mentioned contact details to complete the joining formalities.

Please carry the original documents along with an additional copy as specified in the Annexure.

Clikon Technologies Pvt. Ltd.

Your Faithfully,

For **Clikon Technologies Pvt. Ltd.**

CLIKON TECHNOLOGIES PVT. LTD.


Auth./Director

TECHNOLOGIES
BE WITH US, GROW WITH US...

Authorized Signatory

Ms. Neha Soni

Date

ANNEXURE-II

1. Photo copy of Birth certificate /S.S.C. Certificate/ School Leaving Certificate.
2. Photo copy of final year mark sheet.
3. Photocopy of Degree /Post Graduate Degree passing certificate.
4. Previous employment certificate (Experience) if any.
5. Photo copy of passport /if applied, any other residential proof for bank account opening.
6. Photo copy of PAN /Acknowledgement of PAN Application.
7. Two colored photographs (ID Card Size)

Annexure-|

Compensation Structure

Ms. Neha Soni

| Component | Amount/Month | Amount/Annum |
|------------------------|---------------|-----------------|
| Basic Salary | 16,667 | 2,00,004 |
| House Rent Allowance | 6,667 | 80,004 |
| Medical Allowance | 4,000 | 48,000 |
| Conveyance | 3,500 | 42,000 |
| Performance Bonus | 2,500 | 30,000 |
| | | |
| Cost To Company | 33,334 | 4,00,008 |
| Performance Bonus | 2,500 | 30,000 |
| Less Deduction | 2,500 | 30,000 |
| | | |
| Net Salary | 30,834 | 3,70,008 |

Note: - The Employee's Performance Bonus Would be deducted from the CTC.