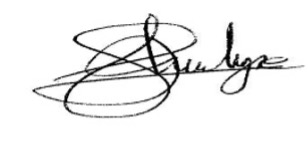
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|  | Nature of Document  **AUDIT DEVIATION ACTION SHEET / CLOSE OUT REPORT**  **Engen Hermanus** | **Company Name:** | OCC | |
| **Audit Date:** | 8 May 2025– SHEMCA | |
| **Action Sheet Date:** | 13 May 2025 | |
| Issue Date:  January 2017 | Origin/entity  Occupational Health and Safety Act, Act No. 85 of 1993 & Regulations | Rev date: 23 May 2022  Next rev date: 22 May 2023 | Doc No:  AAS 001 | Rev. No: 00  No. of pages: 1 |

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| **Legend** | | | |
| **Closed Out** | **In Progress- Will be closed out in the next 7 days** | **In Progress- Will be closed out in the next 30 days** | **Date for close out not yet determined** |

| **Audit Deviation Action Sheet** | | | | | |
| --- | --- | --- | --- | --- | --- |
| **Item on Audit** | **Finding** | **Responsible Person** | **Completion Date** | **Corrective action** | **Status** |
| 1 | Responsibilities of the Principal Constructor and Contractor:   * The stamped Notification of Construction was not available in the safety file, proof of submission dated 09/07/2025 has been included in the safety file. | Lorenz Terblanche 8.1 | 8 May 2025 | * We are busy with the matter. As soon as the Notification of Construction is stamped. I will update the Deviation Action report. |  |
| 2 | Permit to Work:   * The Acceptance section of the permit was not completed correctly as the Permit Issuer has signed the section as the permit receiver and the same for the permit receiver. | Lorenz Terblanche 8.1 | 9 May 2025 | * PTW is correct and Permit Issuer and Permit Receive did sign the PTW at the Correct place. |  |
| 3 | Some content of the first aid box have expired and some content used without any  evidence of recordable first aid cases. The contractor has indicated that no first aid cased  have occurred on this project and have updated their first aid box with new content on the  same day of the audit. the contractor has sealed the first aid box to ensure further use of  the content without recording any first aid cases. | Lorenz Terblanche 8.1 | 9 May 2025 | A white metal box with a black handle  AI-generated content may be incorrect. |  |
| 4 | Personal Protective Equipment:   * The Contactor must ensure that all employees wear protective gloves are to be worn when handing or using cement (dry or Wet) * Eye Protection is also a requirement due to the possibility of cement splatter. * All persons (Including Visitors) on site must wear hard hats. * Reflective vests are to be worn when working in the vicinity of traffic. | Lorenz Terblanche 8.1 | 9 May 2025 | * All Employees are wearing the correct PPE. |  |
| 5 | Housekeeping:   * The site must be free of any paper, litter off cuts or scrap. | Lorenz Terblanche 8.1 | 13 May 2025 | * All paper, off cuts and scrap is remove from the working area. |  |
| 6 | Emergency Management:   * The emergency layout drawing identifying the emergency escape routes & emergency equipment has not been completed in the safety File. | Lorenz Terblanche 8.1 | 29 September 2025 | The emergency layout drawing is complete. |  |
| 7 | All electrical extension cords must be maintained, be in good condition and checked to a  register. - This finding was closed out on the same day of the audit and evidence provided  to the auditor. | Lorenz Terblanche 8.1 | 8 May 2025 |  |  |
| 8 | First Aid:   * The First aid box on site must be complete as per the Occupational Health and Safety Act requirements. | Zama Ngidi 8.1 | 08 September 2025 | * First Aid Box is completed. |  |
| 9 | Responsibilities of the principal contactor and contractor:   * Material Safety Data Sheet for cement powder must be available on site and communicated with employees. * An excavation certificate must be issued as a supporting certificate with the PTW when excavation work are performed on site. | Zama Ngidi 8.1 | 25 August 2025 | * Excavation Certificate issued with PTW Number on |  |
| 10 | Scaffolding:   * The contractor must ensure that platform board must be in good condition and at least 5 must be in use per section. * Handrails (900mm – 1000mm High) and toe boards (150 x 25mm) are to be provided.   An Access ladder is to be provided which complies with the scaffolding requirement as per SANS 10085. | Lorenz Terblanche 8.1 | 9 May 2025 | - Scaffold platform is in good condition  - All employees are wearing a Harness |  |
| 11 | An unsafe narrow ramp used to load rubble into the skip bin was observed on site. | Caiphus Sithuga 8.1 | 22 September 2025 | * We have installed extra scaffold boards to unsure a stable ramp. |  |
| 12 | Job Hazard Analysis:  When site conditions or work activities such as using of heat blowers change, a reviewed risk assessment prior to the start of work activities must be conducted. | Lorenz Terblanche 8.1 | 29 August 2025 | * Received the Job Hazard Analysis for working with heat. * All Employees did sign the Job Hazard analysis. |  |
| 13 | Equipment:  The Contractor must ensure that damaged hand tools are disposed of and replaced with new. | Lorenz Terblanche 8.1 | 29 August 2025 | * Replaced with new equipment |  |
| 14 | Ladders:   * Non- Slip Feet must be fitted to the ladders. -Feet covered with cardboard might cause a risk of slipping. | Lorenz Terblanche 8.1 | 03 September  2025 | * All Cardboard was removed from the ladder’s feet |  |
| 15 | Facilities:  Containers used for drinking water must be labelled as drinking water | Lorenz Terblanche 8.1 | 08 September  2025 | - Container is mark for drinking Water |  |
| 16 | Electricity:  The Contractor must ensure that all electrical extension cords are protected. Electrical extension cords laying on the floor might damaged when run over with wheelbarrows. | Lorenz Terblanche 8.1 | 22 July 2025 | * All electrical extension cords were pick up from the ground to prevent any damaged to the extension cord. |  |
| 17 | Stacking and Storage:  Loose materials and waste must be sorted in a demarcated laydown area. | Lorenz Terblanche 8.1 | 11 July 2025 | - All loose materials were removed on the same day. |  |
| 18 | Workplace:  All employee personal effects stored in facility provided | Zama Ngidi 8.1 | 29 September 2025 | - All employees understand that they can’t store their personal effects on site. |  |
| 19 | Administrative & Legal Compliance Items:  A Stamped copy of the notification of construction work must be available in the safety file. Only proof of submission was available but not stamped and receipt acknowledged by the DOL | Lorenz Terblanche 8.1 | 06 August 2025 | - Notification of Construction documents stamped. |  |
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9/05/2025

CHSM – Junanna Labuschagne Date

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Lorenz Terblanche - Construction Manager 8.1 Date