

Delany McCarthy-Plut

Cell: 412-969-9691

Email: d.mccarthyplut@gmail.com

Library Experience:

May 29th, 2023 to Current | YA Librarian. Library associate III | Portage County Library | Garrettsville, Ohio

- Prepare and present youth programs.
- Maintains and decorate young adult section
- Conducts and maintains the YA collection
- Administers the collection budget for YA materials and collections
- Maintains knowledge of available materials and patron reading preferences
- Remains current on technology trends and online resources
- Completes Reference related duties
- Completes Circulation related duties

Oct, 2015 to July, 2016 | Children's Room Page | CLP- East Liberty | Pittsburgh, Pa

- Shelved the Children's collection of books while assisting Patrons.
- Assisted in weeding and shifting projects throughout the Children's Section.
- Covered checkout for staff when needed.
- Helped maintain a peaceful and child friendly atmosphere.

Education:

March 2022 to Current | MLIS | Drexel University | Online

- Important Courses:
 - o Public Library Service
 - o Library Programming

Aug 2016 to Dec 2019 | B.A Sociology | Kent State University | Kent, Oh

- Minor in Peace and Conflict studies
- Proficiency in general Office technology, and programs

Other Job Experience:

Feb, 2020 to May 2023 | Customer Service Associate – Mailroom| Exela Technologies | Akron, Oh

- Provided Coverage at other locations
- Sort packages and mail for building
- Operate mailing machinery and company vehicle
- Perform closing procedures and clerical duties independently

March 2020 to Feb, 2023 | Customer Service Associate – Mailroom| Exela Technologies | Beachwood, Oh

- Provided Coverage at other locations
- Sort packages and mail for building
- Operate mailing machinery
- Perform closing procedures and clerical duties independently

Sep, 2017 to Dec. 2019 | Student Worker | Kent State Mail Services | Kent, Oh

- Sort campus packages for dorms and offices
- Delivered Mail throughout campus independently
- Operated company vehicles including a box truck,
- trained new employees on route, and daily tasks.

June, 2017 to Jan, 2018 | Sales Associate | Five Below | Pleasant Hills, Pa

- Rung up Customers
- Helped to find requested Merchandise
- Completed Store recovery