

## THESE ARE THE SPECIFIC PROCEDURES AND DOCUMENTS REQUIRED IN PROCESSING A CANADA WORK PERMIT

### 1. Documents Preparation:

Gather the necessary documents, these typically include:

- CV/Résumé showing your proof of qualifications or education
- A valid Passport
- Two(2) Passport-sized photos.

### 2. Application Form:

Complete the appropriate application form with your Processing Officer if you are applying from outside Canada.

### 3. Pay The Application Fee:

Pay the required application fee, which varies depending on your location and other factors.

### 4. Processing Time:

Once your application is received, it will be reviewed by our immigration authorities. They may request additional documents or information if needed. It is important to respond promptly to any requests to avoid delays in processing.

If your application is approved, you will receive a Job offer letter and a Work Permit which you will sign and send a scanned copy for us to confirm your signatures.

### 5. Biometrics and Medical Examination:

Depending on your nationality and individual circumstances, you may need to provide biometric data or undergo a medical Examination.

### 6. Request For Passport:

After all approval and verifications, you will receive a request to submit your passport to a Visa Application Center (VAC) or the nearest Canadian embassy or consulate for stamps.

### 7. Travel To Canada:

Once your passport is stamped with the Work Permit, you will be given your flight tickets, as your travel expenses are being covered by the company, before traveling to Canada.

### 8. Entry To Canada:

Present your job offer letter, Work Permit and passport to Canadian immigration authorities upon arrivals.

9. Comply With Your Work Permit Conditions:

Be sure to adhere to the conditions of your Work Permit, such as the duration of work and any employer-specific restrictions.

Best Regards !