

MEETING REPORT

Team Name: DMS

Date of Meeting: 11/03/2019

Start Time: __14:30__

End Time: __16:00__

Meeting Location: __Epoka University__

Recorder: __Nensi Ahmetbeja__

Other Members Present: Erika Balliu, Gersi Gjidia, Ina Panavija, Jurgen Laska, Alban Shehi

Topics Discussed:

1. NightClub Management System- this solved the complicated and manual current process of the way managers/owners of nightclubs decide to work upon. This system would solve issues related to guest reservations as they are not exactly kept track of, waiters as they are constantly having trouble taking orders, as well as for customers, as they often end up waiting in line and/or run out of tickets.
2. Distribution Management System- a system that manages the whole process of logistics and distribution for a small/medium business and makes it easy for the sales agent, manager, client and finance department to keep track and optimize the distribution and sales of products, automatization of orders, efficiency of transportation and even promotion materials.
3. Employees Performance Measurement System- a system that keeps tracks of the performance of every employees' task with scores and feedback from the supervisor. This makes the whole human resource department much measurable in different aspects and thus creates a meritocratic and competitive system that increases performance after all.

Tasks Assigned:

After this brainstorming we narrowed our choice in the above 3 ideas and then discussed over them in terms of which would be the best so that the group could have a truly distributed workload amongst its members. We decided on the second choice as we could incorporate a part of our third idea, also we have a clear contact point with the company's representative.

We exchanged our contact information and set the common communication means - Whatsapp Group, Trello, email. We set our further meeting dates, once a week for the moment whenever all of the group members are available, while remaining in constant contact in our Whatsapp group. We assigned Nensi Ahmetbeja as our team leader. We decided to divide the specific duties/roles on our second meeting.

Time, Place, and Agenda for Next Meeting:

20/03/2019, @12.30, Epoka University

Agenda: Sketches and Requirements