Meeting Minutes

Date: 11/10/2024

Time: 3 – 3:30 pm

Location: Hub central

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| Sprint Reviewing | | |
| Frontend Development Progress | Completed Backlog items | * The main user interface of the three-display panel was modified and finished:   + The overall layout modification   + Top left section: Drag-and-drop   + Top right section: Code editor   + Bottom section: Table and visualisation * Multiple-selection of drag-and-drop * Export the data to the local * No option retrieval? (Bug fixed?) * Visualisation feature (React Chart library) implementation |
| Incomplete Backlog Items | * Final bug fixing and testing * Production: Version of final production – integration of frontend and backend source code |
| Challenges | * Safari browser is not functioning as expected, though it is working correctly on Firefox and Chrome (to be confirmed) |
| Backend Development Progress | Completed Backlog items | * Test plan * List test case and create testing process documentation |
| Incomplete Backlog items | * QA Testing documentation on GitHub * Production: Version of final production – integration of frontend and backend source code |

Sprint Retrospective

* Sprint success
* Scrum: Keeping on our scrum progress on the plan of sprint, the stand-up meetings, inner-communication, and aligned with PO.
* Scrum: Scrum master rotating and the new scrum master handover smoothly. Offering previous Scrum master and team members helping with transition.
* Tech: Refined UI designing for user experience.
* Tech: Completed React Chart library for visualization for better user experience.
* Tech: Refined frontend source code based on user stories 1, 2, 3 and 4 and fixed the bugs of the source code. (TBC)
* Tech: No option retrieval. (TBC)
* Tech: Completed backend test cases python script. (TBC)
* Docs: Completed Test plan and QA documentation recording. (TBC)
* Docs: Moving Meeting minutes from Teams to GitHub.
* Areas for improvement
* Although we have done a lot of inner documentations, but it still can be more complete. (for all kinds of readme.rm for development team)
* Sprint 5 Planning
* Backend: Finalize the QA documentation and upload it to GitHub.
* Development: Go into the final production version.
* Scrum: The next scrum master is Feinan Guo.