

## **Meeting Minutes - Tenth Meeting**

**Date:** Wednesday 26th November 2025

**Time:** 13:00pm till 14:00pm

**Location:** Online

### **Attendees to attend:**

- Charlotte Smale-Holland (19313496)
- Ryan Hogan (19390270)
- Gauthier Lihau (19207032)
- Gonzalez Rodrigues (19271262)

### **Progress Since Previous Meeting (State of Completed Actions)**

- We have all created our individual software architectural models for each subsystem, so we can bring them all together for the whole software architecture model.
- We improved the structural models, regarding the cross-checking from the previous meeting.
- Individually, we created the draft versions of the behaviour models.

### **Cross-checking the Behaviour/Activity models:**

- We are still currently improving the models from last week.
- However, we noticed that Gonzalez has not displayed service components correctly in the Cloud.
- Most of us have not managed to work on the Behaviour diagrams, so we will cross-check them next week instead.

### **Planning the teamwork report:**

- In pairs, each of us is going to work on separate sections of the report.
- “Team Collaboration Mechanisms and Facilities” section - Charlotte and Gonzalez
- “Team Operations Summary” - Ryan and Gauthier

### **Discuss the Whole System Architecture Model:**

- Charlotte and Ryan have suggested that each of us create our software architecture diagrams again within the same Papyrus project.
- However, some of the components/interfaces will get new names, due to duplications between each of the subsystems’ individual models.
- We will all meet at 10 am face-to-face next week in Headington, so we can connect the architecture models. Gauthier has offered to sort out a room booking in the library.

### **Actions to take place after the meeting:**

- We will finalise the Behaviour models based on the feedback from the cross-checking on the draft version.
- We will finalise our diagrams for the Software Engineering Project.
- We will write our individual reports
- We will work on the group report collaboratively.

### **Issues to be solved:**

- We have faced a couple of issues with understanding the behaviour diagrams, so we will do some research on how we will implement them.

**Date/Time of the following meeting** - Wednesday 3rd December 2025 (13:00pm till 14:00pm)