

Guild Manager Tutorial Documentation

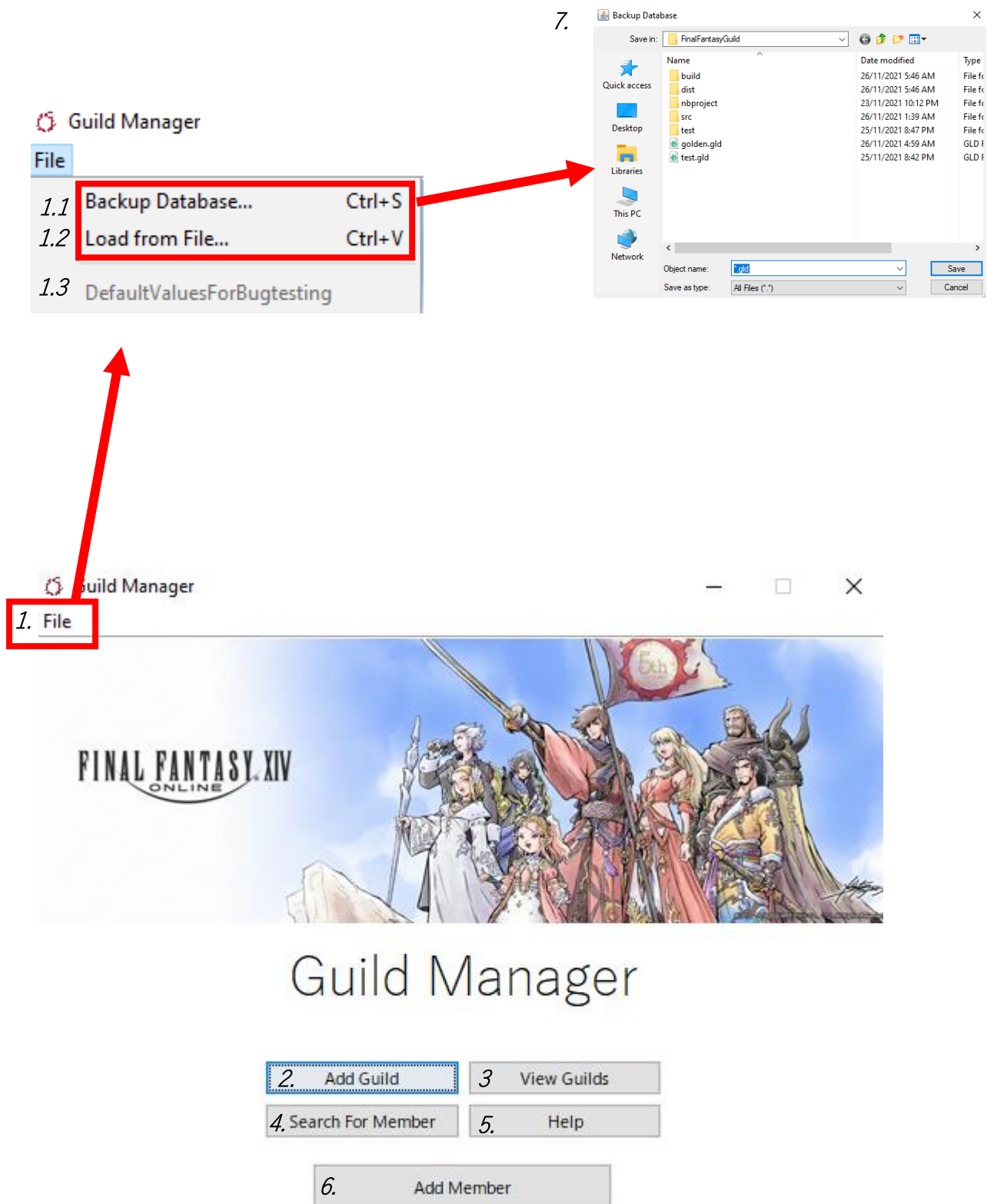


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Main Menu







1. Click to open File Menu


Guild Management Tutorial

- 1.1. Click to open Backup window
 - 1.2. Click to open Load window
 - 1.3. Super secret dev options
2. Click to show Add Guild window
3. Click to show View Guilds window
4. Click to show Search Members window
5. Click to show this help document
6. Click to show Add Member window
7. Save/Load window, choose file to load or location to save

Add Guild

 Add Guild



New Guild

Guild Name: 1.

2. ☐ PvP?

3. Region: ☐ Japan ☒ America ☐ Europe

Data Center: 4.

5.

Server:

6. 7.

1. Name of Guild. Name cannot exceed 20 characters and cannot include special characters(?\'* etc)
2. Check if the Guild is a PVP guild
3. Which region the guild is based in
4. Which datacenter the guild is in
5. The server in which the guild resides
6. Add the guild to the database
7. Close the window without adding a guild

View Guilds



View Guilds

1.

2.

Member ID	First Name	Last Name	Character Name	Character Role	Character Classes	Region	DataC
3	pity	role				America	Aethe ^
4	baws	tetet	tetet	DPS		America	Aethe
5	tete	tetet				America	Aethe

3. 4. 5.

1. Guild List. Table updates when the selection is changed
2. List of members in the selected Guild
3. Edits the selected Member (opens a new window)
4. Deletes the selected member (asks for confirmation)
5. Close window

Search for Member

Search for Member

First Name: 1.

Last Name: 2.

Character Role: 3. N/A

Member Role: 4. Player

Input information into one or more fields to search

5.

6.

Member ID	Guild	First Name	Last Name	Character Name	Character Role
4	Fintone	baws	tetet	tetet	DPS
1	Y-find	person	ofInterest	test	DPS
6	Y-find	Leeroy	Jenkins	Leeroy	DPS

7. Edit 9. Cancel

1. Filter by first name. First name cannot be greater than 20 characters and cannot contain special characters
2. Filter by last name. Last name cannot be greater than 30 characters and cannot contain special characters
3. Filter by character role (DPS,Healer,Tank or N/A). Only Players have a character role
4. Filter by member role (Player,Enforcer,Administrator)
5. Search for member filtered by one or more of the fields information
6. Table of results
7. Edit the selected Member (opens new window)
8. Close window

Add Member

Add Member

14. ☒ Player ☐ Staff

Player

First Name1. Leeroy

Last Name2. Jenkins

Guild: 3. Cardguard

4. +

Character Name5. Leeroy

Role: 6. DPS

Region: 7. ☐ Japan ☒ America ☐ Europe

Data Center: 8. Aether

9. Server:

Adamantoise
Cactuar
Faerie
Gilgamesh
Jenova
Midgardsormr
Sargatanas
Siren

10. Class

<input checked="" type="checkbox"/> Gladiator	<input checked="" type="checkbox"/> Paladin	<input type="checkbox"/> Blue Mage
<input checked="" type="checkbox"/> Marauder	<input checked="" type="checkbox"/> Warrior	<input type="checkbox"/> Dark Knight
<input checked="" type="checkbox"/> Pugilist	<input checked="" type="checkbox"/> Monk	<input type="checkbox"/> Astrologian
<input type="checkbox"/> Lancer	<input type="checkbox"/> Dragoon	<input type="checkbox"/> Machinist
<input type="checkbox"/> Rogue	<input type="checkbox"/> Ninja	<input type="checkbox"/> Samurai
<input checked="" type="checkbox"/> Archer	<input type="checkbox"/> Bard	<input type="checkbox"/> Red Mage
<input type="checkbox"/> Thaumaturge	<input type="checkbox"/> Black Mage	<input type="checkbox"/> Gunbreaker
<input type="checkbox"/> Arcanist	<input type="checkbox"/> Scholar	<input type="checkbox"/> Dancer
<input type="checkbox"/> Conjurer	<input type="checkbox"/> Summoner	
	<input type="checkbox"/> White Mage	

11. Clear Selection

12. Save Member

13. Cancel

1. Player first name. Name cannot be longer than 20 characters and cannot contain any special characters
2. Player last name. Name cannot be longer than 30 characters and cannot contain any special characters.
3. Guild to add Member to
4. Open New Guild window
5. Character full name. Name cannot be longer than 50 characters and cannot contain any special characters
6. Character role (DPS,Healer,Tank)
7. Region where character is located
8. DataCenter where player is located
9. Server where player is located
10. Classes the character knows
11. Clear selected classes
12. Add member to database
13. Close window

14. Whether the Member is a player or staff member. Form fields will change depending on selection (see next image)

Add Member

11. ☐ Player ☒ Staff

Player

First Name: 1.

Last Name: 2.

Guild: 3.

4.

Staff Role: 5.

6. Region: ☐ Japan ☒ America ☐ Europe

Data Center: 7.

8.

Server:

9.

10.

1. Player first name. Name cannot be longer than 20 characters and cannot contain any special characters
2. Player last name. Name cannot be longer than 30 characters and cannot contain any special characters.
3. Guild to add Member to
4. Open New Guild window
5. Role of staff member (ENFORCER, ADMINISTRATOR)

Guild Management Tutorial

6. Region where character is located
7. DataCenter where player is located
8. Server where player is located
9. Add member to database
10. Close window
11. Whether the Member is a player or staff member. Form fields will change depending on selection