

# Nereida Rondon

## Instructional Design and Technology

Lehigh Acres, FL | [Nereida.Rondon5@gmail.com](mailto:Nereida.Rondon5@gmail.com) | [LinkedIn](#) | [Portfolio](#)

I bring a unique combination of technical expertise and educational background. With over a decade in curriculum development, student data analysis, and project management, I expanded my skills base by taking on HTML, CSS, and JavaScript. I have been able to leverage those skills within the Moodle LMS and I have used them on my free Canvas LMS account for customization. My goal is to build intuitive and user-friendly learning solutions that reduce cognitive load and engage learners. I am dedicated to staying current with emerging technologies and trends in instructional design and development. This drive for learning and innovation enables me to adapt to new tools and techniques quickly, ensuring that I deliver the most effective solutions to learners.

## WORK EXPERIENCE

### **eLearning Content Developer | Promineo Tech – REMOTE**

**Jan 2023 - Present**

- Design courses and lessons in Moodle LMS, with video walkthroughs, embedded questions to check for understanding, and Articulate Storyline assets.
- Produced and edited videos that support learning initiatives using Camtasia and Snagit. Utilize Microsoft SharePoint to store and share videos with team members, streamlining collaboration and facilitating efficient communication.
- Collaborate with Programs Manager, instructional designer, and other subject matter experts (SMEs) to design and develop high-quality learning content for Frontend and Backend courses that meets the needs of learners at all levels.
- Complete tasks in two-week Agile sprints and track progress on Asana board, resulting in meeting KPI goal of 95% project completion efficiency per sprint.
- Use best teaching practices for eLearning when creating learning activities, planning LMS lesson configuration, and multi-media design.
- Ensure instructional goals and objectives are met by continuously updating and revising learning materials to ensure accuracy and relevance.
- Format content and activities to have a uniformed and on-brand appearance.
- Continuously update and revise learning materials to ensure accuracy, relevance, and alignment with instructional goals and objectives.
- Collaborated with team members using Git and GitHub to push code changes and pull requests, ensuring version control and project organization.
- Produce and edit 4 JavaScript coding projects explanation videos using Camtasia software.
- Develop JavaScript lab activities using VS Code, to increase learner engagement with the course material and give learners a chance to apply new skills.
- Create 15+ Java and JavaScript lessons with coding practice and questions that check for understanding on the OpenClass education platform.

### **Educator | School District of Lee County – FORT MYERS, FL**

**Jan 2012 – Jan 2023**

- Transformed a Google spreadsheet into a database using Google Scripts (JavaScript). Form, used by 10 professionals for a weekly data meeting, reduced time spent entering data by one hour per week.
- Oversaw department of 14+ teachers, communicated with team on a weekly basis via email and monthly department meetings. Worked toward meeting yearly student math proficiency goal. Trained and

supported team members with new technologies and initiatives. Maintained a strong working relationship with key colleagues, stakeholders, and administrators.

- Pioneered the transition to a paperless practice by implementing an electronic department supply ordering system. Reduced time spent concatenating data and distributing supplies by 50%, while reducing paperwork use to 0%.
- Planned, designed, and updated course curriculum, assessments, and digital products on a yearly basis that the whole team utilized. Applied best learning practices to promote student learning and growth. Used Google workspace and Microsoft office suite of applications.
- Planned and recorded 200+ video lessons for Geometry and Calculus, for students to access via the Google Classroom Learning Management System.

## EDUCATION

Micro Masters, **edX via University of Maryland Global Campus** — Ongoing  
Instructional Design and Technology [Course Portfolio](#)

Corporate Training, **Florida Southwestern State College via Promineo Tech** — October 2022  
Front-End Software Development

Bachelor of Science BS, **Florida Southwestern State College** — December 2011  
Secondary Math Education

## CERTIFICATES

Professional Educator Certificate, **The Florida Department of Education** — Expires June 2024

Instructional Design and Technology: Learning Theories [Certificate](#), **edX** — Issued March 2023

Front-End Development Boot Camp [Certificate](#), **Florida Southwestern State College via Promineo Tech** — Issued October 2022

Intro to Coding Basics [Certificate](#), **SheCodes** — Issued April 2022