

**PEMERINTAHAN KABUPATEN TANGERANG**

**DINAS PENDIDIKAN**

JL. H. ABDUL HAMID, KOMPLEK PERKANTORAN PEMERINTAHAN

KABUPATEN TANGERANG, TIGARAKSA KODE POS. 15720

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Ref : 11/Disdik/I/2018

31<sup>st</sup> Januari 2018

Enc : -

Sub : **Curriculum Development Training**

To

Head of school

SMK Negeri 11 Kabupaten Tangerang

Dear sirs,

Kabupaten Tangerang education authoritis will be held the curriculum development training on April 2018 at 09.00. Related to this activity we need know who follow this training.

To make this training well managed we need to have good preparition. There for we would like to ask you to send the teacher's list who follow to this training. We hope the list should be sent no more than 5 days after this letter you received.

We hope the list will be delivered as soon as possible because the list urgently. We hope your attendance and come on time. Thank you for your cooperation and attention.

Yours Faithfully,  
Head of education authoritis

Zaenudin  
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Za/dn