Manage your account

Astra Control Center

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Manage your account

Manage users

You can add, remove, and edit users of your Astra Control Center installation using the Astra Control Center UI. You can use the Astra UI or the Astra Control API to manage users.

Add users

Account Owners and Admins can add more users to the Astra Control Center installation.

Steps

1. In the **Manage Your Account** navigation area, select **Account**.
2. Select the **Users** tab.
3. Select **Add User**.
4. Enter the user's name, email address, and a temporary password.

   The user will need to change the password upon first login.

5. Select a user role with the appropriate system permissions.

   Each role provides the following permissions:

   - A **Viewer** can view resources.
   - A **Member** has Viewer role permissions and can manage apps and clusters, but cannot unmanage apps or clusters, or delete snapshots or backups.
   - An **Admin** has Member role permissions and can add and remove any other users except the Owner.
   - An **Owner** has Admin role permissions and can add and remove any user accounts.
6. Select **Add**.

Manage passwords

You can manage passwords for user accounts in Astra Control Center.

Change your password

You can change the password of your user account at any time.

Steps

1. Select the User icon at the top right of the screen.
2. Select **Profile**.
3. Select the **Actions** drop-down list, and select **Change Password**.
4. Enter a password that conforms to the password requirements.
5. Enter the password again to confirm.
6. Select **Change password**.

Reset another user's password

If your account has Admin or Owner role permissions, you can reset passwords for other user accounts as well as your own. When you reset a password, you assign a temporary password that the user will have to change upon logging in.

Steps

1. In the **Manage Your Account** navigation area, select **Account**.
2. In the **Users** tab, select the drop-down list in the **State** column for the user.
3. Select **Reset Password**.
4. Enter a temporary password that conforms to the password requirements.
5. Enter the password again to confirm.

   Next time the user logs in, the user will be prompted to change the password.

6. Select **Reset password**.

Change a user's role

Users with the Owner role can change the role of all users, while users with the Admin role can change the role of users who have the Admin, Member, or Viewer role.

Steps

1. In the **Manage Your Account** navigation area, select **Account**.
2. In the **Users** tab, select the drop-down list in the **Role** column for the user.
3. Select a new role and then select **Change Role** when prompted.

Result

Astra Control Center updates the user's permissions based on the new role that you selected.

Remove users

Users with the Owner or Admin role can remove other users from the account at any time.

Steps

1. In the **Manage Your Account** navigation area, select **Account**.
2. In the **Users** tab, select the checkbox in the row of each user that you want to remove.
3. Select **Actions** and select **Remove user/s**.
4. When you're prompted, confirm deletion by typing the word "remove" and then select **Yes, Remove User**.

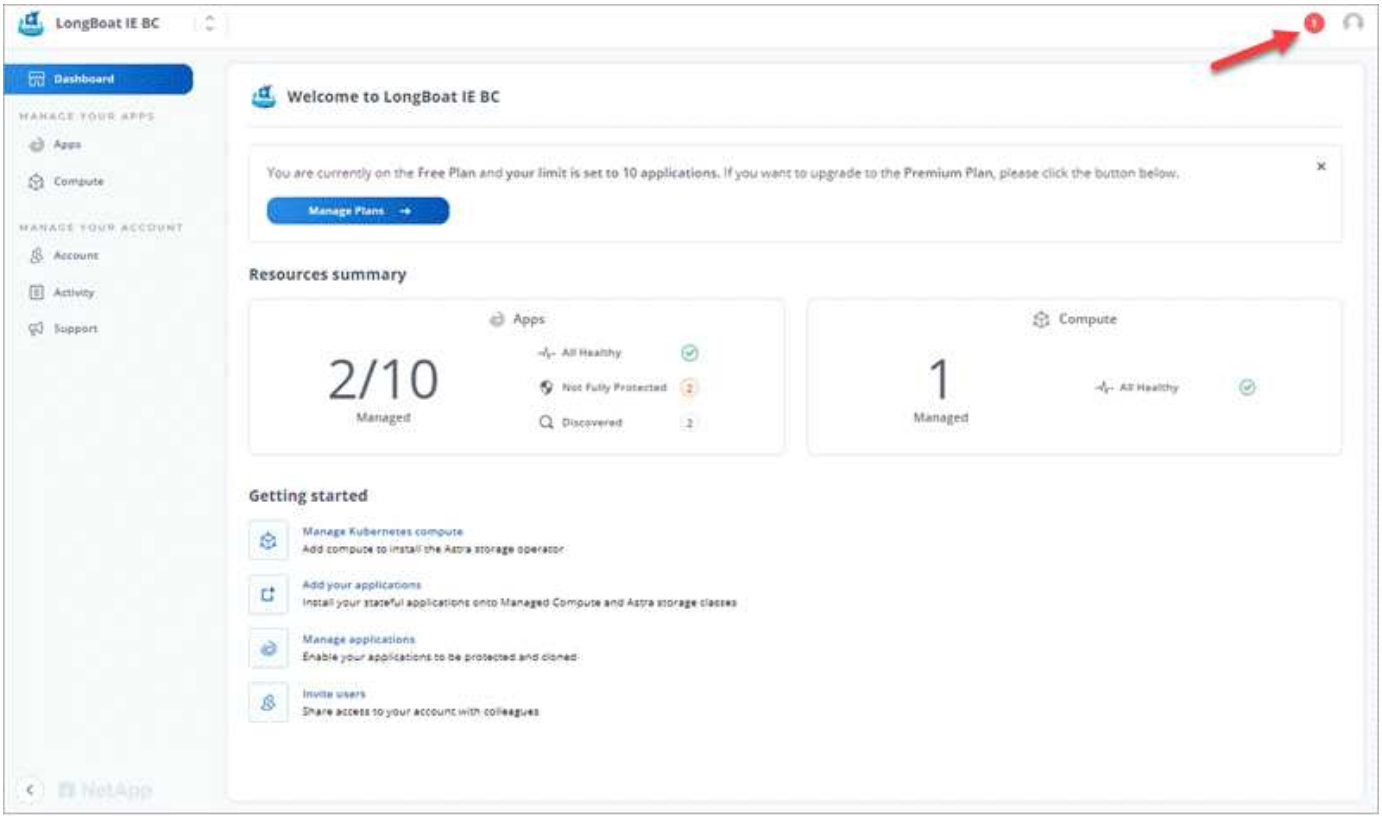
Result

Astra Control Center removes the user from the account.

View and manage notifications

Astra notifies you when actions have completed or failed. For example, you'll see a notification if a backup of an app completed successfully.

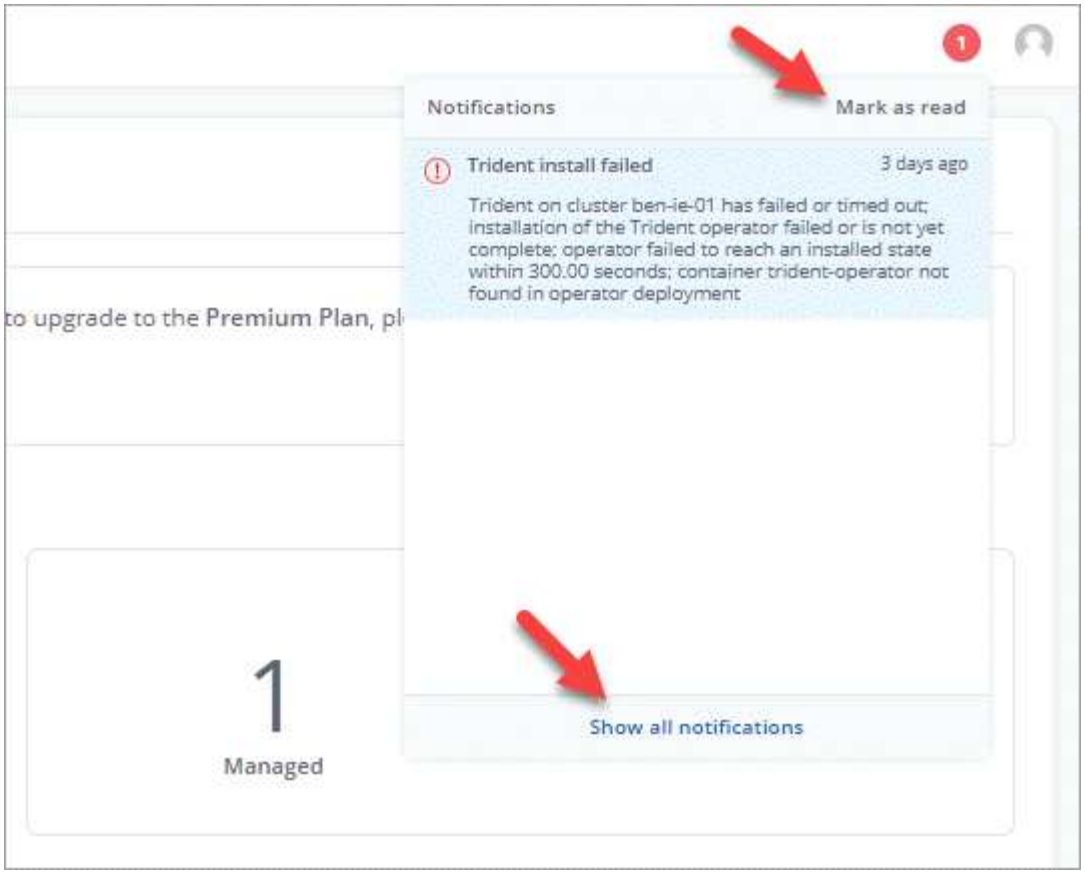
The number of unread notifications is available in the top right of the interface:



You can view these notifications and mark them as read (this can come in handy if you like to clear unread notifications like we do).

Steps

1. Select the number of unread notifications in the top right.



2. Review the notifications and then select **Mark as read** or **Show all notifications**.

   If you selected **Show all notifications**, the Notifications page loads.

3. On the **Notifications** page, view the notifications, select the ones that you want to mark as read, select **Action** and select **Mark as read**.

Add and remove credentials

Add and remove credentials for local private cloud providers such as ONTAP S3, Kubernetes clusters managed with OpenShift, or unmanaged Kubernetes clusters from your account at any time. Astra Control Center uses these credentials to discover Kubernetes clusters and the apps on the clusters, and to provision resources on your behalf.

Note that all users in Astra Control Center share the same sets of credentials.

Add credentials

You can add credentials to Astra Control Center when you manage clusters. To add credentials by adding a new cluster, see Add a Kubernetes cluster.

> If you create your own `kubeconfig` file, you should define only **one** context element in it. See Kubernetes documentation for information about creating `kubeconfig` files.

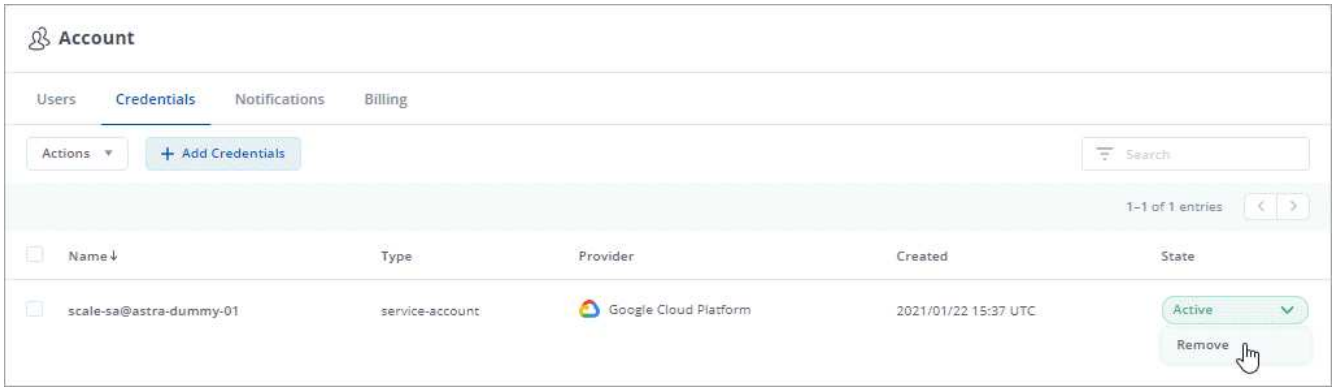
Remove credentials

Remove credentials from an account at any time. You should only remove credentials after unmanaging all associated clusters.

> The first set of credentials that you add to Astra Control Center is always in use because Astra Control Center uses the credentials to authenticate to the backup bucket. It's best not to remove these credentials.

Steps

1. Select **Account > Credentials**.
2. Select the drop-down list in the **State** column for the credentials that you want to remove.
3. Select **Remove**.



4. Type the word "remove" to confirm deletion and then select **Yes, Remove Credential**.

Result

Astra Control Center removes the credentials from the account.

Monitor account activity

You can view details about the activities in your Astra Control account. For example, when new users were invited, when a cluster was added, or when a snapshot was taken. You also have the ability to export your account activity to a CSV file.

View all account activity in Astra Control

1. Select **Activity**.
2. Use the filters to narrow down the list of activities or use the search box to find exactly what you're looking for.
3. Select **Export to CSV** to download your account activity to a CSV file.

View account activity for a specific app

1. Select **Applications** and then select the name of an app.
2. Select **Activity**.

View account activity for clusters

1. Select **Clusters** and then select the name of the cluster.

2. Select **Activity**.

Take action to resolve events that require attention

1. Select **Activity**.
2. Select an event that requires attention.
3. Select the **Take action** drop-down option.

   From this list, you can view possible corrective actions that you can take, view documentation related to the issue, and get support to help resolve the issue.

Update an existing license

You can convert an evaluation license to a full license, or you can update an existing evaluation or full license with a new license. If you don't have a full license, work with your NetApp sales contact to obtain a full license and serial number. You can use the Astra UI or the Astra Control API to update an existing license.

Steps

1. Log in to the NetApp Support Site.
2. Access the Astra Control Center Download page, enter the serial number, and download the full NetApp license file (NLF).
3. Log in to the Astra Control Center UI.
4. From the left navigation, select **Account** > **License**.
5. In the **Account** > **License** page, select the status drop-down menu for the existing license and select **Replace**.
6. Browse to the license file that you downloaded.
7. Select **Add**.

The **Account** > **Licenses** page displays the license information, expiration date, license serial number, account ID, and CPU units used.

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