

### Index

#### **Criterion No: 6.4.3**

**Criterion Details:** Institutional strategies for mobilization of funds and the optimal utilization of resource.

S. No.	Particulars	Annexure No.
1.	TCS Workorder - 1 <ul style="list-style-type: none"> <li>• Annexure "A"</li> <li>• Tax Invoice</li> <li>• Annexure</li> </ul>	Annexure -I
2.	TCS Workorder - 2 <ul style="list-style-type: none"> <li>• Annexure "A"</li> <li>• Tax Invoice</li> <li>• Annexure</li> </ul>	Annexure -II
3.	TCS Workorder - 3 <ul style="list-style-type: none"> <li>• Annexure "A"</li> <li>• Tax Invoice</li> <li>• Annexure</li> </ul>	Annexure -III
4.	TCS Workorder - 4 <ul style="list-style-type: none"> <li>• Annexure "A"</li> <li>• Tax Invoice</li> <li>• Annexure</li> </ul>	Annexure -IV
5.	TCS Workorder - 5 <ul style="list-style-type: none"> <li>• Annexure "A"</li> <li>• Tax Invoice</li> <li>• Annexure</li> </ul>	Annexure -V
6.	TCS Workorder - 6 <ul style="list-style-type: none"> <li>• Annexure "A"</li> <li>• Tax Invoice</li> <li>• Annexure</li> </ul>	Annexure -VI

#### **Vision**

- To emerge as an academic centre producing world class professionals promoting innovation and research.

#### **Mission:**

- To Promote intellectual and skilled human capital generating employment and entrepreneurship.
- To Be educational centre of excellence of multi ethnicity and diversity.
- To Establish as technology driven teaching learning institution.
- To Provide world class platform for research and innovation.
- To Inculcate social, environmental, heritage values.



Dhoolkot, P.O. Selaqui, Chakrata Road  
Dehradun - 248011 (U.K India)



[www.tulas.edu.in](http://www.tulas.edu.in)  
[info@tulas.edu.in](mailto:info@tulas.edu.in)



0135-2699300  
0135-2699309

# **Annexure -I**



Workorder

Lisp Name: Tula's Institute	Workorder Ref – No- LICADO12M2685
Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197	DATE – 9 <sup>TH</sup> MAR 2023
Email: placement@tulas.edu.in	

Dear Sir,

With reference to TC Booking request mail sent by CLT Team and your written confirmation given to CLT Team, we are pleased to release a Work Order for the item/s as given in Annexure A below.

This Work Order shall be governed by Facilities Agreement dated **10 June 2017** between TATA Consultancy Services Ltd. And Tula's Institute ("Agreement").

Assessment Name, Date & Hour	<b>LIC ADO EXAM - 12-Mar-2023 - 9:00 AM - 10:05 AM,11:30 AM - 12:35 PM,02:00 PM - 03:05 PM,</b>
Usage Period*	11-Mar-2023,12-Mar-2023,
Project Address	Tula's Institute, Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197
Invoice Address	San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai - 400 080.
Payment	100 percent payment within 45 days of receipt of correct invoice or as agreed under the agreement.
Email for communication	ion.assessment@tcs.com

\* LISP facilities are for TCS use exclusively. During the usage period LISP agrees to not conduct any other online assessment(s).

Please mention Work Order Ref No: - **LICADO12M2685** in all your future correspondence for easy reference and payment facilitation.

Request you to kindly acknowledge and accept this Work Order.

Thanking you.  
Tula's Institute

For TATA Consultancy Services



<Signatory>

\*Note: In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.

Director  
**Tula's Institute, Dehradun**

Annexure "A"

Sr. No	Date	Nodes				No. Of Days	
		Shift 1	Shift 2	Shift 3	Shift 4		
1	12-Mar-2023	203	203	202		1	
Miscellaneous expense				As applicable			
Fuel charges				As applicable			

**Manpower For Multiple Shift Exam -**

Sr. No	Roles of resources	Test Center Administrator/ Liaison Officer	IT Manager (Additional if any)	Invigilators (As per count and requirement confirmed by Venue Head /City Head)	Volunteers / Support Staff as per below -	
					Registration Manager / Multi Task Ops Executives	<ul style="list-style-type: none"> <li>• Volunteers / Multitasking Support Staff</li> <li>• Electrician</li> <li>• Security Staff</li> </ul>
1	Required Manpower – 12-Mar-2023	1	As per 3 Shifts - 1,	As per 3 Shifts - 7,	As per 3 Shifts - 4,	As per 3 Shifts - 6,

**Note:**

1. We are hiring your exam venue (IT & Non-IT Infrastructure) for fair conduction of examination. Please ensure that your entire IT Infrastructure including Network, PCs and other equipment's are fully secure, isolated and not accessible from outside. Any incident of any security breach in IT Network, Owner, TCA and IT Admin/IT Managers of exam venue shall be accountable and responsible.
2. LISP needs to ensure un-interrupted availability of live CCTV footage on 24\*7 basis from at least prior to exam. This must cover the duration starting from sealing the venue prior to exam day, till the last shift of last day of exam. The copy of un-interrupted footage must be preserved safely for next seven business day. Based on the request from ground team, CCTV footage makes to be available for sharing. This process needs to be follow for all the exams.
3. These parameters are standard for all assessments. However, Exam specific required manpower will be asked in last column and **Exam venue partner must ensure to provide an accurate list of exam functionaries well in advance and that too with in the timeliness as per the project requirement. Also exam venue partner must ensure that the actual deployment of their exam functionaries on exam day must be from the that list only. The list can have a buffer of 15 % to 20 % of exam functionaries above the required count to manage any kind emergency cases on the day of exam. Any person who is not a part of that list and arranged by exam venue partner on exam day will be an Unauthorized Person and their entry in the exam venue should be restricted.**
4. All staff members on exam duty including Test Center Administrator, Network Admin, Invigilators, Lab Supervisors, Registration Managers, Electrician, Volunteers, Support Staff etc. must report at Test Center minimum 2.5 hours (Two Hours Thirty Minutes) prior to the exam start time. Also, all staff members on exam duty needs to be present at test center throughout the exam duration.
5. Penalty imposed by customer will be transferred to LISP or Test Center – if any of the abovementioned manpower or manpower requirement confirmed by city / center owner is not available or absent on exam day.
6. All the Mapped Invigilators/Supervisors/TCA/Network Admin/Registration Managers/ Volunteers/Support Staff etc. and their Family members (All the Lisp Manpower) should not appear for this Exam, please ensure that deployed manpower is working in most ethical manner. In case any of the manpower or their family member is appearing then please ensure they will not be the Part of any activity in entire duration of this exam.
7. There should be Proper Light on Registration Desk – there should be Proper Light arrangements at all the Registration Desk and white Background should be there at each Lisp.
8. Wooden Plank should be placed at Frisking Area and there should be Separate area for Female and Male Frisking.
9. Centers Security guards should be in proper Uniform and all other Staffs should be properly dressed.
10. Please provide complete details of all the center staff (AADHAR, PAN, Photo ID) and keep a photocopy in Center manager File.
11. All the Manpower should wear the Roll Tags and should not use mobile phones during exam. This is the Mandatory activity on Exam Day. Also, all the Manpower should report on Exam day on time.
12. In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.
13. LISP has to raise invoices strictly as per this work order. Any deviation from above and mismatch found, Invoices will be rejected and any delay in payment will be at partner's account.
14. Partner has to raise correct invoices strictly as per this work order On Pro-rata basis in case of increase/decrease.
15. Invoices has to be raised on institute/LISP letter head and ensure to put correct date, assessment name, number of nodes, manpower in invoices and get this signed with seal of institution. Any default in above is liable for rejection of invoices and delay in payment will be at partners account.
16. Taxes as applicable shall be extra and shall be raised in invoices by partner.
17. TCA as well as other Manpower Provided for supervision support will be paid day wise irrespective of assessments scheduled on basis of Biometric Allocation & Verification.

\*Please Note: In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.

*Abisay*  
**Director**  
**Tata's Institute, Dehradun**



# TULA'S DEHRADUN

INSTITUTE

**NAAC A+**  
ACCREDITED INSTITUTE  
HIGHEST RATING AMONGST  
COLLEGES & UNIVERSITIES IN  
UTTARAKHAND

• Approved by AICTE, Ministry of HRD, Govt. of India • ISO 9001:2015

Affiliated: • Uttarakhand Technical University • Sri Dev Suman Uttarakhand University • Uttarakhand Board of Technical Education

## TAX INVOICE

Lisp Name: Tula's Institute

Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197

Email: placement@tulas.edu.in

Place of Supply : Maharashtra	Invoice Number - LICADO12M2685
San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai – 400 080.	Invoice Date – 18-APR-2023
	Assessment Name – LIC ADO EXAM
	Assessment Date - 12-Mar-2023,

Description	HSN /SAC Code	Total (INR)
Expense towards conducting LIC ADO EXAM on 12-Mar-2023,	998599	31926.00
IGST - 18%		5746.68
<b>TOTAL</b>		<b>37672.68</b>

SIGNATURE OF CENTER HEAD		SIGNATURE OF ROM	
PAN :-	AAATR8382G	Sanprints PAN #:	AAICS0770L
Beneficiary Name :-	RISHABH EDUCATIONAL TRUST	Sanprints GST #:	27AAICS0770L1Z0
Account No :-	A/C NO: 51881011000036		
IFSC CODE :-	PUNB0518810		
GST No -	05AAATR8382G1ZB		



### Vision

- To emerge as an academic centre producing world class professionals promoting innovation and research.

### Mission:

- To Promote intellectual and skilled human capital generating employment and entrepreneurship.
- To Be educational centre of excellence of multi ethnicity and diversity.
- To Establish as technology driven teaching learning institution.
- To Provide world class platform for research and innovation.
- To Inculcate social, environmental, heritage values.

Dhoolkot, P.O. Selaqui, Chakrata Road  
Dehradun - 248011 (U.K India)

[www.tulas.edu.in](http://www.tulas.edu.in)  
 [info@tulas.edu.in](mailto:info@tulas.edu.in)

0135-2699300  
0135-2699309

Director  
Tula's Institute, Dehradun

**ANNEXURE**

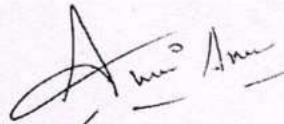
Lisp Name: Tula's Institute

Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197

Email: placement@tulas.edu.in

Place of Supply : Maharashtra	Invoice Number - LICADO12M2685
San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai – 400 080.	Invoice Date – 18-APR-2023
	Assessment Name – LIC ADO EXAM
	Assessment Date - 12-Mar-2023,

Description	HSN /SAC Code	Quantity	Price per unit	Total (INR)
Expense towards conducting - LIC ADO EXAM				
Nodes Payment on - 12-Mar-2023	998599	203	50	10150
Genset Expense toward conducting the assessment on - 12-Mar-2023	998599	608	4.5	2736
Supervision support charges for on - 12-Mar-2023				
Test Center Administrator/ Liaison Officer	998599	1	1500	1500
IT Manager As per 3 Shifts -	998599	1	1500	1500
Invigilator As per 3 Shifts -	998599	7	1000	7000
Volunteer (Frisking Staff, Electrician, Peon, Security Guard, etc.) - As per 3 Shifts -	998599	6	600	3600
Multi-tasking Staff / Registration Manger - As per 3 Shifts -	998599	4	600	2400
Refreshment Charges for: 12-Mar-2023	998599	608	3	1824
Printing and Stationary Charges for: -12-Mar-2023	998599	608	2	1216
<b>Total</b>				<b>31926/-</b>

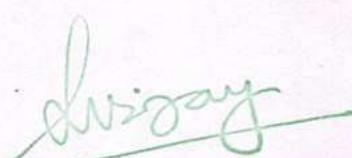


**SIGNATURE OF CENTER HEAD**

PAN :-	AAATR8382G
Beneficiary Name :-	RISHABH EDUCATIONAL TRUST
Account No :-	A/C NO: 51881011000036
IFSC CODE :-	PUNB0518810
GST No - 05AAATR8382G1ZB	

**SIGNATURE OF ROM**

Sanprints PAN #:	AAICS0770L
Sanprints GST #:	27AAICS0770L1Z0

**Director  
Tula's Institute, Dehradun**

# **Annexure -II**



### Workorder

Lisp Name: Tula's Institute	Workorder Ref – No- FCI5MAR232685
Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197	DATE – 2 <sup>nd</sup> Feb 2023
Email: placement@tulas.edu.in	

Dear Sir,

With reference to TC Booking request mail sent by CLT Team and your written confirmation given to CLT Team, we are pleased to release a Work Order for the item/s as given in Annexure A below.

This Work Order shall be governed by Facilities Agreement dated 10 June 2017 between TATA Consultancy Services Ltd. And Tula's Institute ("Agreement").

Assessment Name, Date & Hour	FCI CAT III MAINS - 05-Mar-2023 - 03:30 PM - 06:05 PM+ NEET PG Exam - 05-Mar-2023 - 9:00AM - 12:30PM,
Usage Period*	04-Mar-2023,05-Mar-2023,
Project Address	Tula's Institute, Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197
Invoice Address	San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai - 400 080.
Payment	100 percent payment within 45 days of receipt of correct invoice or as agreed under the agreement.
Email for communication	ion.assessment@tcs.com

\* LISP facilities are for TCS use exclusively. During the usage period LISP agrees to not conduct any other online assessment(s).

Please mention Work Order Ref No: - FCI5MAR232685 in all your future correspondence for easy reference and payment facilitation.

Request you to kindly acknowledge and accept this Work Order.

Thanking you.  
Tulas Institute

For TATA Consultancy Services



<Signatory>

\*Note: In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.

Director  
Tula's Institute, Dehradun

**Annexure "A" FCI CAT III MAINS**

Sr. No	Date	Nodes				No. Of Days
		Shift 1	Shift 2	Shift 3	Shift 4	
1	05-Mar-2023	240				1
Miscellaneous expense		As applicable				
Fuel charges		As applicable				

**Manpower For Multiple Shift Exam -**

Sr. No	Roles of resources	Test Center Administrator/ Liaison Officer	IT Manager (Additional if any)	Invigilators (As per count and requirement confirmed by Venue Head /City Head)	Volunteers / Support Staff as per below -	
					Registration Manager / Multi Task Ops Executives	Volunteers / Multitasking Support Staff
1	Required Manpower – 05-Mar-2023	1	As per 1 Shifts - 1,	As per 1 Shifts - 8,	As per 1 Shifts - 5,	As per 1 Shifts - 5,

**Annexure "A" NEET PG Exam**

Sr. No	Date	Nodes				No. Of Days
		Shift 1	Shift 2	Shift 3	Shift 4	
1	05-Mar-2023	230				1
Miscellaneous expense		As applicable				
Fuel charges		As applicable				

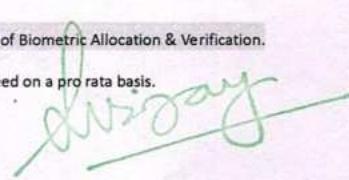
**Manpower For Multiple Shift Exam -**

Sr. No	Roles of resources	Test Center Administrator/ Liaison Officer	IT Manager (Additional if any)	Invigilators (As per count and requirement confirmed by Venue Head /City Head)	Volunteers / Support Staff as per below -	
					• Volunteers / Multitasking Support Staff	• Electrician
1	Required Manpower – 05-Mar-2023	1	As per 1 Shifts - 1	As per 1 Shifts - 10	As per 1 Shifts - 10	

Note:

1. We are hiring your exam venue (IT & Non-IT Infrastructure) for fair conduction of examination. Please ensure that your entire IT Infrastructure including Network, PCs and other equipment's are fully secure, isolated and not accessible from outside. Any incident of any security breach in IT Network, Owner, TCA and IT Admin/IT Managers of exam venue shall be accountable and responsible.
2. LISP needs to ensure un-interrupted availability of live CCTV footage on 24\*7 basis from at least prior to exam. This must cover the duration starting from sealing the venue prior to exam day, till the last shift of last day of exam. The copy of un-interrupted footage must be preserved safely for next seven business day. Based on the request from ground team, CCTV footage makes to be available for sharing. This process needs to be follow for all the exams.
3. These parameters are standard for all assessments. However, Exam specific required manpower will be asked in last column and **Exam venue partner must ensure to provide an accurate list of exam functionaries well in advance and that too with in the timeliness as per the project requirement. Also exam venue partner must ensure that the actual deployment of their exam functionaries on exam day must be from the that list only. The list can have a buffer of 15 % to 20 % of exam functionaries above the required count to manage any kind emergency cases on the day of exam. Any person who is not a part of that list and arranged by exam venue partner on exam day will be an Unauthorized Person and their entry in the exam venue should be restricted.**
4. All staff members on exam duty including Test Center Administrator, Network Admin, Invigilators, Lab Supervisors, Registration Managers, Electrician, Volunteers, Support Staff etc must report at Test Center minimum 2.5 hours (Two Hours Thirty Minutes) prior to the exam start time. Also, all staff members on exam duty needs to be present at test center throughout the exam duration.
5. Penalty imposed by customer will be transferred to LISP or Test Center – if any of the above mentioned manpower or manpower requirement confirmed by city / center owner is not available or absent on exam day.
6. All the Mapped Invigilators/Supervisors/TCA/Network Admin/Registration Managers/ Volunteers/ Support Staff etc and their Family members (All the Lisp Manpower) should not appear for this Exam, **Please ensure that deployed manpower is working in mapped locations unless any of the manpower or their family member is appearing then please ensure they will not be the Part of any activity in entire duration of this exam.**
7. There should be Proper Light on Registration Desk – there should be Proper Light arrangements at the Registration Desk and white Background should be there at each Lisp.
8. Wooden Plank should be placed at Frisking Area and there should be Separate area for male and female Frisking.
9. Centers Security guards should be in proper Uniform and all other Staffs should be properly dressed.
10. Please provide complete details of all the center staff (AADHAR, PAN, Photo ID) and keep a photocopy in Center manager File.
11. All the Manpower should wear the Roll Tags and should not use mobile phones during exam. This is the Mandatory activity on Exam Day. Also, all the Manpower should report on Exam day on time.
12. In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.
13. LISP has to raise invoices strictly as per this work order. Any deviation from above and mismatch found, Invoices will be rejected and any delay in payment will be at partner's account.
14. Partner has to raise correct invoices strictly as per this work order Or on prorate basis in case of increase/decrease.
15. Invoices has to be raised on institute/LISP letter head and ensure to put correct date, assessment name, number of nodes, manpower in invoices and get this signed with seal of institution. Any default in above is liable for rejection of invoices and delay in payment will be at partners account.
16. Taxes as applicable shall be extra and shall be raised in invoices by partner.
17. TCA as well as other Manpower Provided for supervision support will be paid day wise irrespective of assessments scheduled on basis of Biometric Allocation & Verification.

\*Please Note: In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.

  
**Director**  
**Tula's Institute, Dehradun**



**TULA'S**  
**DEHRADUN** INSTITUTE

**NAAC A+**  
ACCREDITED INSTITUTE  
HIGHEST RATING AMONGST  
COLLEGES & UNIVERSITIES IN  
UTTARAKHAND

• Approved by AICTE, Ministry of HRD, Govt. of India • ISO 9001:2015

Affiliated: • Uttarakhand Technical University • Sri Dev Suman Uttarakhand University • Uttarakhand Board of Technical Education

**TAX INVOICE**

Lisp Name: Tula's Institute

Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197

Email: placement@tulas.edu.in

Place of Supply : Maharashtra	Invoice Number - FCI5MAR232685
San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai – 400 080.	Invoice Date – 15-April-2023
	Assessment Name – FCI CAT III MAINS + NEET PG Exam
	Assessment Date - 05-Mar-2023,

Description	HSN /SAC Code	Total (INR)
Expense towards conducting FCI CAT III MAINS & NEET PG Exam on 05-Mar-2023,	998599	33065.00
IGST - 18%		5951.70
<b>TOTAL</b>		<b>39016.70</b>

**SIGNATURE OF CENTER HEAD**

PAN :-	AAATR8382G
Beneficiary Name :-	RISHABH EDUCATIONAL TRUST
Account No :-	A/C NO: 51881011000036
IFSC CODE :-	PUNB0518810
GST No -	05AAATR8382G1ZB



**SIGNATURE OF ROM**

Sanprints PAN #:	AAICS0770L
Sanprints GST #:	27AAICS0770L1Z0

**Vision**

- To emerge as an academic centre producing world class professionals promoting innovation and research.

**Mission:**

- To Promote intellectual and skilled human capital generating employment and entrepreneurship.
- To Be educational centre of excellence of multi ethnicity and diversity.
- To Establish as technology driven teaching learning institution.
- To Provide world class platform for research and innovation.
- To Inculcate social, environmental, heritage values.

Dhoolkot, P.O. Selaqui, Chakrata Road Dehradun - 248011 (U.K India)

[www.tulas.edu.in](http://www.tulas.edu.in)  
 [info@tulas.edu.in](mailto:info@tulas.edu.in)

0135-2699300  
0135-2699309

**Director**  
**Tula's Institute, Dehradun**

ANNEXURE

Lisp Name: Tula's Institute
Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197
Email: placement@tulas.edu.in

Place of Supply : Maharashtra	Invoice Number - FCI5MAR232685
San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai – 400 080.	Invoice Date – 15-April-2023
	Assessment Name – FCI CAT III MAINS + NEET PG Exam
	Assessment Date - 05-Mar-2023,

Description	HSN /SAC Code	Quantity	Price per unit	Total (INR)
Expense towards conducting - FCI CAT III MAINS & NEET PG Exam				
Nodes Payment on - 05-Mar-2023	998599	240	50	12000
Genset Expense toward conducting the assessment on - 05-Mar-2023	998599	470	4.5	2115
Supervision support charges for on - 05-Mar-2023				
Test Center Administrator/ Liaison Officer	998599	1	1125	1125
IT Manager As per 1 Shifts -	998599	1	1125	1125
Invigilator As per 2 Shifts -	998599	8	750	6000
Invigilator As per 1 Shifts -	998599	2	500	1000
Volunteer (Frisking Staff, Electrician, Peon, Security Guard, etc.) - As per 2 Shifts -	998599	5	450	2250
Volunteer (Frisking Staff, Electrician, Peon, Security Guard, etc.) - As per 1 Shifts -	998599	4	300	1200
Multi-tasking Staff / Registration Manger - As per 1 Shifts -	998599	5	300	1500
Surveillance	998599	240	10	2400
Refreshment Charges for: - 05-Mar-2023	998599	470	3	1410
Printing and Stationary Charges for: - 05-Mar-2023	998599	470	2	940
<b>Total</b>				33065/-



SIGNATURE OF CENTER HEAD		SIGNATURE OF ROM	
PAN :-	AAATR8382G	Sanprints PAN #:	AAICS0770L
Beneficiary Name :-	RISHABH EDUCATIONAL TRUST	Sanprints GST #:	27AAICS0770L1Z0
Account No :-	A/C NO: 51881011000036		
IFSC CODE :-	PUNB0518810		
GST No -	05AAATR8382G1ZB		

Director  
Tula's Institute, Dehradun

# **Annexure -III**



Workorder

Lisp Name: Tula's Institute	Workorder Ref – No- GATEJAM232685
Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197	DATE – 29 <sup>th</sup> Jan 2023
Email: placement@tulas.edu.in	

Dear Sir,

With reference to TC Booking request mail sent by CLT Team and your written confirmation given to CLT Team, we are pleased to release a Work Order for the item/s as given in Annexure A below.

This Work Order shall be governed by Facilities Agreement dated **10 June 2017** between TATA Consultancy Services Ltd. And Tulas Institute ("Agreement").

Assessment Name, Date & Hour	<b>GATE 2023 + JAM 2023 - 12-Feb-2023 - 09:30 AM - 12:30 PM, 02:30 PM - 05:30 PM,</b>
Usage Period*	11-Feb-2023, 12-Feb-2023, 11-Feb-2023, 12-Feb-2023,
Project Address	Tulas Institute, Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197
Invoice Address	San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai - 400 080.
Payment	100 percent payment within 45 days of receipt of correct invoice or as agreed under the agreement.
Email for communication	ion.assessment@tcs.com

\* LISP facilities are for TCS use exclusively. During the usage period LISP agrees to not conduct any other online assessment(s).

Please mention Work Order Ref No: - GATEJAM232685 in all your future correspondence for easy reference and payment facilitation.

Request you to kindly acknowledge and accept this Work Order.

Thanking you.  
Tula's Institute

For TATA Consultancy Services



<Signatory>

\*Note: In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.

Dr. Divyanshu  
Director  
Tula's Institute, Dehradun

**Annexure "A"**

Sr. No	Date	Nodes				No. Of Days
		Shift 1	Shift 2	Shift 3	Shift 4	
1	GATE EXAM - 12-Feb-2023	40	40			
	JAM EXAM - 12-Feb-2023	200	200			
Miscellaneous expense		As applicable				
Fuel charges		As applicable				

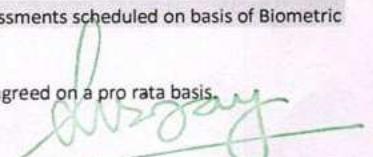
**Manpower For Multiple Shift Exam -**

Sr. No	Roles of resources	Presiding Officer	Deputy Presiding Officer	IT Manager (Additional if any)	Shift	Invigilators (As per count and requirement confirmed by Venue Head /City Head)	Volunteers / Support Staff as per below -		
							Registration Manager	Multitask Infra Force	
1	Required Manpower – GATE EXAM - 12-Feb-2023	1	1	2	Shift 1	1	NA	As per 2 Shifts - 5,	
	Shift 2				1				
	Required Manpower – JAM EXAM - 12-Feb-2023				Shift 1	7	As per 2 Shifts - 4,		
	Shift 2				7				

**Note:**

1. We are hiring your exam venue (IT & Non-IT Infrastructure) for fair conduction of examination. Please ensure that your entire IT Infrastructure including Network, PCs and other equipment's are fully secure, isolated and not accessible from outside. Any incident of any security breach in IT Network, Owner, TCA and IT Admin/IT Managers of exam venue shall be accountable and responsible.
2. LISP needs to ensure un-interrupted availability of live CCTV footage on 24\*7 basis from at least prior to exam. This must cover the duration starting from sealing the venue prior to exam day, till the last shift of last day of exam. The copy of un-interrupted footage must be preserved safely for next seven business day. Based on the request from ground team, CCTV footage makes to be available for sharing. This process needs to be follow for all the exams.
3. These parameters are standard for all assessments. However, Exam specific required manpower will be asked in last column and *Exam venue partner must ensure to provide an accurate list of exam functionaries well in advance and that too with in the timeliness as per the project requirement. Also exam venue partner must ensure that the actual deployment of their exam functionaries on exam day must be from the that list only. The list can have a buffer of 15 % to 20 % of exam functionaries above the required count to manage any kind emergency cases on the day of exam. Any person who is not a part of that list and arranged by exam venue partner on exam day will be an Unauthorized Person and their entry in the exam venue should be restricted.*
4. All staff members on exam duty including Test Center Administrator, Network Admin, Invigilators, Lab Supervisors, Registration Managers, Electrician, Volunteers, Support Staff etc must report at Test Center minimum 2.5 hours (Two Hours Thirty Minutes) prior to the exam start time. Also, all staff members on exam duty needs to be present at test center throughout the exam duration.
5. Penalty imposed by customer will be transferred to LISP or Test Center – if any of the abovementioned manpower or manpower requirement confirmed by city / center owner is not available or absent on exam day.
6. All the Mapped Invigilators/Supervisors/TCA/Network Admin/Registration Managers/Volunteers/Support Staff etc and their Family members (All the Lisp Manpower) should not appear for this Exam, **please ensure that deployed manpower is working in most ethical manner.** In case any of the manpower or their family member is appearing then please ensure that he/she will not be the Part of any activity in entire duration of this exam.
7. There should be Proper Light on Registration Desk – there should be Proper Light arrangements at all the Registration Desk and white Background should be there at each Lisp.
8. Wooden Plank should be placed at Frisking Area and there should be separate area for Female and Male Frisking.
9. Centers Security guards should be in proper Uniform and all other Staffs should be properly dressed.
10. Please provide complete details of all the center staff (AADHAR, PAN, Photo ID) and keep a photocopy in Center manager File.
11. All the Manpower should wear the Roll Tags and should not use mobile phones during exam. This is the Mandatory activity on Exam Day. Also, all the Manpower should report on Exam day on time.
12. In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.
13. LISP has to raise invoices strictly as per this work order. Any deviation from above and mismatch found, Invoices will be rejected and any delay in payment will be at partner's account.
14. Partner has to raise correct invoices strictly as per this work order Or on prorate basis in case of increase/decrease.
15. Invoices has to be raised on institute/LISP letter head and ensure to put correct date, assessment name, number of nodes, manpower in invoices and get this signed with seal of institution. Any default in above is liable for rejection of invoices and delay in payment will be at partners account.
16. Taxes as applicable shall be extra and shall be raised in invoices by partner.
17. TCA as well as other Manpower Provided for supervision support will be paid day wise irrespective of assessments scheduled on basis of Biometric Allocation & Verification.

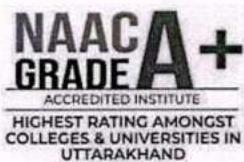
\*Please Note: In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.

  
**Director**  
**Tula's Institute, Dehradun**



# TULA'S DEHRADUN

INSTITUTE



Approved by AICTE, Ministry of HRD, Govt. of India • ISO 9001:2015

Affiliated: • Uttarakhand Technical University • Sri Dev Suman Uttarakhand University • Uttarakhand Board of Technical Education

## TAX INVOICE

Lisp Name: Tula's Institute
Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197
Email: placement@tulas.edu.in

Place of Supply: Maharashtra	Invoice Number - GATEJAM232685
San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai – 400 080.	Invoice Date – 22-Mar-2023
	Assessment Name – GATE 2023 + JAM 2023
	Assessment Date - 12-Feb-2023

Description	HSN /SAC Code	Total (INR)
Expense towards conducting GATE 2023 + JAM 2023 on 12-Feb-2023,	998599	53988.00
IGST - 18%		9717.80
<b>TOTAL</b>		<b>63705.80</b>

*Manish*



SIGNATURE OF CENTER HEAD		SIGNATURE OF ROM	
PAN :-	AAATR8382G	Sanprints PAN #:	AAIICS0770L
Beneficiary Name :-	RISHABH EDUCATIONAL TRUST	Sanprints GST #:	27AAIICS0770L1Z0
Account No :-	A/C NO: 51881011000036		
IFSC CODE :-	PUNB0518810		
GST No -	05AAATR8382G1ZB		

### Vision

- To emerge as an academic centre producing world class professionals promoting innovation and research.

### Mission:

- To Promote intellectual and skilled human capital generating employment and entrepreneurship.
- To Be educational centre of excellence of multi ethnicity and diversity.
- To Establish as technology driven teaching learning institution.
- To Provide world class platform for research and innovation.
- To Inculcate social, environmental, heritage values.

Dhoolkot, P.O. Selaqui, Chakrata Road Dehradun - 248011 (U.K India)

www.tulas.edu.in  
info@tulas.edu.in

0135-2699300  
0135-2699309

**Director**  
**Tula's Institute, Dehradun**

**ANNEXURE**

Lisp Name: Tula's Institute
Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197
Email: placement@tulas.edu.in

Place of Supply: Maharashtra	Invoice Number - GATEJAM232685
San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai – 400 080.	Invoice Date – 22-Mar-2023
	Assessment Name – GATE 2023 + JAM 2023
	Assessment Date - 12-Feb-2023,

Description	HSN /SAC Code	Quantity	Price per unit	Total (INR)
Expense towards conducting - GATE 2023 + JAM 2023				
Nodes Payment on - 12-Feb-2023	998599	240	50	12000
Genset Expense toward conducting the assessment on - 12-Feb-2023	998599	480	4.5	2160
Supervision support charges for on - 12-Feb-2023				
PO	998599	1	7777.78	7777.78
DPO	998599	1	5555.56	5555.56
IT Manager (Technical Support Staff)	998599	2	2777.78	5555.56
Invigilator for - Shift 1	998599	8	1055.56	8444.48
Invigilator for - Shift 2	998599	8	1055.56	8444.48
Volunteer (Frisking Staff, Electrician, Peon, Security Guard, etc.) - As per 2 Shifts -	998599	5	450	2250
Multi-tasking Staff / Registration Manger – As per 2 shifts	998599	4	450	1800
<b>Total</b>				<b>53988/-</b>

*Manish*

SIGNATURE OF CENTER HEAD		SIGNATURE OF ROM	
PAN :-	AAATR8382G	Sanprints PAN #:	AAICS0770L
Beneficiary Name :-	RISHABH EDUCATIONAL TRUST	Sanprints GST #:	27AAICS0770L1Z0
Account No :-	A/C NO: 51881011000036		
IFSC CODE :-	PUNB0518810		
GST No - 05AAATR8382G1ZB			



*Rishabh*

**Director**  
**Tula's Institute, Dehradun**

# **Annexure -IV**



### Workorder

Lisp Name: Tula's Institute	Workorder Ref – No- <b>GATE20232685</b>
Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197	DATE – 28 <sup>th</sup> Jan 2023
Email: placement@tulas.edu.in	

Dear Sir,

With reference to TC Booking request mail sent by CLT Team and your written confirmation given to CLT Team, we are pleased to release a Work Order for the item/s as given in Annexure A below.

This Work Order shall be governed by Facilities Agreement dated **10 June 2017** between TATA Consultancy Services Ltd. And Tula's Institute ("Agreement").

Assessment Name, Date & Hour	<b>GATE 2023</b> - 04-Feb-2023 - 09:30 AM - 12:30 PM,02:30 PM - 05:30 PM,,05-Feb-2023 - 09:30 AM - 12:30 PM,02:30 PM - 05:30 PM,,11-Feb-2023 - 09:30 AM - 12:30 PM,02:30 PM - 05:30 PM,,,
Usage Period*	03-Feb-2023,04-Feb-2023,05-Feb-2023,10-Feb-2023,11-Feb-2023,
Project Address	Tula's Institute, Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197
Invoice Address	San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai - 400 080.
Payment	100 percent payment within 45 days of receipt of correct invoice or as agreed under the agreement.
Email for communication	ion.assessment@tcs.com

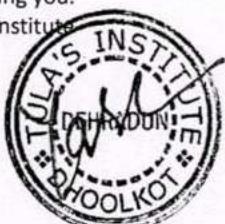
\* LISP facilities are for TCS use exclusively. During the usage period LISP agrees to not conduct any other online assessment(s).

Please mention Work Order Ref No: - **GATE20232685** in all your future correspondence for easy reference and payment facilitation.

Request you to kindly acknowledge and accept this Work Order.

Thanking you.

Tulas Institute



For TATA Consultancy Services

<Signatory>

\*Note: In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.

Director  
Tula's Institute, Dehradun

Annexure "A"

Sr. No	Date	Nodes				No. Of Days 3
		Shift 1	Shift 2	Shift 3	Shift 4	
1	04-Feb-2023	240	105			
2	05-Feb-2023	195	207			
3	11-Feb-2023	241	240			
Miscellaneous expense		As applicable				
Fuel charges		As applicable				

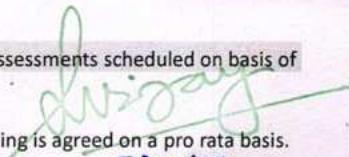
**Manpower For Multiple Shift Exam -**

Sr. No	Roles of resources	Presidin g Officer	Deputy Presiding Officer	IT Manager (Additional if any)	Shift	Invigilators (As per count and requirement confirmed by Venue Head /City Head)	Volunteers / Support Staff as per below - Multitask Infra Force
1	Required Manpower – 04-Feb-2023	1	1	2	Shift 1	8	As per 2 Shifts - 4, As per 1 Shifts - 4,
					Shift 2	4	
2	Required Manpower – 05-Feb-2023	1	1	2	Shift 1	7	As per 2 Shifts - 7,
					Shift 2	7	
3	Required Manpower – 11-Feb-2023	1	1	2	Shift 1	8	As per 2 Shifts - 8,
					Shift 2	8	

**Note:**

1. We are hiring your exam venue (IT & Non-IT Infrastructure) for fair conduction of examination. Please ensure that your entire IT Infrastructure including Network, PCs and other equipment's are fully secure, isolated and not accessible from outside. Any incident of any security breach in IT Network, Owner, TCA and IT Admin/IT Managers of exam venue shall be accountable and responsible.
2. LISP needs to ensure un-interrupted availability of live CCTV footage on 24\*7 basis from at least prior to exam. This must cover the duration starting from sealing the venue prior to exam day, till the last shift of last day of exam. The copy of un-interrupted footage must be preserved safely for next seven business day. Based on the request from ground team, CCTV footage makes to be available for sharing. This process needs to be follow for all the exams.
3. These parameters are standard for all assessments. However, Exam specific required manpower will be asked in last column and **Exam venue partner must ensure to provide an accurate list of exam functionaries well in advance and that too with in the timeliness as per the project requirement. Also exam venue partner must ensure that the actual deployment of their exam functionaries on exam day must be from the that list only. The list can have a buffer of 15 % to 20 % of exam functionaries above the required count to manage any kind emergency cases on the day of exam. Any person who is not a part of that list and arranged by exam venue partner on exam day will be an Unauthorized Person and their entry in the exam venue should be restricted.**
4. All staff members on exam duty including Test Center Administrator, Network Admin, Invigilators, Lab Supervisors, Registration Managers, Electrician, Volunteers, Support Staff etc. must report at Test Center minimum 2.5 hours (Two Hours Thirty Minutes) prior to the exam start time. Also, all staff members on exam duty needs to be present at test center throughout the exam duration.
5. Penalty imposed by customer will be transferred to LISP or test Center if any of the abovementioned manpower or manpower requirement confirmed by city / center owner is not available or absent on exam day.
6. All the Mapped Invigilators/Supervisors/TCA/Network Admin/Registration Managers/ Volunteers/Support Staff etc. and their Family members (All the Lisp Manpower) should not appear for this Exam, please ensure that deployed manpower is working in most ethical manner. In case any of the manpower or their family member is appearing then, please ensure they will not be the Part of any activity in entire duration of this exam.
7. There should be Proper Light on Registration Desk – there should be Proper Light arrangements at all the Registration Desk and white Background should be there at each Lisp.
8. Wooden Plank should be placed at Frisking Area and there should be Separate area for Female and Male Frisking.
9. Centers Security guards should be in proper Uniform and all other Staffs should be properly dressed.
10. Please provide complete details of all the center staff (AADHAR, PAN, Photo ID) and keep a photocopy in Center manager File.
11. All the Manpower should wear the Roll Tags and should not use mobile phones during exam. This is the Mandatory activity on Exam Day. Also, all the Manpower should report on Exam day on time.
12. In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.
13. LISP has to raise invoices strictly as per this work order. Any deviation from above and mismatch found, Invoices will be rejected and any delay in payment will be at partner's account.
14. Partner has to raise correct invoices strictly as per this work order Or on prorate basis in case of increase/decrease.
15. Invoices has to be raised on institute/LISP letter head and ensure to put correct date, assessment name, number of nodes, manpower in invoices and get this signed with seal of institution. Any default in above is liable for rejection of invoices and delay in payment will be at partners account.
16. Taxes as applicable shall be extra and shall be raised in invoices by partner.
17. TCA as well as other Manpower Provided for supervision support will be paid day wise irrespective of assessments scheduled on basis of Biometric Allocation & Verification.

\*Please Note: In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.

  
**Director**  
**Tela's Institute, Dehradun**



# TULA'S DEHRADUN

INSTITUTE

**NAAC A+**  
ACCREDITED INSTITUTE  
HIGHEST RATING AMONGST  
COLLEGES & UNIVERSITIES IN  
UTTARAKHAND

• Approved by AICTE, Ministry of HRD, Govt. of India • ISO 9001:2015

Affiliated: • Uttarakhand Technical University • Sri Dev Suman Uttarakhand University • Uttarakhand Board of Technical Education

## TAX INVOICE

Lisp Name: Tula's Institute

Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197

Email: placement@tulas.edu.in

Place of Supply : Maharashtra	Invoice Number - GATE20232685
San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai – 400 080.	Invoice Date – 20-Mar-2023
	Assessment Name – GATE 2023
	Assessment Date - 04-Feb-2023,05-Feb-2023,11-Feb-2023,

Description	HSN /SAC Code	Total (INR)
Expense towards conducting GATE 2023 on 04-Feb-2023,05-Feb-2023,11-Feb-2023,	998599	150676.00
IGST - 18%		27121.70
<b>TOTAL</b>		<b>177797.70</b>

*Manish*

SIGNATURE OF CENTER HEAD		SIGNATURE OF ROM	
PAN :-	AAATR8382G	Sanprints PAN #:	AAICS0770L
Beneficiary Name :-	RISHABH EDUCATIONAL TRUST	Sanprints GST #:	27AAICS0770L1Z0
Account No :-	A/C NO: 51881011000036		
IFSC CODE :-	PUNB0518810		
GST No -	05AAATR8382G1ZB		



### Vision

- To emerge as an academic centre producing world class professionals promoting innovation and research.

### Mission:

- To Promote intellectual and skilled human capital generating employment and entrepreneurship.
- To Be educational centre of excellence of multi ethnicity and diversity.
- To Establish as technology driven teaching learning institution.
- To Provide world class platform for research and innovation.
- To Inculcate social, environmental, heritage values.

Dhoolkot, P.O. Selaqui, Chakrata Road  
Dehradun - 248011 (U.K India)

www.tulas.edu.in  
info@tulas.edu.in

0135-2699300  
0135-2699309

*Manish*  
Director  
Tula's Institute, Dehradun

**ANNEXURE**

Lisp Name: Tulas Institute

Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197

Email: placement@tulas.edu.in

Place of Supply : Maharashtra	Invoice Number - GATE20232685
San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai – 400 080.	Invoice Date – 20-Mar-2023
	Assessment Name – GATE 2023
	Assessment Date - 04-Feb-2023,05-Feb-2023,11-Feb-2023,

Description	HSN /SAC Code	Quantity	Price per unit	Total (INR)
Expense towards conducting - GATE 2023				
Nodes Payment on - 04-Feb-2023	998599	240	50	12000
Genset Expense toward conducting the assessment on - 04-Feb-2023	998599	345	4.5	1552.5
Supervision support charges for on - 04-Feb-2023				
PO	998599	1	7777.78	7777.78
DPO	998599	1	5555.56	5555.56
IT Manager (Technical Support Staff)	998599	2	2777.78	5555.56
Invigilator for - Shift 1	998599	8	1055.56	8444.48
Invigilator for - Shift 2	998599	4	1055.56	4222.24
Volunteer (Frisking Staff, Electrician, Peon, Security Guard, etc.) - As per 2 Shifts -	998599	4	450	1800
Volunteer (Frisking Staff, Electrician, Peon, Security Guard, etc.) - As per 1 Shifts -	998599	4	300	1200
Nodes Payment on - 05-Feb-2023	998599	207	50	10350
Genset Expense toward conducting the assessment on - 05-Feb-2023	998599	402	4.5	1809
Supervision support charges for on - 05-Feb-2023				
PO	998599	1	7777.78	7777.78
DPO	998599	1	5555.56	5555.56
IT Manager (Technical Support Staff)	998599	2	2777.78	5555.56
Invigilator for - Shift 1	998599	7	1055.56	7388.92
Invigilator for - Shift 2	998599	7	1055.56	7388.92
Volunteer (Frisking Staff, Electrician, Peon, Security Guard, etc.) - As per 2 Shifts -	998599	7	450	3150
Nodes Payment on - 11-Feb-2023	998599	241	50	12050
Genset Expense toward conducting the assessment on - 11-Feb-2023	998599	481	4.5	2164.5
Supervision support charges for on - 11-Feb-2023				
PO	998599	1	7777.78	7777.78
DPO	998599	1	5555.56	5555.56
IT Manager (Technical Support Staff)	998599	2	2777.78	5555.56
Invigilator for - Shift 1	998599	8	1055.56	8444.48



*Shivay*  
 Director  
 Tula's Institute, Dehradun

Invigilator for - Shift 2	998599	8	1055.56	8444.48
Volunteer (Frisking Staff, Electrician, Peon, Security Guard, etc.) - As per 2 Shifts -	998599	8	450	3600
<b>Total</b>				<b>150676/-</b>

*Yashasvi*

SIGNATURE OF CENTER HEAD		SIGNATURE OF ROM	
PAN :-	AAATR8382G	Sanprints PAN #:	AAICS0770L
Beneficiary Name :-	RISHABH EDUCATIONAL TRUST	Sanprints GST #:	27AAICS0770L1Z0
Account No :-	A/C NO: 51881011000036		
IFSC CODE :-	PUNB0518810		
GST No -	05AAATR8382G1ZB		



*Dwijay*  
Director  
Tula's Institute, Dehradun

# **Annexure -V**



### Workorder

Lisp Name: Tulas Institute	Workorder Ref – No- <b>FCICAT1JAN2685</b>
Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197	DATE – 29 <sup>th</sup> DEC 2022
Email: placement@tulas.edu.in	

Dear Sir,

With reference to TC Booking request mail sent by CLT Team and your written confirmation given to CLT Team, we are pleased to release a Work Order for the item/s as given in Annexure A below.

This Work Order shall be governed by Facilities Agreement dated **10 June 2017** between TATA Consultancy Services Ltd. And Tulas Institute ("Agreement").

Assessment Name, Date & Hour	<b>FCI-III Phase 1 Rect Exam - 01-Jan-2023 - 09.00 AM - 10.05 AM,11.30 AM - 12.35 PM,02:00 PM - 03:05 PM,05:00 PM - 06:05 PM,07-Jan-2023 - 09.00 AM - 10.05 AM,11.30 AM - 12.35 PM,02:00 PM - 03:05 PM,05:00 PM - 06:05 PM,14-Jan-2023 - 09.00 AM - 10.05 AM,11.30 AM - 12.35 PM,02:00 PM - 03:05 PM,05:00 PM - 06:05 PM,</b>
Usage Period*	31-Dec-2022,01-Jan-2023,06-Jan-2023,07-Jan-2023,13-Jan-2023,14-Jan-2023,
Project Address	Tulas Institute, Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197
Invoice Address	San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai - 400 080.
Payment	100 percent payment within 45 days of receipt of correct invoice or as agreed under the agreement.
Email for communication	ion.assessment@tcs.com

\* LISP facilities are for TCS use exclusively. During the usage period LISP agrees to not conduct any other online assessment(s).

Please mention Work Order Ref No: - **FCICAT1JAN2685** in all your future correspondence for easy reference and payment facilitation.

Request you to kindly acknowledge and accept this Work Order.

Thanking you.  
Tulas Institute



For TATA Consultancy Services

<Signatory>

\*Note: In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.

Director  
**Tula's Institute, Dehradun**

Annexure "A"

Sr. No	Date	Nodes				No. Of Days 3
		Shift 1	Shift 2	Shift 3	Shift 4	
1	01-Jan-2023	217	217	217	217	
2	07-Jan-2023	217	217	217	217	
3	14-Jan-2023	217	217	217	217	

**Manpower For Multiple Shift Exam -**

Sr. No	Roles of resources	Test Center Administrator/ Liaison Officer	IT Manager	Invigilators (As per count and requirement confirmed by Venue Head /City Head)	Volunteers / Support Staff as per below -	
					Volunteers :	<ul style="list-style-type: none"> <li>• Peon &amp; Electrician</li> <li>• Security &amp; Frisking Staff</li> </ul>
1	Required Manpower – 01-Jan-2023	1	As per 4 Shifts - 1	As per 4 Shifts - 7,	As per 4 Shifts - 8,	
2	Required Manpower – 07-Jan-2023	1	As per 4 Shifts - 1	As per 4 Shifts - 7,	As per 4 Shifts - 8,	
3	Required Manpower – 14-Jan-2023	1	As per 4 Shifts - 1	As per 4 Shifts - 7,	As per 4 Shifts - 8,	

**Please Note: - Invigilator for Scribe Candidates (If provided) – 1:5**

**Note:**

1. We are hiring your exam venue (IT & Non-IT Infrastructure) for fair conduction of examination. Please ensure that your entire IT Infrastructure including Network, PCs and other equipment's are fully secure, isolated and not accessible from outside. Any incident of any security breach in IT Network, Owner, TCA and IT Admin/IT Managers of exam venue shall be accountable and responsible.
2. LISP needs to ensure un-interrupted availability of live CCTV footage on 24\*7 basis from at least prior to exam. This must cover the duration starting from sealing the venue prior to exam day, till the last shift of last day of exam. The copy of un-interrupted footage must be preserved safely for next seven business day. Based on the request from ground team, CCTV footage makes to be available for sharing. This process needs to be follow for all the exams.
3. These parameters are standard for all assessments. However, Exam specific required manpower will be asked in last column and **Exam venue partner must ensure to provide an accurate list of exam functionaries well in advance and that too with in the timeliness as per the project requirement. Also exam venue partner must ensure that the actual deployment of their exam functionaries on exam day must be from the that list only. The list can have a buffer of 15 % to 20 % of exam functionaries above the required count to manage any kind emergency cases on the day of exam. Any person who is not a part of that list and arranged by exam venue partner on exam day will be an Unauthorized Person and their entry in the exam venue should be restricted.**
4. All staff members on exam duty including Test Center Administrator, Network Admin, Invigilators, Lab Supervisors, Registration Managers, Electrician, Volunteers, Support Staff etc must report at Test Center minimum 2.5 hours (Two Hours Thirty Minutes) prior to the exam start time. Also, all staff members on exam duty needs to be present at test center throughout the exam duration.
5. Penalty imposed by customer will be transferred to LISP or Test Center if one of the abovementioned manpower or manpower requirement confirmed by city / center owner is not available or absent on exam day.
6. All the Mapped Invigilators/Supervisors/TCA/Network Admin/Registration Managers/Volunteers/Support Staff etc and their Family members (All the Lisp Manpower) should not appear for this Exam, Please ensure that deployed manpower is working in most ethical manner. In case any of the manpower or their family member is appearing then please ensure they will not be the Part of any activity in entire duration of this exam.
7. There should be Proper Light on Registration Desk – there should be Proper light arrangements at all the Registration Desk and white Background should be there at each Lisp.
8. Wooden Plank should be placed at Frisking Area and there should be Separate area for Female and Male Frisking.
9. Centers Security guards should be in proper Uniform and all other Staffs should be properly dressed.
10. Please provide complete details of all the center staff (AADHAR, PAN, Photo ID) and keep a photocopy in Center manager File.
11. All the Manpower should wear the Roll Tags and should not use mobile phones during exam. This is the Mandatory activity on Exam Day. Also, all the Manpower should report on Exam day on time.
12. In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.
13. LISP has to raise invoices strictly as per this work order. Any deviation from above and mismatch found, Invoices will be rejected and any delay in payment will be at partner's account.
14. Partner has to raise correct invoices strictly as per this work order Or on prorate basis in case of increase/decrease.
15. Invoices has to be raised on institute/LISP letter head and ensure to put correct date, assessment name, number of nodes, manpower in invoices and get this signed with seal of institution. Any default in above is liable for rejection of invoices and delay in payment will be at partners account.
16. Taxes as applicable shall be extra and shall be raised in invoices by partner.
17. TCA as well as other Manpower Provided for supervision support will be paid day wise irrespective of assessments scheduled on basis of Biometric Allocation & Verification

\*Please Note: In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.

*disiray*  
**Director**  
**Tula's Institute, Dehradun**



# TULA'S DEHRADUN

INSTITUTE



Approved by AICTE, Ministry of HRD, Govt. of India • ISO 9001:2015

Affiliated: • Uttarakhand Technical University • Sri Dev Suman Uttarakhand University • Uttarakhand Board of Technical Education

## TAX INVOICE

Lisp Name: Tulas Institute

Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197

Email: placement@tulas.edu.in

Place of Supply: Maharashtra	Invoice Number - FCICAT1JAN2685
San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai – 400 080.	Invoice Date – 18-Feb-2023
	Assessment Name – FCI-III Phase 1 Rect Exam
	Assessment Date - 01-Jan-2023,07-Jan-2023,14-Jan-2023,

Description	HSN /SAC Code	Total (INR)
Expense towards conducting FCI-III Phase 1 Rect Exam on 01-Jan-2023,07-Jan-2023,14-Jan-2023,	998599	105888.00
IGST - 18%		19059.84
<b>TOTAL</b>		<b>124947.84</b>

*Yashasvi*

### SIGNATURE OF CENTER HEAD

PAN :- AAATR8382G

Beneficiary Name :- RISHABH EDUCATIONAL TRUST

Account No :- A/C NO: 51881011000036

IFSC CODE :- PUNB0518810

GST No - 05AAATR8382G1ZB



### SIGNATURE OF ROM

Sanprints PAN #: AAICS0770L

Sanprints GST #: 27AAICS0770L1Z0

### Vision

- To emerge as an academic centre producing world class professionals promoting innovation and research.

### Mission:

- To Promote intellectual and skilled human capital generating employment and entrepreneurship.
- To Be educational centre of excellence of multi ethnicity and diversity.
- To Establish as technology driven teaching learning institution.
- To Provide world class platform for research and innovation.
- To Inculcate social, environmental, heritage values.

Dhoolkot, P.O. Selaqui, Chakrata Road Dehradun - 248011 (U.K India)

www.tulas.edu.in  
info@tulas.edu.in

0135-2699300  
0135-2699309

Director  
**Tula's Institute, Dehradun**

**ANNEXURE**

Lisp Name: Tulas Institute

Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197

Email: placement@tulas.edu.in

Place of Supply : Maharashtra	Invoice Number - FCICAT1JAN2685
San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai – 400 080.	Invoice Date – 18-Feb-2023
	Assessment Name – FCI-III Phase 1 Rect Exam -
	Assessment Date - 01-Jan-2023,07-Jan-2023,14-Jan-2023,

Description	HSN /SAC Code	Quantity	Price per unit	Total (INR)
Expense towards conducting - FCI-III Phase 1 Rect Exam				
Nodes Payment on - 01-Jan-2023	998599	217	50	10850
Genset Expense toward conducting the assessment on - 01-Jan-2023	998599	868	4.5	3906
Supervision support charges for on - 01-Jan-2023				
Test Center Administrator/ Liaison Officer	998599	1	1650	1650
IT Manager As per 4 Shifts -	998599	1	1650	1650
Invigilator As per 4 Shifts -	998599	7	1100	7700
Volunteer As per 4 Shifts -	998599	8	650	5200
Nodes Payment on - 07-Jan-2023	998599	217	50	10850
Genset Expense toward conducting the assessment on - 07-Jan-2023	998599	868	4.5	3906
Supervision support charges for on - 07-Jan-2023				
Test Center Administrator/ Liaison Officer	998599	1	1650	1650
IT Manager As per 4 Shifts -	998599	1	1650	1650
Invigilator As per 4 Shifts -	998599	7	1100	7700
Volunteer As per 4 Shifts -	998599	8	650	5200
Nodes Payment on - 14-Jan-2023	998599	217	50	10850
Genset Expense toward conducting the assessment on - 14-Jan-2023	998599	868	4.5	3906
Supervision support charges for on - 14-Jan-2023				
Test Center Administrator/ Liaison Officer	998599	1	1650	1650
IT Manager As per 4 Shifts -	998599	1	1650	1650
Invigilator As per 4 Shifts -	998599	7	1100	7700
Volunteer As per 4 Shifts -	998599	8	650	5200
Refreshment Charges for: - 01,07 & 14 Jan 2023	998599	2,604	3	7,812
Stationery & Printing Charges for: - 01,07 & 14 Jan 2023	998599	2,604	2	5,208
<b>TOTAL</b>				105888/-

*Yanish*

SIGNATURE OF CENTER HEAD

PAN :- AAATR8382G

Beneficiary Name :- RISHABH EDUCATIONAL TRUST

Account No :- A/C NO: 51881011000036

IFSC CODE :- PUNB0518810

GST No - 05AAATR8382G1ZB



SIGNATURE OF ROM

Sanprints PAN #: AAICS0770L

Sanprints GST #: 27AAICS0770L1Z0

*Rishabh*

**Director  
Tula's Institute, Dehradun**

# **Annexure -VI**



Workorder

Lisp Name: Tulas Institute

Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197

Email: placement@tulas.edu.in

Workorder Ref – No- CRPMAIN15O2685

DATE –13<sup>th</sup> OCT 2022

Dear Sir,

We are pleased to release a Work Order for the item/s as given in Annexure A below.

This Work Order shall be governed by Facilities Agreement dated **10 June 2017** between TATA Consultancy Services Ltd. And Tulas Institute ("Agreement").

Assessment Name, Date & Hour	CRP PO MAINS EXAM - 15-Oct-2022 - 09:00AM - 10:05AM,11:30AM - 12:35PM,02:00PM - 03:05PM,04:30PM - 05:35PM,,16-Oct-2022 - 09:00AM - 10:05AM,11:30AM - 12:35PM,02:00PM - 03:05PM,04:30PM - 05:35PM,
Usage Period*	14-Oct-2022,15-Oct-2022,16-Oct-2022,
Project Address	Tulas Institute, Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197
Invoice Address	San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai - 400 080.
Payment	100 percent payment within 90 days of receipt of correct invoice or as agreed under the agreement.
Email for communication	ion.assessment@tcs.com

\* LISP facilities are for TCS use exclusively. During the usage period LISP agrees to not conduct any other online assessment(s).

Please mention Work Order Ref No: - **CRPMAIN15O2685** in all your future correspondence for easy reference and payment facilitation.

Request you to kindly acknowledge and accept this Work Order.

Thanking you.  
Tulas Institute

For TATA Consultancy Services



Signatory

\*Note: In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.

Director  
Tula's Institute, Dehradun

**ANNEXURE "A"**

Sr. No	Date	Nodes				No. Of Days 2
		Shift 1	Shift 2	Shift 3	Shift 4	
1	15-Oct-2022	230	230	230	230	
2	16-Oct-2022	230	230	230	230	
Miscellaneous expense		As applicable				
Fuel charges		As applicable				

**Manpower For Multiple Shift Exam -**

Sr. No	Roles of resources	Test Center Administrator / Liaison Officer	IT Manager	Invigilators (As per count and requirement confirmed by Venue Head /City Head)	Volunteers / Support Staff as per below -	
					Registration Manager / Multi Task Ops Executives	Volunteers :
1	Required Manpower – 15-Oct-2022	1	1	As per 4 Shifts - 8,	As per 4 Shifts - 4,	As per 4 Shifts - 8
2	Required Manpower – 16-Oct-2022	1	1	As per 4 Shifts - 8,	As per 4 Shifts - 4,	As per 4 Shifts - 8

**Please Note :- Invigilator for Scribe Candidates (If provided) – 1:5**

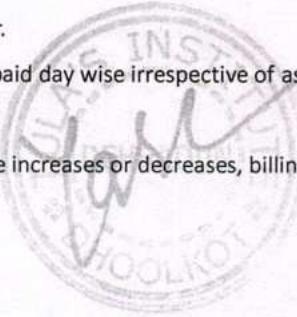
**Note:**

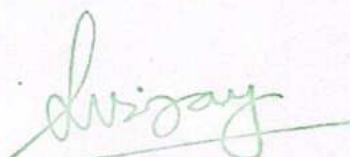
1. We are hiring your exam venue (IT & Non-IT Infrastructure) for fair conduction of examination. Please ensure that your entire IT Infrastructure including Network, PCs and other equipment's are fully secure, isolated and not accessible from outside. Any incident of any security breach in IT Network, Owner, TCA and IT Admin/IT Managers of exam venue shall be accountable and responsible.
2. LISP needs to ensure un-interrupted availability of live CCTV footage on 24\*7 basis from at least prior to exam. This must cover the duration starting from sealing the venue prior to exam day, till the last shift of last day of exam. The copy of uninterrupted footage must be preserved safely for next seven business day. Based on the request from ground team, CCTV footage makes to be available for sharing. This process needs to be follow for all the exams.
3. These parameters are standard for all assessments. However, Exam specific required manpower will be asked in last column and **Exam venue partner must ensure to provide an accurate list of exam functionaries well in advance and that too with in the timeliness as per the project requirement. Also exam venue partner must ensure that the actual deployment of their exam functionaries on exam day must be from the that list only. The list can have a buffer of 15 % to 20 % of exam functionaries above the required count to manage any kind emergency cases on the day of exam. Any person who is not a part of that list and arranged by exam venue partner on exam day will be an Unauthorized Person and their entry in the exam venue should be restricted.**
4. All staff members on exam duty including Test Center Administrator, Network Admin, Invigilators, Lab Supervisors, Registration Managers, Electrician, Volunteers, Support Staff etc must report at Test Center minimum 2.5 hours (Two Hours Thirty Minutes) prior to the exam start time. Also, all staff members on exam duty needs to be present at test center throughout the exam duration.
5. Penalty imposed by customer will be transferred to LISP or Test Center – if any of the abovementioned manpower or manpower requirement confirmed by city / center owner is not available or absent on exam day.

*Divyanshu*  
**Director**  
**Tata's Institute, Dehradun**

6. All the Mapped Invigilators/Supervisors/TCA/Network Admin/Registration Managers/ Volunteers/Support Staff etc and their Family members (All the Lisp Manpower) should not appear for this Exam, **Please ensure that deployed manpower is working in most ethical manner.** In case any of the manpower or their family member is appearing then please ensure they will not be the Part of any activity in entire duration of this exam.
7. There should be Proper Light on Registration Desk – there should be Proper Light arrangements at all the Registration Desk and white Background should be there at each Lisp.
8. Wooden Plank should be placed at Frisking Area and there should be Separate area for Female and Male Frisking.
9. Centers Security guards should be in proper Uniform and all other Staffs should be properly dressed.
10. Please provide complete details of all the center staff (AADHAR, PAN, Photo ID) and keep a photocopy in Center manager File.
11. All the Manpower should wear the Roll Tags and should not use mobile phones during exam. This is the Mandatory activity on Exam Day. Also, all the Manpower should report on Exam day on time.
12. In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.
13. LISP has to raise invoices strictly as per this work order. Any deviation from above and mismatch found, Invoices will be rejected and any delay in payment will be at partner's account.
14. Partner has to raise correct invoices strictly as per this work order Or on prorate basis in case of increase/decrease.
15. Invoices has to be raised on institute/LISP letter head and ensure to put correct date, assessment name, number of nodes, manpower in invoices and get this signed with seal of institution. Any default in above is liable for rejection of invoices and delay in payment will be at partners account.
16. Taxes as applicable shall be extra and shall be raised in invoices by partner.
17. TCA as well as other Manpower Provided for supervision support will be paid day wise irrespective of assessments scheduled

\*Please Note: In case the number of days and/or number of nodes specified above increases or decreases, billing is agreed on a pro rata basis.



  
Dr. S. K. Srivastava  
**Director**  
**Tula's Institute, Dehradun**



# TULA'S DEHRADUN

INSTITUTE

\* Approved by AICTE, Ministry of HRD, Govt. of India \* ISO 9001:2015

Affiliated: \* Uttarakhand Technical University \* Sri Dev Suman Uttarakhand University \* Uttarakhand Board of Technical Education

## TAX INVOICE

Lisp Name: Tulas Institute

Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand – 248197

Email: placement@tulas.edu.in

Place of Supply : Maharashtra	Invoice Number - CRPMAIN15O2685
San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai – 400 080.	Invoice Date – 29-NOV-2022
	Assessment Name – CRP PO MAINS EXAM
	Assessment Date - 15-Oct-2022,16-Oct-2022,

Description	HSN /SAC Code	Total (INR)
Expense towards conducting CRP PO MAINS EXAM on 15-Oct-2022,16-Oct-2022,	998599	80280.00
	IGST - 18%	14450.40
<b>TOTAL</b>		<b>94730.40</b>

*Shivam Sharma*  
SIGNATURE OF CENTER HEAD

SIGNATURE OF ROM

PAN :- AAATR8382G  
Beneficiary Name :- RISHABH EDUCATIONAL TRUST  
Account No :- A/C NO: 51881011000036  
IFSC CODE :- PUNB0518810  
GST No - 05AAATR8382G1ZB

Sanprints PAN #: AAICS0770L  
Sanprints GST #: 27AAICS0770L1Z0



Director  
Tula's Institute, Dehradun

## ANNEXURE

Lisp Name: Tulas Institute
Address: Dhoolkot Near Selaqui, Dist. Dehradun, Dhoolkot, Dehradun, Uttarakhand - 248197
Email: placement@tulas.edu.in

Place of Supply : Maharashtra	Invoice Number - CRPMAIN15O2685
San Prints Private Limited, 167, Raja Industrial Estate, P. K. Road, Mulund West, Mumbai – 400 080.	Invoice Date – 29-NOV-2022
	Assessment Name – CRP PO MAINS EXAM
	Assessment Date - 15-Oct-2022,16-Oct-2022,

Description	HSN /SAC Code	Quantity	Price per unit	Total (INR)
Expense towards conducting - CRP PO MAINS EXAM				
Nodes Payment on - 15-Oct-2022	998599	230	50	11500
Genset Expense toward conducting the assessment on - 15-Oct-2022	998599	920	4.5	4140
Supervision support charges for on - 15-Oct-2022				
Test Center Administrator/ Liaison Officer	998599	1	1650	1650
IT Manager	998599	1	1650	1650
Invigilator As per 4 Shifts -	998599	8	1100	8800
Volunteer As per 4 Shifts -	998599	8	650	5200
Registration Manager / Multi Task Ops. Executives As per 4 Shifts -	998599	4	650	2600
Nodes Payment on - 16-Oct-2022	998599	230	50	11500
Genset Expense toward conducting the assessment on - 16-Oct-2022	998599	920	4.5	4140
Supervision support charges for on - 16-Oct-2022				
Test Center Administrator/ Liaison Officer	998599	1	1650	1650
IT Manager	998599	1	1650	1650
Invigilator As per 4 Shifts -	998599	8	1100	8800
Volunteer As per 4 Shifts -	998599	8	650	5200
Registration Manager / Multi Task Ops. Executives As per 4 Shifts -	998599	4	650	2600
Refreshment Charges for: - 15 <sup>th</sup> & 16 <sup>th</sup> -Oct-2022	998599	1840	3	5520
Stationery & Printing Charges for: 15 <sup>th</sup> & 16 <sup>th</sup> -Oct-2022	998599	1840	2	3680
<b>TOTAL</b>				<b>80280/-</b>

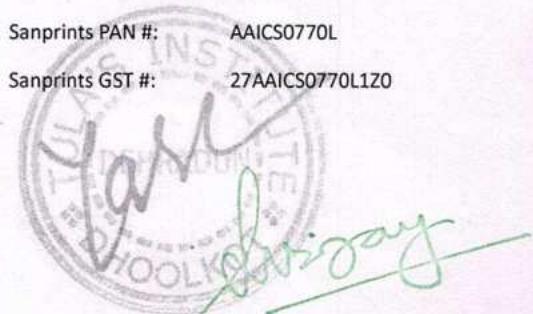
*Shivam Sharma*

SIGNATURE OF CENTER HEAD

PAN :- AAATR8382G  
 Beneficiary Name :- RISHABH EDUCATIONAL TRUST  
 Account No :- A/C NO: 51881011000036  
 IFSC CODE :- PUNB0518810  
 GST No - 05AAATR8382G1ZB

SIGNATURE OF ROM

Sanprints PAN #: AAICS0770L  
 Sanprints GST #: 27AAICS0770L1Z0



Director  
Tula's Institute, Dehradun