

NIGEL GAGUI

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PROFILE

Excellent computer skills and software knowledge with a positive can do attitude. I would like to join a company that offers a stable, positive, environment which enables me to initiate and implement new ideas while providing excellent customer service and a strong focus on team success. I am a hard working, punctual and mature person who embraces the honesty and integrity of the company values.

EDUCATION AND QUALIFICATIONS

- 2016 - Diploma of Information Technology (Networking)
Queensland Academy of Technology
- 2013 - Certificate III of Information Technology
TAFE Caboolture
- 2012 - Certificate II of Information Technology
TAFE Caboolture

COMPUTER SKILLS

- ◆ Run standard diagnostic tests
- ◆ Monitor and maintain computer systems
- ◆ Experience in Microsoft Office: Word, Excel, Database and PowerPoint
- ◆ Install, update and optimise operating system software
- ◆ Complete all documentation and paperwork related to jobs in a timely manner
- ◆ Experience in HTML, CSS, PHP and Web Design

COMPUTER SOFTWARE

- ◆ Database Management: Microsoft SQL Server and Microsoft Access
- ◆ Platforms: Windows 7, Windows 8.1, Windows XP SP3, Windows Server 2008 R2, Windows Server 2012, Ubuntu Server 17.04

RETAIL SKILLS

- ◆ Cleaning and workplace hygiene
- ◆ Stocktaking duties
- ◆ Maintained a good presentation and a good will
- ◆ Handling delicate and fragile products

WORK HISTORY

2019

Position: Store Hand

Company: Loaves and Fishes

- ◆ Sorting through food
- ◆ Cleaning and unloading trucks
- ◆ Sorting and organising the warehouse
- ◆ General cleaning of the warehouse
- ◆ Restocking freezers and fridges

2018

Position: Store Hand Volunteer

Company: Salvation Army - Caboolture

- ◆ Help with sorting books
- ◆ Cleaning and unloading trucks
- ◆ Sorting and organising the store
- ◆ Helped pack stock ready for overseas shipment
- ◆ Helped open and close the store

2017

Position: Distributor

Company: Salmat

- ◆ Receiving catalogues and assembling them into catalogue bundles
- ◆ delivering catalogue bundles to houses on weekends or midweek

2015

Position: Assembler/Installer

Company: QLD Academy Of Technology

- ◆ Assemble and install new computer workstations
- ◆ Configure user account settings
- ◆ Install selected computer software on workstations

PERSONAL INTERESTS

- ◆ Learning more about website development such as HTML, CSS, PHP, JavaScript and Web Design plus many more.
- ◆ Helping others as well as solving website coding and computer related problems.
- ◆ Volunteering to support people with anxiety and depression through an online process called Wisdo

REFEREES

Name: Tracey Cunningham
TAFE College
Mobile: 0415 789 555

Name: John Walker
QAT Teacher
Mobile: 0419 688 122

Name: De Doven
Salmat - Representative
Mobile: 0415 529 398

Name: Michael Rittler
Salvation Army
Mobile: 0433877389