#### Final Project Team Checklist

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| --- | --- | --- | --- |
|  | **Team Members** | | |
| **Task** |  |  |  |
| Ensuring that everyone is completing their tasks | ✔️ | ✔️ | ✔️ |
| Write background |  |  |  |
| Write code to wrangle dataset #1 |  |  |  |
| Write code to wrangle dataset #2 |  |  |  |
| Write code to analyze/integrate dataset #1 |  |  |  |
| Write code to analyze/integrate dataset #2 |  |  |  |
| Write code to visualize findings |  |  |  |
| Write markdown around code processes |  |  |  |
| Write discussion section |  |  |  |
| Editing the text and code throughout the project for grammar, misspellings, & clarity. |  |  |  |

#### Reflection questions

Please consider the following questions individually, and then discuss with your team. Your submitted responses should integrate the input from each team member.

1. **What worked well for writing the project proposal? What didn’t?**
2. **What are the strengths you bring to this project team? What are your weaknesses? Answer for each teammate.**
3. **How would you like to collaborate on the final project notebook?** E.g., will you use git/GitHub, or Collab? Will you work on individual parts and then combine? Will you write documentation in a shared Google doc?