

<b>Lecturer</b>	<b>Dr. Laura Silverstein</b> <i>Office Hours:</i> Mondays 3:50-5:10pm in LSH B-100 and Thursdays 12noon-1pm on Zoom								
<b>Teaching Assistant</b>	<b>Shannon Martin</b> <i>Office Hours:</i> Wednesdays 5:30-6:30pm and Saturdays 10:30-11:30am on Zoom								
<b>Textbook</b>	<i>Linear Algebra and its Applications (6th Edition)</i> , Lay, Lay, & McDonald. Pearson.								
<b>Office Hours</b>	This is your time. Please take advantage of office hours for any questions, to introduce yourself, for additional examples, or come to simply listen to the questions of others. No need to tell me you are attending, just drop in to the office on Mondays or Zoom meeting on Thursdays.								
<b>Contact</b>	<p>Student hours and asking questions before or after class are the best way to contact me. You may also email me at <a href="mailto:laura.silverstein@rutgers.edu">laura.silverstein@rutgers.edu</a> if you're not able to speak in-person. If you don't receive a response from me within two business days, please email me again as I may have somehow missed your message. I will not mind a second email.</p> <p>Please do not email me about a missing assignment or active learning submission (unless an emergency has caused you to miss three or more assignments or more than three classes). Two assignments are dropped as life/technical issues happen and missing an active learning submission will count as one of your excused absences.</p> <p>If there is an emergency, then please know that you never need to write me until after you are all right. Even if it is on exam day, take care of yourself first. Once you contact me, we'll put something in place together to ensure you are brought up to speed.</p>								
<b>Attendance</b>	You are responsible for everything covered in class. Get to know your classmates for questions or additional notes in case you need to miss a class. <i>It is expected that you do not attend class with any symptoms or ailments.</i> If you must miss <i>more than</i> three classes due to an emergency or illness, please email me.								
<b>Special Accommodations</b>	Please email me as soon as possible about any accommodations with a <b>Letter of Accommodations</b> from ODS. All will be happily accommodated. See <a href="#">here</a> for more information on requesting accommodations. <b>Office of Disability Services</b> (848) 445-6800								
<b>Exams</b>	<p>All exams will be taken in-person in our classroom. You will be provided with a review sheet that you can during the exams. This will only be helpful if you understand the material. Please check the class calendar for exam dates as these will not change.</p> <p>If an exam is scheduled during a religious holiday or a Rutgers-approved activity, you must notify me by email <b>at least two weeks before the exam</b> (ideally at the start of the semester).</p>								
<b>Assessment</b>	<table> <tr> <td>Assignments .....</td><td>10%</td></tr> <tr> <td>Active learning .....</td><td>10%</td></tr> <tr> <td>Midterm Exams .....</td><td>45%</td></tr> <tr> <td>Final Exam (Cumulative) .....</td><td>35%</td></tr> </table> <p>Final grades are rounded to the nearest percentile. Grade cut-offs are:</p> <p style="text-align: center;">A 90–100%   B+ 85–89%   B 80–84%   C+ 75–79%   C 70–74%   D 60–69%   F 0–59%</p> <p>There is no curve in this class. Exams and assignments are written fairly for standard grading. No extra credit will be given. Therefore, the grades of your classmates have no bearing on your grades. Study in groups, help one another—we will learn so much more if we do it together.</p>	Assignments .....	10%	Active learning .....	10%	Midterm Exams .....	45%	Final Exam (Cumulative) .....	35%
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**Assignments** Homework will be due **on Sundays at 11:59pm**. Late homework will not be accepted. **Please turn in all homework—incomplete homework is substantially better than no homework.**

Observing & thinking about mathematics is not the same as writing out a complete solution. It is easy to believe you understand a mathematical concept by watching someone work through it only to get home and realize you can not begin on your own. To succeed in this course, you need to work through the material. The timely completion of homework is essential to stay on top of the course.

As things come up in life, your two lowest homework scores will be dropped. This is done because of emergencies, technical difficulties, etc. You should **only** email me about late or missing assignments if you have a situation where you must miss three or more assignments. If you have an exceptional circumstance, we will figure something out together. *The policy is not set so you can miss two assignments and then write me if there is a situation where you must miss more.*

**Active Learning** Group work, quizzes, and daily surveys will be included here. A quick drop-down survey must be completed on canvas after every class self-assessing your classtime. Attendance is required for success in the course. If you find yourself missing more than four classes, please come talk to me.

Preparing for class by reading the section ahead of time will be included here. Concepts in the course take some time to digest. To succeed in the course, you'll want to have some exposure to the concepts before class so that you can make the most of lecture and clarify questions you had upon reading. Be kind to yourself when reading mathematics. You do not need to understand everything upon first reading. If you don't understand something, keep moving through. Things may become clearer later in the text. Otherwise, you'll still have gained a lot by having seen the concepts before.

**Academic Integrity** Students are responsible for understanding the principles of academic integrity fully and abiding by them in all work at the University. Check the Academic Integrity policy [here](#). Violations of the policy are taken seriously.

**Other Resources**

- **Just in Case Web App.** Access helpful mental health information and resources for yourself or a friend in a mental health crisis on your smartphone or tablet for immediate access to the appropriate service.
- **Counseling, ADAP, & Psychiatric Services (CAPS)** (848) 932-7884. CAPS is a mental health support service that provides counseling, alcohol, other drug assistance, and psychiatric services within Rutgers Health Services to support students. CAPS services include: individual therapy, group therapy and workshops, crisis intervention, specialist referral within the community and consultation & collaboration with campus partners.
- **Crisis Intervention** (848) 932-7884. Students who are experiencing a psychological or emotional crisis often need immediate help and intervention. A CAPS on-call counselor is available for crisis intervention/emergencies every day during regular business hours.
- **Scarlet Listeners** (732) 247-5555. Free, confidential peer counseling and referral hotline provides a comforting and supportive safe space.
- **Report a Concern.** Rutgers is a community that cares. Please do something if you are concerned about a community member.
- **Violence Prevention & Victim Assistance (VPVA)** (848) 932-1181. The Office for VPVA provides confidential crisis intervention, counseling, and advocacy for victims of sexual and relationship violence and stalking. To reach staff during office hours when the university is open or to reach an advocate after hours, call the given number.