

**NYABIKONI SECONDARY SCHOOL
P.O.BOX 304, KABALE.
RULES AND REGULATIONS**

1. PUNCTUALITY

Students must report on the first day of the term from 8:00am to 5:30pm in school uniform and ready to follow school programmes.

Any student who arrives at school beyond 5:30pm or some day(s) after the reporting date without a convincing reason shall be asked to go back home to bring a parent for a clear explanation.

Students must be punctual for morning assemblies (at 7:30am), lessons (from 8:00am to 5:00pm), and meals served at stipulated time and should therefore respond quickly whenever the bell is rang

Any student who fails to adhere to the above shall be punished accordingly.

2. ACADEMICS

Class lessons begin at 8:00 am and end at 5:00 pm. Evening 'prep' runs from 7:30pm – 10:00pm, while morning 'prep' runs from 4:30am – 6:00am. These are **compulsory** for all students

Dodging of lessons, preps and examinations is strongly prohibited and in case a student is caught in this mannerism, he/she shall be given a one week suspension to report back with a parent and a relevant text book.

NB: A student found guilty of cheating exams is liable to an indefinite suspension.

3. ENGLISH

All students are expected to speak English as this will help them to become proficient speakers of the language.

Any student who stubbornly keeps using an unwanted language shall be given a one week suspension and bring a Dictionary on return.

4. SCHOOL UNIFORM AND SMARTNESS

All students **must** appear in full school uniform during day study time.

'O' Level uniform includes army-green skirts/pair of trousers, white short sleeved shirts/blouses, army green neck tie, navy-blue sweaters with white strips across the chest, yellow t-shirt and causal wear for boarders, (2 black skirts/trousers and 2 red t-shirts/shirts/blouses).

'A' Level uniform includes navy blue skirt/pair of trousers, white long sleeved shirts/blouses, navy-blue neck tie, navy-blue sleeveless sweaters with white strips across the chest, white t-shirt and causal wear for boarders (2 black skirts/pairs of trousers and 2 green, white or blue t-shirts/shirts/blouses). All school uniform, apart from casual wear, is received from the school after clearing with the bursar's office

Whoever brings extra clothes not listed above shall have them confiscated forever.

NB: All students must observe the following:

1. put on *black shoes and white stockings (for girls), only provided by the parent*
2. Be smart at all times
3. Keep their hair short
4. Desist from deforming, tightening or cutting their school uniform short

Any student found putting on non-uniform during study time is punished accordingly

5. SCHOOL FEES

Students **MUST** pay all school dues through the school pay platform using students payment code obtained from school, or through the school account number **7020327270** Centenary Bank, Kabale Branch. Full school fees payment should be made on the first day of arrival or half school fees after arranging with school administration.

School Rules And Regulations

No cash shall be received at school and any student who keeps school fees in the dormitory shall be doing it at his own risk

6. PERMISSION TO LEAVE SCHOOL

It is only given by the Head teacher with a sounding reason or the Deputy Head teacher in case of delegation. Once granted permission, on your return leave the chit with the gate keeper for filing.

Any student who leaves the school without permission shall be requested to bring two bags of cement after serving a two-week suspension and come with a parent.

Any resident student who escapes at night shall automatically lose his/her vacancy at Nyabikoni Secondary School

7. DIET

The school feeds students on Posho, Beans and cabbages, only. Once in a while, the diet may be changed to any other type of meal. No special meal is given to any student who may not be in position of eating the said meals.

8. BEHAVIOUR

Students are expected to behave very well before the Staff, Student leaders, fellow students and visitors. Teasing, bullying and any other immoral acts among students shall not be tolerated.

Any student who fails to adhere to this requirement shall be punished by indefinite suspension.

9. VISITORS

There shall always be only one visiting day in a term and its date shall always be communicated at the end of the previous term and visiting hours shall be 9:00am to 5:00pm.

No visitor shall be allowed to bring cooked food on that day.

No student is allowed to entertain visitors of any kind without permission from the authorities when it is not a visiting day.

Anybody caught in the above act shall be given a one week suspension to come with a parent.

10. THEFT:

All students are required to respect fellow students' and school property. Any student who comes with pocket money exceeding 5000/= shall be advised keep it with his/her preferred school administrator for its safety. A student who keeps any money in the hostel shall do it at his/ her own risk

Any student found guilty of theft shall be indefinitely suspended from school after paying back the stolen materials/funds.

11. PLACES OUT OF BOUNDS

The following places shall be out of bounds:

- a) Outside the school gate during class time (for all students), and around the school compound over the weekend (for day students) except those with lessons.
- b) The staff quarters except when permitted.
- c) In dormitories (for visitors and day students), and boarders during study time, prep time and prayer time.

Any student caught in any of the above places at the said time shall be punished accordingly.

12. ALCOHOL AND SMOKING

Students are required to respect themselves at school at all times and are **NOT** allowed to take alcohol in and around school premises. Tobacco smoking, possession of opium and any related tranquilizers is strictly prohibited.

Any student found guilty of the above shall be asked to leave the school indefinitely.

13. SCHOOL PROPERTY

The school property must be properly utilized and respected. This improves on a sense of direction and responsibility of a good citizen in the society.

Any student found vandalizing or stealing any school property will be required to replace it and serve any other appropriate punishment as determined by the school administration.

14. MEDICAL TREATMENT

The school shall offer first aid treatment and in case of any severe sickness, the patient shall be referred to the clinic on recommendation by the school nurse and the parent/guardian shall pay the bills as determined by the medical practitioner of the respective health facility.

Parents whose children have chronic health conditions and or have their special doctors should, with medical evidence, inform the administration.

15. MATERIALS NOT ALLOWED IN SCHOOL

Students who reside in school are strongly warned not to bring Radios, Mobile phones, any other kinds of electronic gadgets, weapons of any kind, and trousers (for girls) **N.B:** Girls should come **only** with sports wear trousers.

Any of the above items, once found in school shall be confiscated, and the owner be suspended for two weeks and asked to come with a parent.

However, any student caught with a mobile phone shall be indefinitely suspended.

16. FIGHTING

Fighting in school shall not be tolerated and any student found guilty of the offence, shall be advised to go home and report with a parent/ guardian but in extreme cases, he/she shall be given an indefinite suspension.

Let us co-operate as we; *“Strive For Excellence.”*

DECLARATION

I Class: hereby declare that I have read and understood the above school rules and regulations and pledge to abide by each and every clause during my stay at this school.

Sign:

I..... Parent of the above child accept that I have witnessed my child committing him/herself to the above rules and agree that I will go by the punishment decided should he/she break any of them.

Sign:

Date: