# Ngassa Amalia Finjap

B.Sc. Management Sciences

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#### Education

Oct 2011 – Dec 2015 **B.Sc. Management Science**, Magna Cum Laude, The Catholic University Institute of Buea, Cameroon.

**Course work:** Project Management, Strategic Management, Cost Accounting, Organisational behaviour, Statistics, Insurance & Marketing

Final Year Project: Impact Of Inventory Management on Organisational Performance

Oct 2011 – Dec 2015 Minor Degree in Catholic Studies, Magna Cum Laude.

The Catholic University Institute of Buea, Cameroon

Oct 2009 – July 2011 Advanced Levels, The Cameroon General Certificate of Education Board

Buea, Cameroon.

Subjects: Economics, English Literature, History & Religious Studies

### Working Experience

Aug 2014 – Sept 2015 Real-Estate Manager, BETNA Hostel, Opposite MTN Office, Molyko, Buea.

Job Description: Lease Rooms and Studios, Water and Electricity management,

Manage Security guards and Cleaner & Noise management.

April 2014 – July 2015 Intern, National Insurance Fund (CNPS), .

Mile 17, Buea

July 2013 – August 2015 Intern, Cameroon Development Corporation(CDC) Bota Office, .

Bota, Limbe.

# **Computer Skills**

Operating Systems Windows (XP, 7, 8, 10), Linux (Ubuntu)

Office Work Microsoft Office Suite (Word, Excel, Powerpoint), Open Office Suite, Microsoft

SkyDrive, Google Drive( *Docs, Sheets,*)

# **Community Involvement & Volunteering**

August 2013 – Present Member, Google Developers Group Buea (GDG Buea)

January 2015 – Present Member, Women Techmakers Buea (WTM Buea)

# Languages

Bilingual English ( Excellent ), French ( Good ), Pidgin English ( Fluent )

# Awards & Bragging Rights

November 2015 Admitted Student, *Masters in Business Administration* at the Department of Economics and Management of the University of Buea.

April 2015 Quarter Finalist, Google Online Marketing Challenge of Wasamundi, a tech

startup - Cameroon's version of Yelp Inc.

December 2014 Laureate, Business Plan Challenge Award in Entrepreneurship by CUIB-CERI

Enterprise Development Market Place Program

## Interests

Research Business Management & Entrepreneurship

Hobbies Swimming, Dancing & Reading