Student User Guide

🎓 **Student Online Assignment Management System – Quick Start Guide**

Welcome to the Student Portal! Here's how to get started:

Once you have created your user account:

🔓 **1. Login**

- Go to the login page.

- Enter your email and password.

- Click **Login**.

📚 **2. Enrol in a Course**

- After login, navigate to **Browse courses**.

- Check for available courses that belong to your programme, current academic year, year and semester of study

- Click **Enrol now** to gain access to course assignments.

📝 **3. View Assignments**

- Go to **Upcoming Assignments**.

- You will see a list of all active assignments with:

  o Title

  o Deadline

📤 **4. Submit Assignment**

- Click **view** assignment
- Work on the assignment

- Choose the assignment file to upload (Pdf or Docx).

- Click **Submit**

📊 5. View Feedback & Grades

- Go to **Assignments** section.
- Click **view** next to the assignment you want to check grade for
- You will see:
  - Lecturer name and comments
  - Your grade
  - Date of grading

🔔 6. Notifications

- Check the notification icon 🔔 for:
  - New assignments
  - Submission reminders
  - Feedback updates