

Dashboard User Guide

Dashboard project is an internal project of SMSVN. This project will build a system which help SMSVN to:

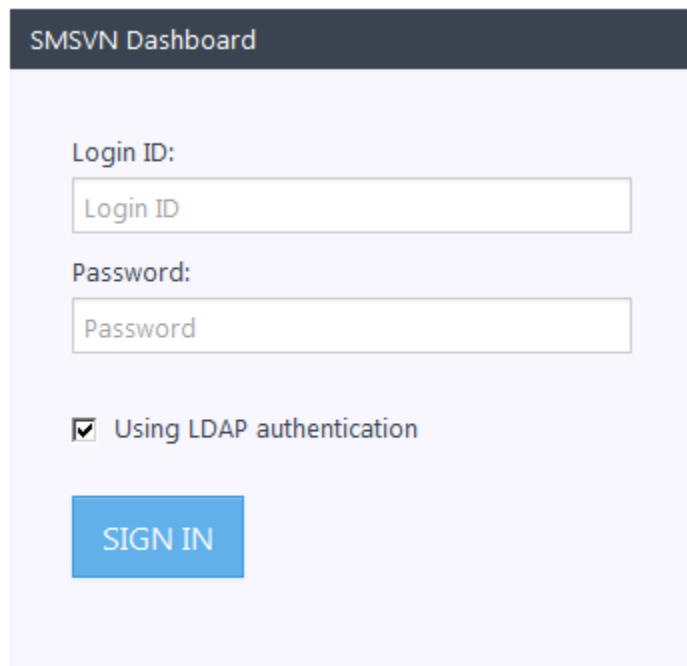
- Replace Daily report system
- Replace Human Resource Control system
- Summarize project cost realtime.

Here is the user guide:

1. Login:

Please goto this URL to login Dashboard:

<http://dashboard.bm-sms.com.vn>

The screenshot shows the login interface for the SMSVN Dashboard. It features a dark blue header with the text "SMSVN Dashboard". Below the header, there are two input fields: "Login ID:" and "Password:". The "Login ID:" field has a placeholder text "Login ID" and the "Password:" field has a placeholder text "Password". Below these fields, there is a checkbox labeled "Using LDAP authentication" which is checked. At the bottom of the form, there is a blue button labeled "SIGN IN".

On, login form, please input your SMSVN LDAP account (which you use to login SMSVN Server)





2. Missing Reports:

After login, Dashboard system will show your missing reports.


There are 2 types of missing reports:

- + **Time missing:** you forgot to input a period in your daily report -> The daily time is not 8 hour. So you have to add the missing time.
- + **Day missing:** when you forget to input daily report in a day, or you have a day-off -> Dashboard system will show a "day missing", so you have to input the missing time by
 - clicking on "Chi Tiết" and choose category is "Time-off"
 - then, choose process is "Time-off"
 - finally, please add a simple text on note and click Save.

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 My Daily Report
  My Dashboard
  Thông tin cá nhân
  Thoát

SMSVN Dashboard

Daily Report  Missing Report | Danh sách: 13





Từ: 1 / 12 / 2013 ~ Đến: 18 / 12 / 2013 User: Nguyễn Nam Trung

Stt.	Date	User	Day cost	Lỗi report	Thiếu report	Thiếu cả ngày	Chi tiết
1	2013-12-02	Nguyễn Nam Trung	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chi tiết
2	2013-12-03	Nguyễn Nam Trung	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chi tiết
3	2013-12-04	Nguyễn Nam Trung	0.25	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chi tiết
4	2013-12-05	Nguyễn Nam Trung	0.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chi tiết
5	2013-12-06	Nguyễn Nam Trung	0.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chi tiết
6	2013-12-09	Nguyễn Nam Trung	0.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chi tiết
7	2013-12-10	Nguyễn Nam Trung	0.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chi tiết
8	2013-12-11	Nguyễn Nam Trung	7.25	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chi tiết
9	2013-12-12	Nguyễn Nam Trung	2.25	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chi tiết
10	2013-12-13	Nguyễn Nam Trung	0.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chi tiết
11	2013-12-16	Nguyễn Nam Trung	0.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chi tiết
12	2013-12-17	Nguyễn Nam Trung	0.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chi tiết
13	2013-12-18	Nguyễn Nam Trung	0.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chi tiết



3. Daily Report:


































In order to update your "Daily Report", please click on "My Daily Report"

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 My Daily Report
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SMSVN Dashboard

Daily Report  My Daily Report | Tháng: 12 / 2013  Advanced Search

Date	From	To	Cost	Project	Ticket	Category	Process	Note	Lưu	Xóa
2013-12-04	08:00	08:15	0.2500	--[Chọn project]--	0	others(その他)	others(その他)	Morning meeting		
2013-12-11	07:30	08:15	0.7500	--[Chọn project]--	0	others(その他)	others(その他)	sssss		
2013-12-11	08:15	08:30	0.2500	SK	0	others(その他)	others(その他)	Review task		
2013-12-11	08:30	08:45	0.2500	SK	731	function development(機能開発)	Conf_Req_1	Check requirement		
2013-12-11	08:45	09:00	0.2500	SK	0	others(その他)	others(その他)	Check remaining tickets		
2013-12-11	09:00	09:30	0.5000	SK	731	others(その他)	others(その他)	Pre-MTT		
2013-12-11	09:30	10:00	0.5000	--[Chọn project]--	0	others(その他)	others(その他)	Research SEO for AsiaWeb		
2013-12-11	10:00	11:30	1.5000	--[Chọn project]--	0	others(その他)	others(その他)	Research Joomla		
2013-12-11	13:00	13:30	0.5000	SK	0	others(その他)	others(その他)	Make a test		
2013-12-11	13:30	14:00	0.5000	JB	0	function development(機能開発)	--[Chọn Process]--	draft		
2013-12-11	14:00	17:00	3.0000	Dashboard	0	function development(機能開発)	--[Chọn Process]--	Test		
2013-12-12	07:00	07:30	0.5000	SK	0	others(その他)	others(その他)	Get daily codes		
2013-12-12	07:45	08:00	0.2500	--[Chọn project]--	0	others(その他)	others(その他)	Check mail		
2013-12-12	08:00	08:15	0.2500	--[Chọn project]--	0	others(その他)	others(その他)	Morning Meeting		
2013-12-12	08:15	08:30	0.2500	--[Chọn project]--	0	others(その他)	others(その他)	Review task		
2013-12-12	08:30	09:45	1.2500	--[Chọn project]--	0	others(その他)	others(その他)	Manage files		
Total cost: 10.7500										
2013-12-18				--[Chọn project]--		--[Chọn Category]--	--[Chọn Process]--			

In "Daily Report", Dashboard system lists your current month records and input form where you can add record:

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SMSVN Dashboard

Daily Report

My Daily Report | Tháng: 12 / 2013

[Advanced Search](#)

 records in
current month

 where you
update report

Date	From	To	Cost	Project	Ticket	Category	Process	Note	Lưu	Xóa
2013-12-04	08:00	08:15	0.2500	--[Chọn project]--	0	others(その他)	others(その他)	Morning meeting		
2013-12-11	07:30	08:15	0.7500	--[Chọn project]--	0	others(その他)	others(その他)	sssss		
2013-12-11	08:15	08:30	0.2500	SK	0	others(その他)	others(その他)	Review task		
2013-12-11	08:30	08:45	0.2500	SK	731	function development(機能開発)	Conf_Req_1	Check requirement		
2013-12-11	08:45	09:00	0.2500	SK	0	others(その他)	others(その他)	Check remaining tickets		
2013-12-11	09:00	09:30	0.5000	SK	731	others(その他)	others(その他)	Pre-MTT		
2013-12-11	09:30	10:00	0.5000	--[Chọn project]--	0	others(その他)	others(その他)	Research SEO for AsiaWeb		
2013-12-11	10:00	11:30	1.5000	--[Chọn project]--	0	others(その他)	others(その他)	Research Joomla		
2013-12-11	13:00	13:30	0.5000	SK	0	others(その他)	others(その他)	Make a test		
2013-12-11	13:30	14:00	0.5000	JB	0	function development(機能開発)	--[Chọn Process]--	draft		
2013-12-11	14:00	17:00	3.0000	Dashboard	0	function development(機能開発)	--[Chọn Process]--	Test		
2013-12-12	07:00	07:30	0.5000	SK	0	others(その他)	others(その他)	Get daily codes		
2013-12-12	07:45	08:00	0.2500	--[Chọn project]--	0	others(その他)	others(その他)	Check mail		
2013-12-12	08:00	08:15	0.2500	--[Chọn project]--	0	others(その他)	others(その他)	Morning Meeting		
2013-12-12	08:15	08:30	0.2500	--[Chọn project]--	0	others(その他)	others(その他)	Review task		
2013-12-12	08:30	09:45	1.2500	--[Chọn project]--	0	others(その他)	others(その他)	Manage files		
Total cost: 10.7500										
2013-12-18				--[Chọn project]--		--[Chọn Category]--	--[Chọn Process]--			

Steps to update records:

1. **From - To:** please input the time with format HH:MM (Example: 08:15). Note: the minutes are multiplied by 15.
2. **Project:** please choose the project in drop-down list.
3. **Ticket:** please input ticket number. Note: please input one ticket only in each row.
4. **Category - Process:** please choose the suitable category or process in drop-down list
5. **Note:** please input the note of your work.
6. **Click Save.**

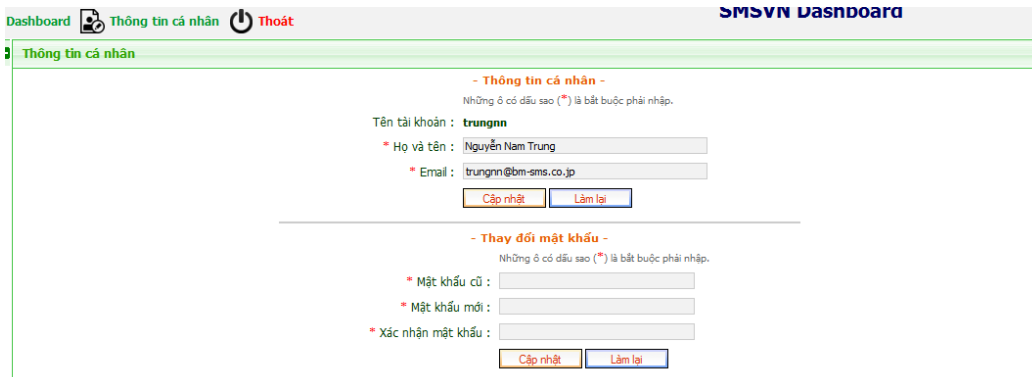
4. My Dashboard:

My dashboard will show your work quotation and real workload in each projects you're taking parts in.



5. Personal Information:

If you want to change the password, you can change it in "Personal Information" part.



SMSVN Dashboard

Thông tin cá nhân

- Thông tin cá nhân -
Những ô có dấu sao (*) là bắt buộc phải nhập.

Tên tài khoản : **trungnn**

* Họ và tên :

* Email :

- Thay đổi mật khẩu -
Những ô có dấu sao (*) là bắt buộc phải nhập.

* Mật khẩu cũ :

* Mật khẩu mới :

* Xác nhận mật khẩu :

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