

# NGUYEN THI NHU NGUYEN

Data Analyst

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## PROFESSIONAL SUMMARY

Data Analyst skilled in SQL, Python, Excel, and Power BI, with experience cleaning data, building dashboards, and analyzing business and customer patterns. Proven accuracy in data processing and a strong ability to communicate findings clearly. Seeking a full-time role to deliver data-driven insights and scalable data solutions for business teams.

## EDUCATION

### Edinburgh Napier University

Feb 2020 - Feb 2021

Master of Science International Business Management

### Tay Do University

Sep 2015 - Sep 2018

Bachelor of Environment and natural resources management

## WORK EXPERIENCE

### Digi-Texx

Jun 2022 - present

Data Processor

- Processed and validated large volumes of data, maintaining 98% accuracy and reliability.
- Identified and corrected data errors to ensure data integrity for tracking and performing.
- Collaborated with team members to troubleshoot data and system issues for improving workflow efficiency.

### Ames Language Centre

Feb 2019 - Jan 2020

Teaching Assistant

- Tracked student attendance and performance, providing regular progress updates to teachers.
- Analyzed student performance data and generated weekly reports to class manager for optimizing lesson plans.
- Engaged with students and parents to enhance learning outcomes and participation.

## PROJECTS

### PwC Switzerland Power BI - Link

2024

- Built interactive Power BI dashboards to monitor HR metrics and workforce KPIs.
- Analyzed diversity and gender balance, identifying gaps in executive-level representation using DAX measures.
- Delivered insights and presentations, demonstrating consulting-style data storytelling.

### Excel Skills for Business – Macquarie University - Link

2023

- Cleaned, analyzed, and visualized large datasets using advanced Excel functions.
- Built automated reports and interactive dashboards to improve reporting accuracy and decision-making efficiency.

### IBM Data Analyst - Link

2022

- Cleaned and transformed complex datasets using Pandas, ensuring high-quality analytical inputs.
- Performed exploratory data analysis (EDA) to uncover trends, patterns, and actionable business insights.
- Built interactive dashboards in IBM Cognos Analytics to highlight trends and key metrics.

## SKILLS & CERTIFICATIONS

IELTS 6.0

Data Analysis, Querying      SQL (MySQL), Python (Pandas, Numpy, Matplotlib).

BI & Data visualization      PowerBI (DAX, data modelling, interactive dashboards), MS Excel, Cognos analytics.

Soft Skills      Communication, Teamworking, Critical Thinking, Problem Solving, Adaptability, Time Management.

Certificates      SQL Advanced - Hackerrank, IBM Data Analyst - Coursera, Excel Skills for Business - Coursera.