NGUYEN THI NHU NGUYEN

EXPERIENCE

Data Processing Operator

Digi-Texx | Apr 2022 - Present

- Delivered 98% accuracy in data entry and validation; ranked among top 20 performers.
- Handled high volumes of customer data and consistently met strict deadlines.
- Aligned processing schedules with client priorities to ensure timely output.

Teaching Assistant

Ames Language Centre | Jun 2019 – Jan 2020

- Assisted in planning and delivering daily lessons for 20 students.
- Tracked student progress and supported classroom engagement activities.
- Participated in parent-teacher meetings to improve learning outcomes.

PROJECTS

IBM Capstone Project – IBM Skills Network

- Performed data collection (APIs, Web Scraping), wrangling, and analysis using Python.
- Built interactive dashboards in IBM Cognos Analytics.

 View Dashboard

Excel & Power BI Dashboards – Macquarie University Projects

 Used Power Query & Power Pivot for data wrangling, created visual dashboards.

EDUCATION

MSc International Business Management

Edinburgh Napier University

GPA: 3.3 | Grade B

Thesis: Analysis of E-commerce in Singapore using SPSS

Bachelor's in Environment & Natural Resources Management

Tay Do University

GPA: 3.08

CERTIFICATIONS

☐ IBM Data Analyst – IBM Skills Network Ø Credential
☐ Excel Skills for Data Analytics & Visualization — Macquarie University <u>6</u>
☐ Excel Skills for Business – Macquarie University
□ Languages: English (IELTS 6.0)