

HERIOT-WATT UNIVERSITY MALAYSIA 1, JALAN VENNA P5/2 PRECINCT 5 62200 PUTRAJAYA

MASA Hackathon: R-Volve

Rules and Regulations

These are the Official Rules that will govern the MASA Hackathon: R-Volve ("Hackathon"). In these rules, "You" and "Your" refer to an eligible team ("Team"). By providing a submission in response to this Hackathon, Teams acknowledge compliance with these Official Rules.

Participating in Hackathon

The problem statement and dataset will be released by 12:00 p.m. (GMT +8) on 4th April 2025 (Friday). Teams are preferred to provide notice of their intention to participate by completing the online intention form URL: https://bit.ly/MASAHackathon_Intent_to_Participate_Form no later than 16th April 2025 (Wednesday).

To participate in Hackathon, final submissions must be attached to a completed entry submission form URL: https://bit.ly/MASAHackathon_Submission_Form no later than 30th April 2025 (Wednesday) ("Entry Due Date"). Submissions received after the Entry Due Date are ineligible for participation in the Hackathon.



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Hackathon Submissions

- Teams must be comprised of three to five members, with the assignment of one leader. Each individual must join only one team, and registration is non-transferable.
- Submissions will be accepted via the entry submission form URL: https://bit.ly/MASAHackathon_Submission_Form. Submissions must be received no later than 30th April 2025 (Wednesday).
- Each Team is allowed to submit only one Entry in this Hackathon. If a Team submits more
 than one Entry in this Hackathon, the latest submission received prior to the Entry Due
 Date will be judged.
- Only the first 30 Entries will be evaluated.
- A Team's submission and all supporting work must be completed solely by the Team. All
 submissions must be the original work of the Team and created in response to this
 Hackathon. Submissions found in part or entirety to be other than original work created for
 this Hackathon will be disqualified.
- The cover of the submitted report must state the Team's name, names of each Team member, and their respective university(s).
- Submissions must be in English.
- The body of the report's length cannot exceed 10 pages with 1-inch (2.5-cm) margins and a 12-point font size. If the body of your report exceeds 10 pages, only the first 10 pages will be considered. Reports with narrower margins or smaller font sizes will be downgraded during judging. The cover page, table of contents, bibliography, and appendix/appendices will not count toward the 10-page limit.
- The submitted report for a Team's Entry must be a single document in a file that is a maximum of 100 megabytes. The report file must be in PDF (.pdf). Appendices and supporting documents are optional; up to three are allowed.
- Appendices, if any, and any supporting documents, if any, must be submitted in one document or file. Appendices and supporting documents, if any, must be in either PDF, document (.docx or .doc), or spreadsheet (.xlsx or .xls).



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- Each Entry will be comprised of the entry submission form plus a maximum of four files, with each file being a maximum of 100 megabytes. Files larger than 100 megabytes will not be entertained.
- Any generative Artificial Intelligence (AI) tools used in developing a submission shall be
 acknowledged and documented responsibly and appropriately. The Team is accountable
 for the originality and integrity of the content of the Team's research and work and for
 ensuring any AI-generated output, citations, or references have been validated.
- Soon after submission, the members identified on the form will receive email confirmation of the submission. If any of the team members does not receive an email confirmation of your submission form within 5 working days after clicking the "Submit" button, either the email address was incorrect, or your submission was not accepted. Please resubmit only after double-checking all email addresses and file sizes.
- If submission fails a second time, please email your submission to hackathon@masassociation.org, copy all team members, and include in the body of your email the names and email addresses of all team members. The maximum size of email that MASA can accept is 50 MB. Please do not submit via email unless your submission via the form has failed twice.



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Judging

Submissions will be graded by the judges from our Strategic Partner, Actomate ("Strategic Partner"). The judging criteria for the submissions will be included in the problem statement. The submissions will be judged by a panel of judges working in the actuarial industry. The teams with the top submissions ("Finalist Teams") will be notified by 23rd May 2025 (Friday). The Finalist Teams will be invited to present their submissions physically to the judges for the final round of judging at JC 3, Sunway University on 31st May 2025 (Saturday). The judges' decision is final and binding. The judges reserve the right to select fewer than three winners, including no winners, or to disqualify a Team.

Prizes and Recognition

Three Teams will be selected as the winners, with one Team selected as the first-place winner, one Team as the second-place winner, and one Team as the third-place winner. The first-place cash prize will be RM 3,000, the second-place cash prize will be RM 2,000, and the third-place cash prize will be RM 1,000. By entering this Hackathon, Teams agree that if their submission is selected as a place winner, finalist, or semifinalist, Teams agree that their submission may be posted or published by organizations authorized by MASA ("Organizer"). The winning Teams will be determined on 31st May 2025 (Saturday).



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Participant Obligations

- By entering this Hackathon, Teams consent to the use of their names, email addresses, submission, biographical information, photographs, and/or likenesses for advertising and publicity purposes without additional compensation by Organizer, Strategic Partner, and companies authorized by Organizer for purposes concerning this Hackathon or any succeeding events, and for publicity and advertising purposes in connection with promoting Organizer or Strategic Partner.
- By entering this Hackathon, Teams grant Organizer, Strategic Partner, and companies authorized by Organizer, a perpetual, royalty-free, non-exclusive, non-transferable, non-revocable license to publish, display, and reproduce their submission in any and all media, in whole or in part, for any purpose including commercial purposes. Teams hereby grant permission to format their submissions for any purposes at the Organizer, Strategic Partner, and Companies' sole discretion.
- By entering this Hackathon, each individual on a Team agrees to defend, indemnify, release, and hold harmless the Organizer and Strategic Partner from and against any and all losses, demands, damages, rights, claims, injuries, actions, and liabilities of any kind arising out of or related to Entrant's participation in the Hackathon. By participating in the Hackathon, each individual on a Team waives the right to claim any additional damages whatsoever, including, but not limited to, punitive, consequential, incidental, or indirect damages.
- All submissions must be the original work of the participants. Plagiarized, previously
 published, or third-party work will result in disqualification. It is the responsibility of the
 participants to ensure their submissions do not infringe on any third-party intellectual
 property rights.



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Personal Information

Personal information submitted in relation to submissions will only be used in the event You are selected as a winner, if there is a question or issue regarding Your submission or its content, if there is an issue or news to communicate to You pertaining to the Challenge, or as otherwise permitted in accordance with the terms of the Official Rules. We will not disclose, give, sell, or transfer any personal information about You, unless required by law or with Your consent. Notwithstanding the foregoing, the winning Teams' personal information will be used in accordance with the "Participant Obligations" section of these Official Rules.

Additional Terms

Neither the Organizer, Strategic Partner, nor companies authorized by Organizer (collectively "Releasees") are responsible for incorrect or inaccurate transcription of entry information, or for any human or other error, technical malfunctions, lost/delayed data transmission, omission, interruption, deletion, defect, line failures of any telephone network, computer equipment, software, inability to access any online service or website, or any other error or malfunction, or any injury or damage to Team's or any other person's computer related to or resulting from participation in this Hackathon, or for any injury to person or property. Releasees are not responsible for lost, late, illegible, or misdirected entries. If, for any reason, the Hackathon is not capable of being executed as planned, and/or the Hackathon is adversely affected by actions/technical failures/events beyond the control of the Organizer that may corrupt, affect the administration, security, fairness, integrity, or proper conduct of Hackathon, the Organizer reserves the right in its sole discretion to disqualify any suspect entry and/or to cancel, terminate, modify or suspend the Hackathon, as the Organizer determines in its sole discretion. Entries not complying with all rules are subject to disqualification. The Organizer is not responsible for any unauthorized use of Your submission by third parties.



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Questions/Comments

Any questions or clarifications should be directed to the Organizer via email to hackathon@masassociation.org.