

Daron, 20th January 2018

PROPOSAL

Adjustment of parking allowance for DR employees working in LH & increase income of LH entry level workers

1. Parking Allowance for DR employees working in LH:

Employee park their motorcycle whole day from early morning to late afternoon instead of 1-2 hours as others. So the fee is increased more 1 000 đồng per day.

Current	Proposed
VND 100 000 per month (VND 4 000 per day x 26)	VND 130 000 per month (VND 5 000 per day x 26)
(Pro - rata payment based on actual working days)	(Pro - rata payment based on actual working days)

2. Increase income of LH entry level workers:

- In order to attract more workers for LH from nearby areas, especially male workers who
 often work outside with inccome over VND 200 000 per day;
- Total recruitment is estimated 116 workers (26 males & 90 females) in 2018 & 500 workers of maximum with full Production;

We propose increase performance bonus of entry level workers from W1B/T1B 60% to 1C 100% for male & 1B 100% for female. The adjustment is applied for:

- New recruitments;
- Current workers who are at entry levels.

Please see the increased cost in attached file.

Once approved, the proposal will take effect from 21/01/2018.

Proposed by:

Acknowledged by:

Approved by:

N. Kim Phuong

N. Tien Duc

Aad Gordjin