# **Trong Nhan Vu**

306-999-1610 • trongnhanvu4@gmail.com • Regina, Saskatchewan

#### **OBJECTIVE**

Dedicated professional with a strong work ethic and a proven track record of achieving results in various settings. Skilled in adapting to diverse teams and environments with an unwavering commitment to excellence. Eager to bring a combination of practical experience and innovative ideas to a dynamic new role, aiming to contribute effectively to organizational goals while continuing personal and professional growth.

#### **SKILLS**

- Strong problem-solving skills with a logical approach, ensuring efficient resolution of customer issues and operational challenges.
- Positive attitude and robust work ethic, contributing to a motivated team environment and exceptional customer service.
- Excellent verbal communication skills in both English and Vietnamese, facilitating clear and effective interactions with a diverse customer base.
- Proficient in organizing and optimizing sales and service processes, enhancing operational efficiency and customer satisfaction.
- Demonstrated ability to work collaboratively in a team, supporting colleagues and contributing to a positive workplace culture.
- Adaptability and flexibility in managing diverse tasks and responding to varying business needs, including sales, customer service, and administrative duties.
- Proficient in using personal computers and diverse software applications.

#### **EDUCATION**

### **Computer Systems Technology**

July 2022 - June 2024

Saskatchewan Polytechnic • Regina, SK

- Comprehensive Programming Skills
- Network and Systems Administration
- Web Development and Design
- Database and Security Management
- Member of the capstone project ("The Clean Divorce")

#### **High School Diploma**

Jun 2022

Chaminade College School • Toronto, ON

- Awarded Grade 12 Honor Roll
- Awarded Ontario Scholar

#### **HOBBIES & INTERESTS**

- Sports
- Programming
- Travelling
- Socializing
- Music

## Experience

Crew Trainer May 2023 – Present

McDonald's • Regina, SK

- Provided excellent customer service, ensuring timely and friendly interactions, while efficiently managing financial transactions at the cash register.
- Prepared and served food and beverages in accordance with McDonald's standards, focusing on quality and customer satisfaction.
- Maintained cleanliness and hygiene in both kitchen and dining areas, adhering to health and safety regulations to ensure a safe environment for customers and colleagues.
- Collaborated with team members to meet sales targets and support a positive, productive work atmosphere.
- Resolved customer complaints with a positive attitude, demonstrating problem-solving skills to ensure customer retention and satisfaction.
- Participated in training and development sessions, improving knowledge and skills for enhanced performance in fast-paced restaurant operations.
- Responsible for mentoring new staff and enhancing team performance and gold service standards.

## **Student Assistance (Volunteer)**

July 2021 – Sep 2021

Chaminade College School • Toronto, ON

- Answering primary reference and informational questions about high school.
- Arrange schedule for new student visit school's area.

#### References

## Gaurav Gajjar - SaskTel Regina

• Service Technician - Tier 2

• Phone: 639-997-2111

• Email: gaurav.gajjar@sasktel.com

## Olivia Pangilinan - McDonald's Prince of Wales

• Second Assistant Manager

• Phone: 306-551-7158

# Joseph (Joe) Herbert - Saskatchewan Polytechnic

• Program Head – AIDA, CCBC, CSEC, TM (Regina and Saskatoon)

• School of Information and Communications Technology

• Saskatchewan Polytechnic | Regina Campus

• Phone: 306-775-7742