



NIAZ KHAN

APPLY FOR DATA ENTRY OPERATOR

Contact

Phone #:- 03265521032
03450050667

Email:- niazkhan4371@gmail.com

Address:- KPK, distract shangla, Tahsil
alpuri, P/O belay baba,
village shalmano pir abad

Work Experience

- 3 years of experience as a data entry operator at M/S Malam Jabba Construction Co. from (2021 to 2024)
- efficiently managing and entering data for construction projects and maintaining accurate records.

Skills

- Frontend Web Development (HTML, CSS, JavaScript)
- Data Entry Operator (40 WPM Typing Speed)
- Graphic Design (Adobe Photoshop, ETC)
- IT Expertise (Hardware & Software Troubleshooting)

Language

- Urdu
- Pashto
- English

OBJECTIVES

To work with professional and reputed organizations ensuring success, both for the organization and myself by attaining set targets. mutually agreed upon, in A Good working environment to the best of my capabilities thus moving ahead successfully In this challenging and ambitious society.

PERSONAL PROFILE

Name: Niaz khan

Father name: Bakht Rokhan.

Date of Birth: 18/08/ 2004.

Nationality: Pakistani.

Gender: Male.

Marital status: Married.

Education

HSSC From [Saidu Sharif swat board]

- Institution Name, [Govt Degree College alpuri]
- Graduation Year: [2022]
- Relevant Coursework: [English, Urdu, Islamic Education, Pakistan studies, Mathematics, Physics, computer sciences]
- Total Marks [1100]
- Obtained [666-B]

SSC From [Saidu Sharif swat board]

- Institution Name, [Govt High School Pagorai]
- Graduation Year: [2020]
- Relevant Coursework: [English, Urdu, Islamic Education, Pakistan studies, Mathematics, Physics, chemistry, computer sciences]
- Total Marks [1100]
- Obtained [719-B]