

Nicholas

Information Systems Undergraduate

Jakarta Barat • Nicho.tjhai@gmail.com • 087878008855

Information Systems student with a strong foundation in project management, event planning, and leadership. Experienced in managing large teams and delivering impactful events. Skilled in time management, communication, and working with cross-functional teams to achieve organizational goals.

PROFESSIONAL EXPERIENCE

BINA NUSANTARA ENGLISH CLUB

Jakarta Barat

Operational Vice Project Manager for Asian English Olympics

2023 – 2024

- Led a team of over 50 people in organizing and executing a large-scale international English competition.
- Managed event logistics, timelines, and budget, ensuring smooth coordination across departments.
- Developed skills in communication, negotiation, problem-solving, and team management, enhancing overall event success.

Staff of Member Focus

2023 – 2024

- Project Officer for a company visit to Kawan Lama Group with around 40 participants, leading the project from planning to execution.
- Played a key role in New Member Recruitment, enhancing negotiation skills through vendor engagement with a mascot manufacturer in Bandung and developing people skills by recruiting new members to BNEC.
- Contributed to BNEC's fully online Professional Class event as a staff member, gaining experience in virtual event management.
- Assisted with various other events including Webinars and Workshops, refining planning and organizational skills.

VOLUNTEER EXPERIENCE

Volunteer Group Leader at “PAUD Baiturrohman”

2023 – 2024

- Led a team of 5 at “PAUD Baiturrohman”, teaching young children and fostering early childhood development. This role enhanced adaptability and leadership skills while making a positive impact on the community.

EDUCATION

BINUS UNIVERSITY

Jakarta, Indonesia

Bachelor of Information Systems

2022 - 2026

METHODIST-2 MEDAN

Medan, Indonesia

High School Diploma

2019 – 2022

SKILLS

- Project Management: Event coordination, team leadership, and budget management
- Technical Skills: HTML, CSS, Java, UI design
- Communication: Negotiation, public speaking, and teamwork
- Tools: Figma, Microsoft Office, Mendix