

IEEE Proposed Agenda

Expected Date of Meeting : *Monday October 21st 2019*

Expected Duration: *45 minutes*

Meeting Number: *8*

Agenda

- 1. Call to Order and Introduction** (Robert, 2 min)
- 2. Adoption of Previous Meetings Minutes** (Sean, 1 min)
- 3. Adoption of Agenda** (Sean, 1 min)
- 4. Updates** (Each, 2 min)
- 5. Motions**
- 6. Discussions**
 - a. Discussion of IEEE Canada Foundation Application (Scott, 15min)
 - b. Reprise discussion of Merchandise
- 7. Unscheduled New Business** (Open)
- 8. Closing Remarks** (Robert, 1 min)

Attendance:

Execs: Robert, Madi, Scott, Marla, Tony, Sean, Michal, Shriya

Absent: Amar, Sanat, Mahyar, Tae, Nevin

Commissioners: Nicholas

Call to Order and Introduction

Meeting begins at 7:15PM.

A Doodle for meeting times was not well responded-to.

Adoption of Previous Meetings Minutes

Previous budget covered budget; its content was particularly notable.

Adoption of Agenda

Updates

Chair (Robert)

IEEE Extreme occurred over the weekend. No teams signed up. A lot of other things are happening around this time and a better time can be chosen next time.

Git workshop sometime soon.

Those without memberships: get them promptly.

Rising Star interviews by Robert, Heemel, Alise this week. Applications are about double the available spots.

Nov. 15: Ottawa section AGM. Great opportunity for meeting professionals, showcasing our branch. A few spots for volunteering left. 5:30–10:15PM, social starting at 9:00PM.

Vice-Chair (Amar)

Keep room clean >:(

Treasurer (Sanat)

Secretary (Sean)

WIE Chair (Michal)

Wine and cheese has started planning:

Venue will be chosen this weekend: probably Sala San Marco or Mago.

Two panelists are confirmed. Somebody from Shopify may come; the moderator is from SurveyMonkey.

Some volunteers are still needed for setting up/running the event.

Robert asks if unallocated funds have been allocated yet.

WIE will get back to him after venue booking this weekend.

WIE Vice-Chair (Shriya)

VP Academic (Marla)

Thinking of an Oct. 30 Python workshop.

Robert asks if this date is hard-set, notes that Wii night is this night.

The Agile workshop went well aside from having about 4 attendees. Maybe a better explanation would be helpful next time, as most of the first-years, the target group, have not heard of Agile.

VP Social (Madi)

Trying to get more exec bonding. Not a lot of people expressed interest in hanging out after this meeting.

This Saturday, we will table for the Open House:

The banner is probably not available soon enough.

We need people for each of 3 shifts, covering overall 9AM-3PM.

Robert notes this is significant in students choosing universities. We are advertising programs at least as much as we are advertising our group.

The table setup from 101 week will work for this.

Wii night Oct. 30:

Just a Wii tournament. We may get some candy for it.

Heemel will bring the necessary cords, Scott will bring a switch, Robert gamecube adapters, Heemel and Madi games.

Office Trivia is being spearheaded by Heemel.

Secret Santa?

Can be discussed next week.

VP External (Mahyar)

~~VP Internal (Tae)~~

Contest for Free Movie Tickets, Giving away 3 double passes (6 tickets total)

Send a quick video of you scaring someone

Comes with a phone attachment thing (see groupchat)

LinkedIn Photo Shoot event will be coming up Mid November (Working with Tony)

Sub Association Wars I am taking ideas for events or just general ideas

VP Communication (Tony)

To those who haven't yet filled out the meet the exec form: please do that ASAP.

Mailout: not much content right now, Wii night, Fall Open House.

Scott recommends a mailout for these.

Exec and volunteer identification cards are on the way.

Somebody was blocked from our Facebook, who may have been trolling, was rude/annoying, and is probably not a uOttawa student.

Robert: We should not ban people. She may be an IEEE member. "The customer is always right."

McNaughton Centre (Scott)

Lab is pretty much set up. We still need to flash the dragon board for Comp. Arch. .

We all have to do our part re: keeping this room clean.

What a grant would cover is still being determined, a computer, maybe an oscilloscope, VR setup, etc. Tony suggests a not-actual chalkboard. Robert suggests Jetson Nano, and that general-use is preferable. Sean suggests Oculus Quest VR setup, which is required and not school-provided for the current GNG1103 project.

Webmaster (Nevin)

Motions

Motion Name

Title	
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Allotted Time	
Mover	
Seconder	
Description	
Whereas	
Spirit of Motion	
Discussion	
Results	
Actionable Items	
Effect	

Discussions

Discussion Name

Title	
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Allotted Time	
Suggested By	
Description	
Cause	
Discussion	

Appendix A : Pre-written Updates

Member	
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Updates	
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Appendix B: Reference Material

Appendix Label	
Material	

Attendance:

Robert

Marla

Madi

Sean

Tony

Scott



Nick

Michal (remote)

Shriya (remote)