

Nicholas Allen Haer

3021 Cotters Circle, Richardson, TX 75082

469-865-8138

nhaer123@gmail.com

Work Experience

AmeriCorps VISTA Education and Volunteer Coordinator: Workers Defense Project and Literacy Coalition February 2018-February 2019

- Led a 3-phase organization-wide research project designed to optimize the volunteering program, utilizing staff surveys, personal interviews, infographics, and training sessions.
- Implemented structural research-based changes to the volunteer program that resulted in recruiting more than 100 new volunteers, an over 150% increase from the previous year, and substantially increased staff and volunteer engagement.
- Coordinated a volunteer program with more than 100 volunteers, including recruitment, orientation, service events, and digital outreach.
- Coordinated education services, primarily ESL classes, assisting with recruitment, teaching, best practice research, and curriculum development.

Total Wines November 2017-January 2018

- Merchandise Associate: Assisted with tracking and restocking inventory, as well as customer service and product referral.

Archaeological Survey Intern at Canyon de Chelly National Monument, NPS, July-September 2017

- Assisted in identifying, preserving, and recording cultural sites.
- Entered, organized, and analyzed data gathered in the field into the ASMIS system, a nationally compiled database.
- Trained in responsible resource conservation and documentation practices.
- Assisted with park outreach activities, including managing the NPS booth on children's day at the Navajo Nation Fair.

Skills and Awards

- Proficient in Microsoft Office, including using excel for complex data analysis
- Language: Spanish writing/speaking (basic/conversational)
- Recipient of Hendrix Academic Scholarship and Odyssey Distinction Award
- Eagle Scout with Silver Palm

Education

- Hendrix College, Conway, Arkansas
- Bachelor of Arts in Sociology/Anthropology with a History Minor, May 2017
- **GPA 3.7**, Cum laude with Distinction