Nairobi, Kenya, Greenfields P.O Box 14156-00100

Address:

Phone:

Nicholas

Bwalley

Data Entry Professional

+254714394332

nickbiiybwalley@gmail.com

Email:

**Nicholas Bwalley.**

To whom it may concern,

I am writing to express my sincere interest in this Data Entry Position advertised. With over 3 years of experience in transcription and a proven typing speed averaging 110 words per minute (wpm) with 99% accuracy, I am confident in my ability to contribute effectively to your team.

My professional journey has equipped me with the necessary skills and expertise to excel in this role. Here are some key highlights of my qualifications:

* Typing speed: 110 wpm with 99% accuracy
* Over 3 years of experience in transcription
* Extensive background in Information Technology and Coding
* Completed over 7300+ races on Typeracer.com.

I am particularly drawn to this position in data entry because of the company's reputation for excellence and also my experience in data entry. I am eager to bring my skills and experience to contribute to the success of your esteemed company.

In reviewing the job description, I am confident that my abilities align well with the responsibilities outlined. Specifically, my experience in meeting tight deadlines, maintaining high accuracy under pressure, and delivering exceptional results make me a strong candidate for this role.

I am committed to providing top-notch transcription services and its dedication to client satisfaction. I am excited about the opportunity to contribute to your company's continued success and growth. I am confident that my skills and expertise can support your company's goals and objectives.

Thank you for considering my application. I am enthusiastic about the possibility of joining your team and contributing your organization’s success. I am available for an interview at your earliest convenience and can be reached at **+254714394332** or via email at **nickbiiybwalley@gmail.com**

Yours sincerely,

Nicholas Bwalley

Linkedin.com/in/Nick Bwalley

**Cover Letter**

LinkedIn: