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## Objective

Career in marketing account services

### Education

Missouri State University, May 2011 College of Business AACSB accredited Majored in Marketing Emphasis in Advertising and Promotions Minored in Design

## **Experience**

Account Executive October 2012 - Present

Salva O'Renick; Kansas City, MO

- · Serve as client's first point of contact in managing and executing projects
- · Assist Account Director in coordinating and producing special projects for clients
- · Maintain weekly status reports with product team
- · Participate in the preparation of materials for promotional planning or new business presentations as needed
- · Work in conjunction with creative and traffic to develop job estimates and timelines

#### Account Services Intern

July 2011 - May 2012

The Marlin Company; Springfield, MO

- · Assisted with various research projects
- · Routed projects internally
- · Populated and distributed insertion orders
- · Updated schedules and media calendars
- · Worked with clients such as Starbucks, Bush Brothers Beans, Blue Bunny, Unilever, Splenda, and Sweet Street Desserts

### Taco Bell Campus Marketing Representative

August 2010 - May 2011

Williams/Crawford Marketing; Fort Smith, AR

- · Acted as liaison to15,000+ students
- · Coordinated sponsorships for organizations and campus-wide events
- · Set in motion numerous promotional deals, games, contests, and campaigns
- · Developed, maintained, and utilized Facebook, Twitter, and Foursquare pages for promotional efforts

## Marketing Intern

May 2010 - August 2010

Breakthrough Marketing=Design+Technology; Kansas City, MO

- · Coordinated models, prepared inventory, and assisted in multiple photo shoots
- · Assisted with search engine optimization and Google AdWords campaigns
- Designed and populated template websites using NetworkSolutions.com and GoDaddv.com
- Proofread and edited two 80+ page catalogues

# VP of Publicity

July 2009 - May 2010

Student Activities Council of Missouri State; Springfield, MO

- · Oversaw a 6 person executive board in charge of student programming and a \$262,000 budget
- · Utilized an \$11,000 budget for planning events and SAC publicity
- · Created innovative advertising schemes and promotions utilizing grass roots and querilla marketing techniques
- · Directed a 15 person committee to create, implement, and distribute publicity

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### **Technical Proficiencies:**

- · Microsoft Office Suite
- · Adobe Creative Suite
- · Google Business Applications GMail, Calendar, Drive, Docs, Sheets, and Slides
- Social Media Management and Measurement Tools Hootsuite and TweetDeck
- · Project Management Tools Basecamp, Trello, and Asana

## Core Competencies:

- · Account management
- · Project management
- · Oral and written communication
- · Relationship management
- Organization
- · Social media
- · Content marketing
- · Process improvement
- · Multi-tasking
- · Attention to detail
- · Problem solving
- · Herding cats

## **Channel Experience:**

- · Digital
- Broadcast
- Radio
- Print
- Outdoor
- · Direct Mail
- POP
- SEM
- SEO

## Client Experience:

- Starbucks
- · Bush Brothers Beans
- · Blue Bunny
- Unilever
- Splenda
- · Sweet Street Desserts
- · Applebee's
- H&R Block
- Ameriprise Financial
- · Central Bancompany
- · Missouri Employers Mutual
- · Lockton Companies
- · Protective Life Insurance
- DST
- GEHA