



**NCFE Level 2 Functional Skills Qualification in  
English  
(603/5054/4)**

**NCFE Level 2 Functional Skills Qualification in  
English: Reading**

Paper number: P001244

Mark Scheme  
v1.0

1	What word <b>best</b> describes the tone of Document 1?			[1 mark]
A	Descriptive			
B	Instructive			
C	Informative			
D	Persuasive			
	<b>Answer:</b> C. Informative (1)			1 02.19

2	<p>Give <b>one</b> reason why this writer has used <b>each</b> of the following organisational features:</p> <p>a) Subheadings</p> <p style="text-align: right;">[1 mark]</p> <p>b) Lettered list</p> <p style="text-align: right;">[1 mark]</p>		
	<p>a)</p> <p><b>1 mark each for any of the following, up to 1 mark:</b></p> <ul style="list-style-type: none"><li>• To divide the different sections on the tree removal proposal in the report (1)</li><li>• To make it easier to locate information on the proposal, the reasons for tree removal and how to appeal (1).</li></ul> <p>b)</p> <p><b>1 mark each for any of the following, up to 1 mark:</b></p> <ul style="list-style-type: none"><li>• To make it easy to locate different information within each overall section, such as number of trees to be felled, number of traffic accidents, rules for the appeal procedure etc (1)</li><li>• To sub-divide large pieces of information about tree removal (eg reasons for removal are split into the six main causes) (1).</li></ul>	2	02.16
3	<p>Section 2 states that there has been a 20% increase in tree removal over the past decade. Where has the writer taken this information from?</p> <p style="text-align: right;">[1 mark]</p>		
	<p><b>Answer:</b></p> <ul style="list-style-type: none"><li>• Weyton Council District Plan 2016</li></ul>	1	02.15

4	<p>Identify a group of people Weyton Council suggests would benefit from its plan to remove tree roots.</p> <p style="text-align: right;"><b>[1 mark]</b></p>
	<p><b>1 mark each for any of the following, up to 1 mark:</b></p> <ul style="list-style-type: none"> <li>• Pedestrians with mobility issues (1)</li> <li>• Pedestrians who are visually impaired (1)</li> <li>• Road users on motorbikes (1)</li> <li>• Road users on bicycles (1)</li> <li>• Road users on mobility scooters (1)</li> <li>• People using pushchairs (1)</li> <li>• People using wheelchairs (1)</li> </ul> <p style="text-align: right;"><b>[1 mark]</b></p>

5	<p>What is the meaning of the word 'binding' as used in section 3a)?</p> <p>You may use a dictionary to help you answer this question.</p> <p style="text-align: right;"><b>[1 mark]</b></p>
	<p><b>1 mark each for any of the following, up to 1 mark:</b></p> <ul style="list-style-type: none"> <li>• compulsory (1)</li> <li>• mandatory (1)</li> <li>• final/cannot be challenged (1).</li> </ul> <p><b>Accept</b> similar wording.</p>

6	<p>Della Tree Care (DTC) entitles their leaflet ‘Caring for You and Your Environment’. Give <b>two</b> examples from the document that demonstrates DTC’s care for the environment.</p> <p style="text-align: right;"><b>[2 marks]</b></p>
	<p><b>1 mark each for any of the following, up to 2 marks:</b></p> <ul style="list-style-type: none"> <li>• We at DTC pride ourselves on our commitment to the environment... (1)</li> <li>• we never want to get rid of trees – we love them...(1)</li> <li>• environmentally friendly by recycling all the wood... (1)</li> <li>• a pleasant environment for all those who... (1)</li> <li>• no material from the trees will end up in a landfill site (1).</li> </ul> <p><b>Accept</b> similar wording.</p> <p>Direct quotes are not necessary for the marks to be awarded.</p> <p><b>Accept</b> any other valid response.</p>

2

02.11

7	<p>Identify <b>one</b> example of <b>each</b> of the following in Document 2:</p> <p>a) Fact</p> <p>b) Opinion</p> <p style="text-align: right;"><b>[2 marks]</b></p>
	<p>a)</p> <p><b>1 mark each for any of the following, up to 1 mark:</b></p> <ul style="list-style-type: none"> <li>• Trees have to be cut back or removed (1)</li> <li>• (any of the reasons given in the bulleted list) (1)</li> <li>• (our workers) are fully qualified (1)</li> <li>• we are carrying out essential work for Weyton Council (1)</li> <li>• No material from trees will end up in land fill (1)</li> </ul> <p><b>Accept</b> similar wording if response remains a fact.</p> <p><b>Accept</b> any other fact identified.</p> <p>b)</p> <p><b>1 mark each for any of the following, up to 1 mark:</b></p> <ul style="list-style-type: none"> <li>• Our green and beautiful land (1)</li> <li>• We never want to get rid of trees – we love them (1)</li> <li>• Our great team of workers (1).</li> </ul> <p><b>Accept</b> similar wording if response remains an opinion.</p> <p><b>Accept</b> any other opinion identified.</p>

2

02.18

8	<p>The writer of Document 2 has included two images. What problems relating to trees are illustrated by <b>each</b> of these images?</p> <p style="text-align: right;"><b>[2 marks]</b></p>
	<p><b>1 mark each for any of the following, up to 2 marks:</b></p> <ul style="list-style-type: none"> <li>• Trees have grown too big/blocking light into houses (1)</li> <li>• Tree roots are breaking/damaging pavement/road surface (1)</li> </ul> <p><b>Accept</b> similar wording.</p>
	<p style="text-align: right;">2</p> <p style="text-align: right;">02.13</p>

9	<p>Document 2 gives a very positive image of DTC. Give <b>two</b> examples of how the writer of the document has done this.</p> <p style="text-align: right;"><b>[2 marks]</b></p>
	<p><b>1 mark each for any of the following, up to 2 marks:</b></p> <ul style="list-style-type: none"> <li>• eg beautiful land, we love them (or any example of emotive language) (1)</li> <li>• eg making roads safe for everyone, (making) a pleasant environment (or any example of positive effects language) (1)</li> <li>• eg we pride ourselves on our commitment, (our workers) know what they are doing (or any reference to personal experience) (1)</li> <li>• eg she will have the answer, we look forward to working with your council (or any example of personal appeal to readers) (1)</li> <li>• eg go that extra mile (or any example of exaggeration) (1).</li> </ul> <p><b>Accept</b> similar wording.</p> <p><b>Accept</b> either a description or example of the way the writer presents a positive image.</p>
	<p style="text-align: right;">2</p> <p style="text-align: right;">02.14</p>

<b>10</b>	What organisational feature has the writer of Document 2 used to give examples of why trees need to be felled?  <b>[1 mark]</b>		
	<b>1 mark each for any of the following, up to 1 mark:</b> <ul style="list-style-type: none"> <li>• Bullet points (1)</li> <li>• Bulleted list (1)</li> </ul>	1	02.16

<b>11</b>	Give <b>two</b> words that <b>best</b> describe the tone of Teresa Frank's letter.  <b>[2 marks]</b>		
	<b>1 mark each for any of the following, up to 2 marks:</b> <ul style="list-style-type: none"> <li>• Angry (1)</li> <li>• Frustrated (1)</li> <li>• Annoyed (1)</li> <li>• Relieved (1)</li> <li>• Sarcastic (1)</li> </ul> <b>Accept</b> any other valid tone.	2	02.19

<b>12</b>	What does Harri Singh imply by writing that DTC 'sound good on paper'?  <b>[2 marks]</b>		
	<b>1 mark each for any of the following, up to 1 mark:</b> <ul style="list-style-type: none"> <li>• The DTC workers may be good in theory but not in practice/in reality (1)</li> <li>• DTC workers are supposed to be 'good' but they make a noise early each morning (1)</li> <li>• What you read about DTC workers is not HS's experience (1).</li> </ul> <b>Accept</b> similar wording.	2	02.13



13	<p>Anna Pukas likes trees and understands the council's policy, but has some concerns. Identify <b>two</b> of these concerns.</p> <p style="text-align: right;"><b>[2 marks]</b></p>
	<p><b>1 mark each for any of the following, up to 2 marks:</b></p> <ul style="list-style-type: none"> <li>• That people could be killed from fallen branches if trees aren't cut back or felled (1)</li> <li>• She is appalled by the way DTC are carrying out the work (1)</li> <li>• She is upset that DTC has felled some healthy ones and left diseased ones standing (1).</li> <li>• She doesn't believe that DTC are fully qualified.</li> </ul> <p><b>Accept</b> any other valid reason.</p>

2

02.18

14	<p>The letter from Mr E. Carruthers contains a number of rhetorical questions. Give <b>two</b> reasons why he has used these.</p> <p style="text-align: right;"><b>[2 marks]</b></p>
	<p><b>1 mark each for any of the following, up to 2 marks:</b></p> <ul style="list-style-type: none"> <li>• to introduce different aspects on the topic of urban trees (1)</li> <li>• To get the reader to engage with the topic of urban trees (1)</li> </ul> <p><b>Accept</b> similar wording.</p>

15	<p>Compare the views expressed by Teresa Frank in Document 3 with the information given in Document 1, and how these are conveyed.</p> <p style="text-align: right;"><b>[3 marks]</b></p>
	<p><b>(one of the following)</b></p> <p><b>The learner's response will:</b></p> <ul style="list-style-type: none"> <li>• have some mention of at least one view expressed by TF in Document 3 AND one of the views expressed in Document 1, but limited <b>implicit</b> comparison and no consideration of how these views are conveyed <b>(1 mark)</b></li> <li>• compare at least one view expressed by TF in Document 3 and one of the views expressed in Document 1, with some <b>explicit</b> comparison, with limited consideration of how these views are conveyed in at least one document <b>(2 marks)</b></li> <li>• have a <b>clear and explicit</b> comparison of views expressed by TF in Document 3 and Document 1 with <b>examples</b> from both sources. There is clear comparison of how views are conveyed in both documents (eg the use of exclamation marks and personal experience by TF in Doc 3 and statistics, processes and formal language in Doc 1) <b>(3 marks)</b>.</li> </ul> <p><b>Do not accept</b> responses sourced from Document 2.</p> <p><b>0 marks should be given for no awardable content.</b></p>

3

02.12

16	<p>Analyse <b>all three</b> documents and explain which is the <b>most</b> biased. Provide examples from all three documents to support your decision.</p> <p style="text-align: right;"><b>[4 marks]</b></p>
	<p><b>(one of the following)</b></p> <p><b>The learner's response will</b></p> <ul style="list-style-type: none"> <li>• make a clear choice of Doc 2 but only considers this document. Limited explanation given for choice <b>(1 mark)</b></li> <li>• make a clear choice of Doc 2 considering only this document with a detailed explanation <b>OR</b> considering only this document and one other with a reasonable explanation given for choice, although some reasoning may be implicit <b>(2 marks)</b></li> <li>• make a clear choice of Doc 2 considering all three documents. Choice supported by reasonable explanation <b>(3 marks)</b></li> <li>• make a clear choice of Doc 2 considering all three documents in detail. There is a comprehensive explanation, supported by examples <b>(4 marks)</b>.</li> </ul> <p><b>Do not award marks</b> for responses that mention that Documents 1 or 3 are the most biased.</p> <p><b>0 marks should be given for no awardable content.</b></p>

**[Total: 30 marks]**