



### The Essential HR Handbook - Tenth Anniversary Edition: A Quick and Handy Resource for Any Manager or HR Professional (Paperback)

By Sharon Armstrong, Barbara Mitchell

Career Press, United States, 2019. Paperback. Condition: New. 10th Anniversary ed. Language: English. Brand new Book. Since 2008, busy managers by the tens of thousands have turned to this best-selling book as a handy guide to the ins and outs of human resources. And no wonder! Because whether you're a small business owner, a manager in a business without an HR department, or even a seasoned HR professional, The Essential HR Handbook will help you handle any personnel problem--from onboarding to outplacement--quickly and easily. This fully updated 10th anniversary edition is packed with information, tools, checklists, sample forms, and timely tips to guide you through the maze of personnel issues in today's complex business environment.In it you'll find out how to: Attract talented staff through social media recruiting identify legal pitfalls to avoid lawsuits and regulatory interferenceTrain a diverse and inclusive multigenerational workforceProvide the compensation and benefits package that will make your organization an "employer of choice" Streamline your orientation and onboarding practices so new employees hit the ground runningWhenever personnel problems arise, having The Essential HR Handbook on your bookshelf is like having a team of expert HR consultants at your beck and call!.



#### Reviews

This composed book is great. It is actually loaded with wisdom and knowledge It is extremely difficult to leave it before concluding, once you begin to read the book.

-- Lucious McDermott

The publication is fantastic and great. It can be rally exciting throgh reading period of time. I am just very happy to inform you that this is the greatest publication i actually have read in my very own daily life and could be he very best ebook for at any time.

-- Prof. Alvis Wuckert

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Taylor & Francis Ltd, United Kingdom, 2010. Paperback. Condition: New. Language: English. Brand new Book. 'Medicine and psychiatry, both based on science, require the art of caring, using the principles of art in learning and teaching. Sitting with a patient, making sense...



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Atlantic Publishing Co, United States, 2015. Paperback. Condition: New. Language: English. Brand new Book. Public speaking is an art, and some of the most effective communicators in history have been artists. Think of Steve Jobs, John F. Kennedy, Dale Carnegie, Martin Luther...



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