



Tf Task	Priority	Holder	Project status	Starting date	Expiry date
Goal Setting	P0 (High priority)	Product Manager	Completed	09/12/2024	13/12/2024
Data Collection	P1 (SF)	Data Analyst	Completed	16/12/2024	27/12/2024
Data cleaning & Organizig	P2 (SF)	Data Analyst	In progress	06/01/2025	17/01/2025
Data analyst	P3 (SF)	Data Analyst	It didn't start	20/01/2025	31/01/2025
Solution difinition	P4 (SF)	Product Manager	It didn't start	03/02/2025	07/02/2025
Implementation of improvments	P5 (SF)	Development Team	It didn't start	10/02/2025	28/02/2025
Testing and feedback	P6 (SF)	Tester	It didn't start	03/03/2025	14/03/2025
Final report	P7 (SF)	Product Manager	It didn't start	17/03/2025	21/03/2025

Risk ID	Risk Description	Likelihood	Impact	Mitigation plan
R1	Delay in Goal Setting	Medium	High	Ensure clear communication with stakeholders
R2	Delay in data collection	High	High	Allocate additional resources or extend work hours
R3	Data Quality Issues	Medium	High	Implement thorough data validation processes
R4	Lack of Data Analyst Expertise	Medium	High	Conduct training or collaborate with external specialists
R5	Incorrect Requirement Definition	Medium	High	Organize detailed workshops with stakeholders
R6	Delays in Implementation of Improvements	High	Medium	Monitor progress weekly and adjust deadlines accordingly
R7	Error in Final Report	Low	Medium	Perform peer reviews and allocate time for corrections
R8	Low participation in testing phase	Medium	High	Engage stakeholders early and provide incentives

Task	Role	Duration (Hours)	 Cost (Standard)	 Cost (Overtime)
Goal Setting	Product manager	40	2.000 €	3.000 €
Data Collection	Data analyst	80	3.200 €	4.800 €
Data cleaning & organizing	Data analyst	48	1.920 €	2.880 €
Data analyst	Data analyst	80	3.200 €	4.800 €
Solution definition	Product manager	40	2.000 €	3.000 €
Implemntation of improvments	Development team	120	3.600 €	5.400 €
Testing and feedback	Tester	80	2.400 €	3.600 €
Final report	Product manager	40	2.000 €	3.000 €