Curriculum Vitae

**Section Name/ Function/ Main Focus:**

Function: Career path according to the career model

**Section Education and Employment :**

State Capgemini only (without office location)

Mention academic title, but without grades

Dissertation : only mention if there is a relation to our work and if it is not older than 10 years.

Educational Institution has to be mentioned completely (e.g. TU Munich)

**Section Computer Science Knowledge:** The bullet points should correspond to your skills in the Skills database. Project Managers and higher grades: please do not mention skills like MS Word, Excel or similar. Only mention operational systems, if they reflect your main focus and you are well experienced. Please do not mention if you got in touch with « Windows » during a project only.

**Optional: Skill Level{}**

You could mark your bullet points with a rating like {1,2,3}, e.g. OOA {1}, to show how well you are experienced in this skill.   
1 = Basic knowledge,   
2 = really good and practical skills,   
3 = Expert on this subject/ topic.   
You are free to use these ratings, but you don’t have to use it in all sections with Computer Science Knowledge.

**Section Further Education:**use only if special professional trainings are worth mentioning

**Section Professional Experience**

There are existing three keywords:

Project (optional) – but Project title is obligatory

Project environment (optional)

Used skills (optional)

For details go further down.

**Section Languages:**

Levels of knowledge (ascending):

basic, good, fluent, business fluent, native speaker

**Section Certifications:** mention all valid certifications incl. validity date, excluding internal certifications.  
E.g.: TOGAF, ITIL, PMP, ISTQB, Prince2

**General information on single paragraphs**

* Total CV should not exceed 4 pages
* If paragraphs (e.g. Certification) are empty, please delete the heading
* Insert entries in chronologically descending order always
* Appropriate summarisation of further education, projects and employments which are older than 10 years
* Clients could be anonymized (e.g. big German telecommunication provider)

**Please delete all yellow information text fields before publishing your profile.**

**Always publish to client in PDF format only!**

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| --- | --- | --- | --- | --- | --- |
| Name | |  | | Dr. Heinrich Mustermann | |
| Function | |  | | Senior Software Engineer | |
| Main Focus | |  | | Specification and development of object-oriented software, Test automation, Sector Transport & Traffic | |
| Education and Employment | | | | | |
| Since 04/2004 | |  | | | Capgemini |
| 05/2002 – 03/2004 | |  | | | Software Developer at Techniker Krankenkasse, Hamburg |
| 05/2000 – 04/2002 | |  | | | Doctoral Studies at University of Stuttgart |
| 02/1997 – 04/2000 | |  | | | PC Landscape Support for a huge Solicitor´s Office |
| 04/1995 – 10/1995 | |  | | | Internship at General Motors in Detroit, USA |
| 10/1994 – 04/2000 | |  | | | Computer Science Studies at University of Stuttgart, Degree: M.Sc. Focus: Databases, Efficient algorithms, Operations Research |
| Computer Science Knowledge | | | | | |
| Methods | |  | | | OOA, OOD, OOP, UML |
| Operating Systems | |  | | | Windows, Unix |
| Programming Languages | |  | | | Java{2}, C/ C++{2} |
| Database Systems | |  | | | Oracle 12c{1}, Informix{1}, MS-Access{1} |
| Products and Standards | |  | | | Crystal Reports{2} Core Media CMS{2} |
| Tools | |  | | | Eclipse, IntelliJ, Rational Rose, Together, Bugzilla, Oracle JDeveloper, YourKit, JProfiler, FIT, JUnit, JFCUnit |
| Further Education | | | | | |
| 10/2017 |  | | | | Oracle Database 12c Training |
| ??/20?? |  | | | | ??? |
| Professional Experience | | | | | |
| 04/2009 – 04/2010 |  | | **Project <Detailed Project Description>**  **Description of “Projects” in Professional Experience:**  Figures such as number of team members or number of users will help the reader to estimate the complexity of the task. Do not overstate – but no false understatement!  Wherever it fits, give a hint on the project success or project benefit for our client.  <Description of own tasks, short, but more than only bullet points, precise but not excessive. E.g. „Design, Development and Test” is better than just „Implementation”. Your role needs to be visible – either from the description or explicitly mentioned.>  Project Environment:  Used skills: <State which of the mentioned „Computer Science Skills” were used in this project.> | | |
| 05/2008 – 03/2009 |  | | **Project “Extension of a Content Management System based on Core Media for a leading German Newspaper Publisher”**  **“Project Environment“ (optional)**  Describe the project/ technical environment of the project as well as the applied methodology. Not the same as “Used skills” because due to the task it is more or less related to the technical environment.  Adaption and extension of existing Java Server Pages to provide multi-client capability.  Management of four team members from different companies. Successful iterative go-live of the system at all six daily newspapers.  Project Environment: JSP, UML, Core Media 6.0, CVS, Apache, Tomcat, MS Windows NT/XP, Linux, Unix  **“Used Skills” (optional)**  Mention here, which of your main focus skills have been applied in the project.  Used Skills: Java, Core Media [6.0] | | |
| 09/2007 – 04/2008 |  | | **Quality Consultant for Engagements based in Capgemini Hamburg Branch**  Analysis of the project quality standards and directly reporting of the results to the division manager.  Advising the engagement manager and employees in all questions of quality assurance; introduction of new staff into the quality management systems of Capgemini; planning, preparation and execution of project audits. | | |
| 02/2006 – 08/2007 |  | | **Reengineering of an Ordering System for an Automotive Manufacturer**  Creating a basic concept for diverse subareas of the ordering process to adapt to the German market. Moderation of workshops on dedicated business topics. | | |
| 11/2004 – 01/2006 |  | | **Development of a Booking and Ticketing System for a Ferry Company**  Responsible for the technical concept and development of a component enlarge the capacity to 100 check-ins per hour.  Used Skills: Java, Quasar, Microsoft Biztalk Server | | |
| 06/2002 – 10/2004 |  | | **Development of a Billing Module for a Joint Medical Practice**  Collaboration in software development to expand the billing system of a health insurance.  Used Skills: C++, .Net | | |
| Languages | | | | | |
| German |  | | | | Mother tongue |
| English |  | | | | Business fluent |
| French |  | | | | Basic |
| Certifications | | | | | |
| 10/2018 |  | | | | Core Media Certified Developer, valid until 10/2020 |
| ??/20?? |  | | | |  |

**Please don’t forget your Mother tongue!**