Capstone42 – CALENDAR OF ACTIVITIES

2nd Semester 2022 – 2023

ACTIVITIES	DATE	DELIVERABLES/OUTPUT	DUE DATE
First Meeting: Discussion of Calendar of Activities	February 3, 2023 4PM – 5:30PM Room 221	Attendance of the Meeting Oath of Confirmation	February 3, 2023 February 13, 2023
Capstone Project Implementation based on Objectives of the Study, Research Methodology and Technology stack	January 2023 – April 30, 2023	- Program Workflow - Functional Decomposition Diagram - User Interface Design - **running Software/System**	*Designs are part of Chapter 3 in the Capstone Project Proposal Manuscript* ***During the Final Oral Defense, team shall present software/system. Panel members validates if it achieves the objectives of the study.***
Skills Test	*<specific schedule will be posted>*	Machine-based Programming Exam Results	
Adviser-Team Consultation	**Team and Adviser's schedule* *(Team to request consultation appointments with Adviser)*	-**Capstone Project Consultation Logs** -**Individual Weekly Journal** *(part of individual grade)*	***to be Included as appendix in the Capstone Project Manuscript* ***Consultation Logs are Required during processing of Oral Defense Hearing Notice*
Censor-Team Consultation	**Team and Censor's schedule* *(Team sends documents for checking through email/LMS or may request meeting appointments with Censor if necessary)*	- **Capstone Project Consultation Logs** (per Chapter)	***Censor's Certificate is to be Included as appendix in the Capstone Project Manuscript* **Manuscript will not be accepted if no attached Censor's Certificate**
Processing of Oral Defense Hearing Notice and Standard Form 10 & Submission	April 3 – 15, 2023	*Oral Defense Hearing Notice *Standard Form 10 *Original copy of Research Fee Official Receipt	April 18, 2023 *Submit the following to the Chairpersons' Office in a short brown envelope: -Oral Defense Hearing Notice -Standard Form 10 -Original Official Receipt
Capstone Project Manuscript Finalization and **Submission to Censor for final checking**	April 10 - 18, 2023	- **Capstone Project Final Manuscript** (***contents should follow the Capstone42 Manuscript Outline*)	April 19, 2023 PDF copy of the Manuscript must be uploaded in the LMS on or before the deadline. Releasing/Returning of Manuscript with corrections/recommendations: April 25, 2023* *Releasing of manuscript not submitted on the given deadline depends on the Censor's availability
Oral Defense Presentation Preparation	April 24 – 30, 2023	Oral Defense Presentation Slide *(Follow outline and guidelines)*	
Submission of Final Capstone Project Manuscript		-**Capstone Project Final Manuscript** (***contents should follow the Capstone42 Manuscript Outline*) -**Censor's Certificate** *(part of the Appendix)* -**Grammarly Result** *(part of the Appendix)*	April 29, 2023* *(Teams who submitted the final manuscript will be scheduled for Oral Defense.)* *No manuscript submitted on this given deadline, no schedule and will be subject for deliberation.

ACTIVITIES	DATE	DELIVERABLES/OUTPUT	DUE DATE
Oral Defense	**May 2 - 6, 2023** *(Specific schedule for each group will be reflected in the Oral Defense Hearing Notice Form)*	- **Oral Defense Results**	
Oral Defense Manuscript Revisions	*After Oral Defense*	****Revised Capstone Project Manuscript** ****Approval to Print**	** Approval to Print is required during *signing of* Approval Sheet
System Output Revisions		*Basis in signing of Approval Sheet*	
Oral Defense **Approval Sheet** Routing	**NOTE:** *Approval to Print is required during signing of the official* **Approval Sheet**	Approval Sheet **(Required during signing of Oath of Candidacy for Graduation)**	
Submission of Manuscript Hardbound and CD/DVD		**** Repository Submission** **** CD of the executable files, source codes and manuscript**	**May 15, 2023** *(CD and Upload to Repository should be submitted on or before the graduation date)*