

Asset Form No.: 510000036

NIXEL SOFTWARE SOLUTIONS PVT. LTD.

Asset Acknowledgement Form

Employee Name:	Harshal Mandale	Asset Code	NSS000032 NSS000047 NSS000041
Employee Code:	N047	Date of issue:	05-02-2024 16-02-2024
Designation:	Junior software developer	Issued by:	Sana Chougale HR Department

Please find the details of asset (laptop) issued to you to support you in carrying out your office work in a most proficient manner.

Sr.No.	Description of Asset	Asset Code	Qty	Serial No
1	REFURBISHED HP COMMERCIAL LAPTOP INTEL CORE i5 7TH GEN / 16GB RAM / 512 GB SSD + 500GB HDD / 14" HD AG SCREEN / BT+WIFI / INTEL HD GFX / CAM / WINDOWS 10 PROFESSIONAL LICENSE UPGRADABLE TO WINDOWS 11PRO /WARRANTY 1 YEAR FOR LAPTOP & 3 MONTHS FOR THE BATTERY & ADAPTER FROM THE DATE OF PURCHASE.	NSS000032	1	5CD803349C
2	Wired Earphone Bassheads 172	NSS000047	1	-
3	DELL MOUSE Wireless	NSS000041	1	CN-0TGP8R-LO300-391-017L-A01

Terms and Conditions:

1. If asset is damaged/changed/ lost, then Nixel Software Solutions Pvt. Ltd. can recover the cost from employee.
2. In case of theft of laptop, the employee must launch an FIR with the nearest police station as soon as possible. A copy of the FIR must be immediately submitted to Nixel Software Solutions Pvt. Ltd.
3. In case of physical damage and/or breakage of the laptop, the cost will be borne by the employee.
4. In case of repair, the cost will be borne by the employee if the vendor does not agree to repair it free of cost.



Nikhil Kale
Founder & CEO
(Approver)

Sana Chougale
HR Head
(Person responsible for handover)

Acknowledgement and Declaration by Employee:

I, **Harshal Mandale** hereby acknowledge that I have received the above-mentioned asset. I understand that this asset belongs to the company and is under my possession for official purpose only. I will not commit any acts of cybercrime/ terrorism, illegal activity, share any company information with unauthorised users, search or watch explicit content, install any software without IT consent, or lend laptop to friends or family members.

If asset is damaged/changed/ lost, then **Nixel Software Solutions Pvt. Ltd.** can recover the cost from employee.

By signing this document, I am accepting and agreeing to the terms of use for this laptop.

Employee Signature