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Employee WORKFLOW system

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| Rollno | Name | Div |
| 3155 | Zeel shah | B |
| 3157 | Aachal shrimali | B |
| 3256 | Niche vora | C |

Introduction :-

The Employee workflow system is an automated support 9tool to be used by administrative staff of various departments. Currently all work tasks requests from employee are handled manually over the telephone. The employee workflow system automates the process by streamlining the handling of the work tasks requests thereby reducing the manual intervention

Employee workflow system is a database which keeps the records of all the detais of employees in an organization, such as how many projects

He has worked upon and his/her working hours, his/her padding project & completed project.

This report is followed with Methodology part which explains Scope of the project. Software system description, functional requirements along with user case screenshots, Data management covers the database relationships, Non-functional requirements and conclusion are outlined.

Company details :-

Company Name :-Black kite technologies Pvt Ltd

Contact No :- +91 97259 87949

Email i'd:- Nitin.gediya@gmail.com

Adress :-

Black kite technologies Pvt Ltd

B 205, Sapath 4,

C G road,

Ahmedabad

Existing systems :-

The existing system is manual. The project leader or guide manually gives the employees mission. Employees complete the work done by the coordinator or guide and apply manually, all work is manually done in this method, allowing more time to work in connection with the project. The project coordinator or guide needs attention when employees finish the job, so it is hard for the project coordinator or guide to whom and when the employee finished the assignment. In the current framework, users cannot get the right details at the right time, and users cannot easily handle project progress to achieve their principal objective. Disadvantages:

Inability to achieve employee attendance status quickly.

Modify staff information is a broad process which can lead to confusion and mistakes.

Incompatibility and inaccuracy in data maintenance

It is very difficult to understand system by a layman and, if a naive person is to be used by the employee information system, adequate instruction must be provided on the operation of the system and the overall system becomes extremely inefficient.

The final process takes a great deal of time.

The right information at the right time is not recovered.

The rest of the team cannot see any changes to the data by team members or the Project Leader or Guide immediately.

Proposed system :-

In this proposed framework we will develop a system to manage the project that recognizes all work done by the organizer or guide of the project. The coordinator updates the project details, views a employee and views the progress chart of the

Employees have been able to obtain updates on the job details and complete this work at some times and report to employee workflow system

Benefits

The details will be reliable and data replication will not occur.

The average time spent in contrast with the current system would be lower.

The device shall be validated and checked

Objective :-

The main objective of the Project on Project Management System is to manage the details of Employee, Assigment Project, Task, Timesheet, Leave. It manages all the information about Employee, Bugs, Leave, Employee. The project is totally built at administrative end and thus only the administrator is guaranteed the access. The purpose of the project is to build an application program to reduce the manual work for managing the Employee, Assigment Project, Bugs, Task. It tracks all the details about the Task Timesheet, Leave.

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Scope of the system :-

It may help collecting perfect management in details. In a very short time, the collection will be obvious, simple and sensible. It will help a person to know the management of passed year perfectly and vividly. It also helps in current all works relative to Project Management System. It will be also reduced the cost of collecting the management & collection procedure will go on smoothly.

Our project aims at Business process automation, i.e. we have tried to computerize various processes of Project Management System.

In computer system the person has to fill the various forms & number of copies of the forms can be easily generated at a time. • In computer system, it is not necessary to create the manifest but we can directly print it, which saves our time.

⚫ To assist the staff in capturing the effort spent on their respective working areas.

⚫ To utilize resources in an efficient manner by increasing their productivity through automation.

⚫ The system generates types of information that can be used for variou purposes be easy to understand by the user and operator

⚫ Be easy to operate