

# **Practical 3: Digital Awareness Poster in Canva**

Aim-

To design a poster for Digital Awareness Week using Canva.

Objectives-

- To apply design tools
- To create a visually appealing poster

Materials Required-

- Canva account
- Computer with internet

Procedure-

## **Login to Canva**

Open Canva in your browser and sign in using your email or Google account. This gives you access to all templates, design tools, and editing features.

## **Select poster layout**

Search for "Poster" in the template section and choose a suitable layout. This layout provides a ready-made design structure to begin your poster.

## **Add "Digital Awareness Week" text**

Insert a text box or edit the existing heading and type "Digital Awareness Week." Adjust the font style, size, and alignment to make the title prominent.

## **Insert icons and graphics**

Go to the "Elements" tab to add icons, shapes, and relevant graphics. Position them creatively to enhance the visual appeal and message of the poster.

## **Apply suitable colors**

Choose a color theme that matches the topic and improves readability. Use consistent color combinations for background, text, and elements.

## **Download final poster**

Click the "Download" button and select the preferred file type, usually PNG or PDF. Save the poster to your device for printing or sharing

# DIGITAL AWARENESS WEEK

*Stay Safe. Stay Smart.*

## Why Digital Awareness Matters

Being digitally aware helps us navigate the online world safely, responsibly, and effectively

## Quick Tips for Digital Safety

- 📁 Use strong, unique passwords.
- 🚫 Don't click on unknown links or attachments
- 🔄 update your software and devices regularly
- 👉 Report cyberbullying or online harassment.

## Think Before You Click.

Every online action matters—stay alert and protect your digital identity.

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