

# Declaration Kit

**Name:** \_\_\_\_\_

**Emp Id:** \_\_\_\_\_

**Batch:** \_\_\_\_\_

**Learner's Group:** \_\_\_\_\_

**Date of Joining:** \_\_\_\_\_

**Location:** \_\_\_\_\_

From:

Date:

To:  
Head – HR Department  
TATA Consultancy Services

TCS Xperience Location: \_\_\_\_\_

Dear Sir,

**Sub: Joining Report**

Reference to your offer letter No. TCS / \_\_\_\_\_ dated \_\_\_\_\_ I hereby report for duty  
as \_\_\_\_\_ with effect from \_\_\_\_\_

Present Address:

Permanent Address:

Reachable Number:-

Mobile phone # :

Alternate mobile phone #:

Emergency Contact number:

Mailing Address: Same as Present Address / Same as Permanent Address / Different (as mentioned below):

Yours faithfully,

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**Undertaking**

I, the undersigned..... [Employee No .....]  
hereby undertake that I will not involve or indulge in any kind of malpractice during the evaluation organized by TCS Xperience team for TCS Xperience participants.

I will refrain from any act / behavior - implicit or explicit - that is tantamount to or may be inferred as a malpractice. An indicative list of such acts would include:

- Copying code and answers from another associate/s, by using any means
- Saving code or answers on any kind of application / platforms
- Sharing of the password / code / answers with other associates
- Taking recognition of work done by other associate/s, in any form
- Using any resource not permitted by the instructor during an examination
- Multiple persons / groups turning in the same assignment on an individual / group assignment

I hereby authorize the company to initiate strict Disciplinary Action such as Termination / Dismissal against me without any notice in accordance with the rules and regulations of the company, if I have been found involving / indulging in malpractice.

Employee Number:

Name:

Signature:

Place:

**Undertaking for Provisional Appointment to TCS**

From

\_\_\_\_\_(Name)

\_\_\_\_\_(Batch#)

\_\_\_\_\_(DOJ#)

\_\_\_\_\_(Name of College/Institute/University)

To

The Human Resource Head  
Tata Consultancy Services Ltd.  
TCS Location

Sir,

I, ..... from ..... part of TCS Xplore, undertake to produce the documents as stated in the Table below at TCS- \_\_\_\_\_ Xperience Center, at Base location as per submission date stated therein.

Pending document	Date of Submission

I accept that my appointment with TCS is subject to the submission of the above documents and meeting the TCS Eligibility criteria (including 60% for all the academics for engineering graduates, 50 % for all academics of Science graduates & No extended education) as specified in the offer letter. I understand that if I fail to meet any of the eligibility criteria the offer of employment will be revoked at the discretion of TCS.

Employee Number:

Signature:

Date:

Place