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### Qualification summary

### Date

<b>New Zealand Certificate in Information Technology (Level 5)</b> Open Polytechnic of New Zealand	23 Nov 2022
<b>National Certificate in Electrical Engineering (Electrician for Registration) (Level 4)</b> The Skills Organisation	30 Sep 2016
<b>National Certificate in Casino Gaming (Level 3)</b> ServiceIQ - Aviation, Tourism and Travel Training Organisation	2 Dec 2008
<b>National Certificate in Computing (Level 3)</b> CPIT Aoraki Polytechnic	1 Aug 2012
<b>National Certificate in Electrical Engineering (Level 3)</b> The Skills Organisation	30 Sep 2016
<b>National Certificate in Electrical Engineering (Level 2)</b> The Skills Organisation	12 Dec 2014

### Components of learning

### Date

Computing	Level	Credits	Result	
2785 Create a computer spreadsheet to provide a solution for organisation use	03	5	A	26 Apr 2012
2787 Create and use a computer database to provide a solution for organisation use	03	6	A	28 Jun 2012
2789 Produce desktop published documents for organisation use	03	6	A	15 May 2012
25658 Create a website for a stakeholder using a dedicated web-authoring tool	03	5	A	12 Jul 2012
2781 Manage and protect data in a personal computer system	02	3	A	19 Sep 2011
2781 Manage and protect data in a personal computer	02	3	A	19 Dec 2013
2784 Create and use a computer spreadsheet to solve a problem	02	3	A	28 Sep 2011
2786 Create and use a computer database to solve a problem	02	3	A	10 Oct 2011
2788 Produce desktop published documents to meet a set brief	02	5	A	21 Oct 2011
2791 Integrate spreadsheet and database data into a word processed document to meet a set brief	02	3	A	13 Mar 2012
5940 Produce a presentation using a desktop presentation computer application	02	3	A	29 Nov 2011
6743 Demonstrate an understanding of ergonomic principles for computer workstations	02	2	A	19 Sep 2011
25662 Use digital communications technologies	02	3	A	16 Mar 2012
2780 Demonstrate and apply knowledge of a personal computer system	01	3	A	14 Mar 2012
2780 Demonstrate and apply knowledge of a personal computer system	01	3	A	19 Dec 2013

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**Business Administration**

		<b>Level</b>	<b>Credits</b>	<b>Result</b>	<b>Date</b>
113	Produce business or organisational information using advanced word processing functions	04	10	<b>A</b>	31 May 2012
112	Produce information using word processing functions	03	5	<b>A</b>	11 Apr 2012
111	Use a word processor to produce documents	02	5	<b>A</b>	23 Sep 2011

**Hospitality**

4646	Demonstrate knowledge of the Sale of Liquor Act 1989 and its implications for licensed premises	04	2	<b>A</b>	2 Nov 2012
16705	Demonstrate knowledge of host responsibility requirements as a duty manager of licensed premises	04	3	<b>A</b>	2 Nov 2012

**Electrical Engineering**

1173	Install and commission electrical appliances	04	5	<b>A</b>	2 Aug 2016
1206	Demonstrate knowledge of a.c. power and power factor	04	4	<b>A</b>	10 Sep 2015
1702	Demonstrate knowledge of, and apply electrical legislation, New Zealand Codes of Practice, and Standards	04	8	<b>A</b>	28 Jul 2015
1710	Demonstrate knowledge of electric lighting	04	3	<b>A</b>	10 Sep 2015
2013	Install and commission a.c. rotating machines	04	5	<b>A</b>	11 May 2016
2017	Describe and use complex electrical instruments	04	2	<b>A</b>	10 Sep 2015
2021	Plan, install, and commission a power supply on a construction or demolition site	04	2	<b>A</b>	10 Dec 2015
2031	Demonstrate knowledge of three-phase theory	04	4	<b>A</b>	11 Dec 2014
5926	Demonstrate knowledge of programmable logic controllers (PLCs)	04	5	<b>A</b>	10 Sep 2015
10782	Install, commission, and maintain battery backup and emergency lighting systems	04	3	<b>A</b>	27 May 2016
10786	Overhaul electromagnetic switching devices	04	3	<b>A</b>	18 May 2016
15853	Demonstrate knowledge of alternating current (a.c.) theory	04	7	<b>A</b>	11 Dec 2014
15857	Demonstrate knowledge of three-phase transformers	04	3	<b>A</b>	4 Nov 2015
15858	Demonstrate knowledge of a.c. motors	04	7	<b>A</b>	11 Jul 2014
15862	Demonstrate knowledge of industrial process control	04	3	<b>A</b>	23 Jul 2015
15864	Demonstrate knowledge of semiconductor power devices	04	4	<b>A</b>	10 Sep 2015
15866	Demonstrate procedures for examination and testing of electrical installations	04	2	<b>A</b>	23 Jul 2015
15869	Install electrical equipment in damp situations	04	3	<b>A</b>	11 May 2016
15870	Inspect and test an electrical installation for compliance with AS/NZS 3000:2000	04	3	<b>A</b>	15 Sep 2016
15871	Demonstrate knowledge of electrical installation in damp situations	04	3	<b>A</b>	11 Dec 2014
16410	Plan, install, test, and commission small electrical installations	04	5	<b>A</b>	4 Aug 2016
16413	Fault-find, repair, and test electric motors	04	8	<b>A</b>	11 May 2016
16414	Carry out planned electrical maintenance work of electrical equipment	04	6	<b>A</b>	15 Sep 2016
20961	Demonstrate knowledge of special electrical installations	04	4	<b>A</b>	21 Apr 2015
20962	Demonstrate knowledge of a.c. electric motor control and installation	04	8	<b>A</b>	10 Sep 2015
21766	Demonstrate knowledge of theory for registration of electricians	04	3	<b>A</b>	14 Dec 2015
1174	Disconnect and reconnect fixed wired electrical appliances or equipment	03	4	<b>A</b>	10 Dec 2015
1184	Test, and locate and diagnose faults in electrical machine windings	03	2	<b>A</b>	11 Dec 2014
1192	Fault-find, repair, and test portable electrical tools and appliances	03	2	<b>A</b>	3 Feb 2015
1204	Demonstrate knowledge of earthing	03	2	<b>A</b>	11 Jul 2014
1205	Demonstrate knowledge of electrical switchboards	03	3	<b>A</b>	21 Apr 2015
2016	Install earthing systems for multiple earthed neutral installations	03	3	<b>A</b>	15 Sep 2016
2020	Plan and install cable support systems	03	4	<b>A</b>	27 Feb 2015
5931	Select and install electric switchboards	03	4	<b>A</b>	27 May 2016
6705	Test electrical appliances for safety	03	3	<b>A</b>	11 Dec 2014
15850	Demonstrate knowledge of single-phase transformers	03	3	<b>A</b>	19 Dec 2013
15854	Draw and interpret electrical diagrams	03	3	<b>A</b>	11 Dec 2014
15855	Demonstrate knowledge of circuit protection	03	3	<b>A</b>	11 Dec 2014
15856	Demonstrate knowledge of the New Zealand electricity supply system	03	2	<b>A</b>	11 Jul 2014

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<b>Electrical Engineering</b>		<b>Level</b>	<b>Credits</b>	<b>Result</b>	<b>Date</b>
15859	Demonstrate knowledge of electrical cables and accessories	03	7	<b>A</b>	11 Dec 2014
15860	Demonstrate knowledge of legislation and standards governing the work of electricians	03	2	<b>A</b>	11 Dec 2014
15861	Demonstrate knowledge of direct current (d.c.) power supplies	03	3	<b>A</b>	11 Dec 2014
15867	Install, wire, and test lights in existing installations	03	5	<b>A</b>	27 May 2016
15868	Install, wire, and test power outlets in existing installations	03	5	<b>A</b>	3 Feb 2015
16407	Use and maintain hand and power tools for electrical work	03	4	<b>A</b>	15 May 2014
16408	Pre-wire an electrical installation	03	5	<b>A</b>	15 Sep 2016
16409	Fit-off an electrical installation	03	5	<b>A</b>	15 Sep 2016
16411	Fault-find, repair, and re-commission fixed-wired electrical appliances	03	4	<b>A</b>	18 May 2016
16412	Fault-find, repair, and re-commission electric lighting	03	4	<b>A</b>	3 Aug 2015
750	Demonstrate knowledge of electrical test instruments and take measurements	02	2	<b>A</b>	19 Dec 2013
1178	Follow safe practices in an electrical workplace	02	3	<b>A</b>	10 Jun 2014
15844	Select and install flexible cords	02	3	<b>A</b>	28 Oct 2014
15845	Draw and explain simple electrical diagrams	02	4	<b>A</b>	11 Dec 2014
15846	Demonstrate knowledge of capacitors and semiconductor diodes	02	3	<b>A</b>	19 Dec 2013
15847	Demonstrate knowledge of mathematics and mechanics for electrical trades	02	4	<b>A</b>	19 Dec 2013
15848	Demonstrate knowledge of safeguards for use with portable electrical appliances	02	2	<b>A</b>	28 Oct 2014
15849	Perform manual soldering and de-soldering procedures for electrotechnology work	02	2	<b>A</b>	28 Oct 2014
15851	Demonstrate knowledge of electrical safety and safe working practices for electrical workers	02	3	<b>A</b>	19 Dec 2013
15852	Isolate and test low-voltage electrical subcircuits	02	2	<b>A</b>	19 Dec 2013
16416	Service bearings and seals in electrical rotating machines	02	1	<b>A</b>	11 May 2016
25070	Explain the properties of conductors, insulators, and semiconductors and their effect on electrical circuits	02	7	<b>A</b>	19 Dec 2013
25071	Demonstrate knowledge of electromotive force (e.m.f.) production	02	3	<b>A</b>	19 Dec 2013
25072	Demonstrate knowledge of electromagnetism theory	02	5	<b>A</b>	19 Dec 2013
27912	Demonstrate knowledge of electrical principles in an electrotechnology or telecommunications environment	02	15	<b>A</b>	1 Sep 2016
<b>Health Studies</b>					
6401	Provide first aid	02	1	<b>A</b>	19 Dec 2013
6402	Provide resuscitation level 2	01	1	<b>A</b>	19 Dec 2013
<b>Core Generic</b>					
12349	Demonstrate knowledge of time management	02	3	<b>A</b>	19 Dec 2013
12355	Describe stress and ways of dealing with it	02	2	<b>A</b>	19 Dec 2013
1978	Identify and describe basic employment rights and responsibilities, and sources of information and assistance	01	3	<b>A</b>	19 Dec 2013
4249	Demonstrate care and timeliness as an employee	01	4	<b>A</b>	19 Dec 2013
<b>Communication Skills</b>					
1277	Communicate information in a specified workplace	02	3	<b>A</b>	19 Dec 2013
3492	Write a short report	02	3	<b>A</b>	19 Dec 2013
9677	Participate in a team or group which has an objective	02	3	<b>A</b>	19 Dec 2013
<b>Occupational Health and Safety</b>					
17600	Explain safe work practices for working at heights	03	3	<b>A</b>	24 Jun 2014
17600	Explain safe work practices for working at heights	03	3	<b>A</b>	19 Jun 2018
25045	Employ height safety equipment in the workplace	03	4	<b>A</b>	19 Jun 2018

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<b>Lifting Equipment</b>		<b>Level</b>	<b>Credits</b>	<b>Result</b>	<b>Date</b>
15757	Use, install and disestablish temporary proprietary height safety systems when working at height	03	4	<b>A</b>	19 Jun 2018
23229	Use safety harness system when working at height	03	4	<b>A</b>	19 Jun 2018
<b>Cranes</b>					
23962	Assess the worksite, prepare and operate a self-propelled boom lift elevating work platform (EWP)	04	5	<b>A</b>	5 Jun 2018
23960	Assess the worksite, prepare and operate a scissor lift elevating work platform (EWP)	03	3	<b>A</b>	5 Jun 2018
23966	Describe types of elevating work platforms (EWPs), and legislative requirements for their use	03	2	<b>A</b>	5 Jun 2018
<b>Tourism</b>					
9871	Demonstrate knowledge of the rules, procedures, and organisational structure of a casino	03	8	<b>A</b>	22 Sep 2008
9875	Use chips in casino table games	03	3	<b>A</b>	13 Jun 2007
9876	Operate the game of blackjack	03	8	<b>A</b>	13 Jun 2007
9884	Operate the game of caribbean stud poker	03	8	<b>A</b>	13 Jun 2007
9886	Operate the game of tai sai	03	4	<b>A</b>	13 Jun 2007
9888	Operate the game of money wheel	03	4	<b>A</b>	13 Jun 2007
9900	Demonstrate knowledge of general rules for table games	03	3	<b>A</b>	13 Jun 2007
9912	Apply enterprise procedures to problem gambling in a casino	03	2	<b>A</b>	22 Sep 2008
18210	Demonstrate knowledge of communication and customer service skills in tourism and travel workplaces	03	3	<b>A</b>	22 Sep 2008
18223	Provide customer service in the tourism and travel industry	03	4	<b>A</b>	22 Sep 2008
19713	Identify the requirements for a responsible drinking environment in a casino	02	2	<b>A</b>	22 Sep 2008
<b>Driving</b>					
16718	Demonstrate and apply knowledge of law and practice for the transport of Dangerous Goods by road	03	5	<b>A</b>	18 Jul 2018

*End of record*

**Results key:** **A** – Achieved, **M** – Merit, **E** – Excellence (If a result is **bolded**, it is the highest possible result for the standard). Only the highest possible result the learner has achieved is shown for the related standard.



Dr. Grant Klinkum  
NZQA Chief Executive

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