Step 1. Collect the data

List of nodes, properties and values:

Nodes

List the name for each area, actor and possibility you want to see in your actor mapping.

Area = a surface where the participation proces takes place
Actors = an actor is a person, group or organization that has a position in the participation proces
Possibilities = a possibility is a resource to explore in the participation proces

Properties & Values:

Research the listed properties for each area, actor and possibility and pick the best value per node, per property.

Please note: you can but do not have to fill in all properties per actor and possibility but you can only pick one value per property

Area

property	value
01. Borders	administrative, judicial, cultural, social, commercial, natural, unknown, to be determined

Actors

property	value
02. Position	community organized, non-organized, government organized
03. Interest	politic, social, financial, cultural, nature, unknown, to be determined
04. Size	person, group, organization, unknown, to be determined
05. Decision making	majority, representation, unanimous, compromise, anticipation, unknown, to be determined
06. Urgency	responsible, demand, necessity, wish, expectation, anticipation, rejection, unknown, to be determined
07. Representation	resident, governance, public servant, manager, ranger, visitor, owner, user, researcher, enforcer, unknown, to be determined

Possibilities

property	value
08. Form	material, financial, symbolic, network, knowledge, experience, skill, time
09. Usability	constant, variabel, incidental, unknown, to be determined
10. Accessibility	public, permission, consultation, closed, unknown, to be determined
11. Purpose	facilitate, organise, activate, inspire, inform, unknown, to be determined