

**CURRICULUM VITAE**  
**NIGEL MATARA**

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**PERSONAL DETAILS**

Name : Nigel Akalongo

Languages : English / Swahili

Date Of Birth : 26/05/2004

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ID Number : 41419576

KRA PIN : A018836048H

**CAREER OBJECTIVE**

- ✓ Positive minded and goal oriented aimed at Improving people's quality of life in an organization where academic and work experience is applicable.
- ✓ Positively contribute towards realizing organization's goals and objectives
- ✓ I am a technology enthusiast, a go-getter and a critical thinker aspiring to become the core of providing solutions and increase my skills and abilities to always give the best.
- ✓ Hardworking in delivery of task to ensure meeting of deadlines under diverse working conditions

**EDUCATIONAL BACKGROUND**

YEAR	INSTITUTION	ACHIEVEMENT
2024 - 2025	Classic Cyber College Bungoma (Delta Computers)	Learned Computer packages
2021 - 2022	Jerry Bookshop and Stationers	Computer essentials
2017-2020	ACK St. John's Khwiser Secondary School	Kenya Certificate of Secondary Education (KCSE) MEAN GRADE: C(Plain) AGP = 45
2008-2016	Munjeche Primary School	Kenya Certificate of Primary Education (KCPE) Marks=319/500

## OTHER CERTIFICATIONS

<u>Year</u>	<u>Certification</u>
2025	<b>C++ Essentials   By Cisco Networking Academy</b>
2024	<b>HTML   By Cursa</b>

## OTHER ONGOING CERTIFICATIONS

<u>Year</u>	<u>Certification</u>
2025	<b>Advanced C++ by CISCO Networking Academy</b>
2025	<b>Advanced HTML</b>

## JOB EXPERIENCE

<b>YEAR</b>	<b>INSTITUTION</b>	<b>POSITION</b>
Sep 2025 - Date	<b>Tree Flame Cyber Cafe</b>	<b>ICT/Café Assistant/Developer</b>
	<b>ROLES</b> <ul style="list-style-type: none"> <li>❖ Front end Web Design</li> <li>❖ Computer Tutor</li> <li>❖ All Cyber jobs</li> <li>❖ i.e Processed government online services including NTSA, eCitizen, KRA iTax, NSSF, NHIF.</li> <li>❖ Graphics Design</li> </ul>	

Dec 2024 – 2025 July	<b>Classic Cyber Solutions Bungoma</b>	<b>Clerk (Cyber services)</b>
	<b>ROLES</b> <ul style="list-style-type: none"> <li>❖ Processed government online services including NTSA, eCitizen, KRA iTax, NSSF, NHIF.</li> <li>❖ Supported clients with passport applications, good conduct certificates, flight booking, and ticket checking.</li> <li>❖ Provided typing, typesetting, and document formatting services.</li> </ul>	

	<ul style="list-style-type: none"> <li>❖ Operated and maintained office equipment (printers, laminators, computers).</li> <li>❖ Handled cash transactions, Mpesa payments, and till reconciliation.</li> <li>❖ Delivered excellent customer service by guiding clients step-by-step through applications.</li> <li>❖ Ensured data confidentiality and accuracy when dealing with sensitive personal information.</li> <li>❖ Technical support</li> <li>❖ Network Infrastructure management</li> <li>❖ Computer packages tutor and training</li> </ul>
<b>2024 JUNE – 2024 DECEMBER</b>	<ul style="list-style-type: none"> <li>❖ Worked at a Glassmart company at Harambee Kakamega.</li> </ul>
<b>2024 JANUARY – 2024 MAY</b>	<ul style="list-style-type: none"> <li>❖ Worked as a sales and marketing agent in Mumias.</li> </ul>
<b>2023 JUNE - 2023 DECEMBER</b>	<ul style="list-style-type: none"> <li>❖ Worked as a DJ (Disc Jockey at Harambee Sports Club Kakamega.</li> </ul>
<b>2022 AUGUST – 2023 APRIL</b>	<ul style="list-style-type: none"> <li>❖ Worked at Better days Solutions Cyber Café Kakamega.</li> </ul>
<b>2024 JUNE – 2024 AUGUST</b>	<ul style="list-style-type: none"> <li>❖ Worked at Jerry Bookshop and Stationers Cyber Café.</li> </ul>

### **VOLUNTEER PROGRAMS**

<b>YEAR</b>	<b>INSTITUTION</b>	<b>POSITION</b>
<b>2022</b>	<b>BUNGOMA P.A.G CHURCH</b>	<b>Designer</b>
	<b>ROLES</b> <ul style="list-style-type: none"> <li>❖ Graphics Design (Poster Designing)</li> <li>❖ Media (Print and Publicity)</li> </ul>	

## **OTHER PROFESSIONAL SKILLS**

Web Development



Graphics Design



Typing skills



## **HOBBIES**

- Watching movies
- Playing computer games
- Reading novels

## **REFEREES**



Mr. JEREMIAH OLUKOKHA  
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Mr ROBERT ONDIEKI  
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